

**OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA**  
**Pocket 9 Deen Dayal Upadhyay Marg, New Delhi-110124**

**NOTICE**

**18/09/2020**

The Indian Audit and Accounts Department (IAAD) under the Comptroller and Auditor General of India intends to procure around 1700 laptops through GeM for various field audit parties.

The Technical Specifications and Additional Terms and Conditions planned to be included in the Bid are given in **Annexure-I**. All interested OEMs or bidders are requested to participate in the **Virtual Pre-Bid Meeting** being organized and share their views.

The Virtual Pre-Bid meeting is scheduled on 23 September 2020 from 10.30 AM onwards. The interested parties are requested to confirm their participation to **sao4is@cag.gov.in** latest by 21 September 2020 along with Company Name, Name of the representative(s), Designation, Email id of participating officer (max 2 participants per firm). The link to join the meeting in MS Teams will be shared through email-id.

In case of any clarifications required, you may contact Mr. Yogesh Satija, SAO, CAG office in the number 09910708525. Calls to other officers shall not be entertained.

Sd/-

**(Sreeraj Ashok)**  
**Director (IS)**

## Annexure-1

### 1. Technical Specifications

#### 1.1. Golden Parameters

S.No.	Product Specification	Proposed value
1	Processor Generation	10
2	Processor Make	Intel/AMD
3	Number of Cores Per Processor	4,6
4	Type of Drives used to Populate the Internal Bays	SDD
5	Operating systems (Factory Preloaded)	Window 10 Professional
6	RAM Size (GB)	16
7	Size of Memory in case of Dedicated Graphic Card (GB)	any value
8	RAM Expandability upto (Using spare DIMM slots in GB)	any value
9	Battery Warranty	3
10	Display Resolution (Pixels)	1920*1080
11	If yes Resolution of Webcam	HD
12	Infra Red webcam	yes/No
13	Total HDD Capacity (GB)	any value
14	Total SSD Capacity (GB)	256
15	Total SSHD Capacity in addition to 8 GB Flash (GB)	any value
16	Panel Technology	IPS
17	Carry case	yes
18	Optical Drive	NA
19	Processor Number	intel core i510210U with UHD Graphics, 1.6 GHz base frequency, upto 4.2 GHz with Turbo Boost technology, 6 MB L3 cache, 4 cores <b>OR</b> AMD RYZEN 5 4500 U ( 6 Core, base 2.3 GHz , max boost clock 4 Ghz)
20	Form Factor	Standard

21	<b>Processor Description</b>	intel core i5/ Ryzen 5
22	<b>Capacity of Each SSD (GB)</b>	256
23	<b>Capacity of Each SSHD (GB)</b>	any value
24	<b>Wireless Connectivity</b>	yes
25	<b>Bluetooth connectivity</b>	yes
26	<b>Display Type</b>	Non Touch
27	<b>Availability of webcam Integrated with display</b>	yes
28	<b>Internal speaker (Dual)</b>	yes
29	<b>Display Size</b>	14
30	<b>On Site OEM Warranty (Year)</b>	3

### 1.2. Other Specifications

S.No.	Product Specification	Proposed value	Remarks
A	Graphics Types	any value	
B	Processor Base Frequency (GHz)	processor based	
C	Type of Keyboard	Standard	
D	If Yes, Type of wireless connectivity	any value	
E	Number of Ethernet Ports	1	
F	Number of USB Version 2 Point 0 Ports	0/1	
G	Number of USV version 3 Point 03 Point 1 Gen 1 Ports	2 or more	
H	Number of USB version 3 Point 1, Gen 1 Ports	0	
I	Number of USB Type C Ports	1	

J	Type of Optical Drive	NA	
K	Security lock slot	yes	
L	If Yes, Availability of cable lock	YES	
M	Battery Type	any value	
N	Weight (Including Battery) (Kg)	upto 1.7	
O	Battery Backup Time (Hours)	8	Minimum 48-Watt Hour
P	Optane Memory (GB)	any value	
Q	Out of Band Management	any value	

## 2. Additional Terms & Conditions ( ATC)

S.No. of ATC of GeM	Group Name	Applicable for	ATC Clause
6	Certificates	Goods & services	<b>Mandatory Upload of documents / certificates:</b> Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.
8	Forms of EMD and PBG	Goods & Services	Bidders can also submit the EMD with Account Payee Demand Draft in favour of <b>PAO, O/o CAG of India</b> . payable at <b>New Delhi</b> Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.
10	Forms of EMD and PBG	Goods & Services	Bidders can also submit the EMD with Banker's Cheque in favour of <b>PAO, O/o CAG of India</b> . payable at <b>New Delhi</b> Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.
12	Forms of EMD and PBG	Goods & Services	Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of <b>PAO, O/o CAG of India</b> . payable at <b>New Delhi</b> After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.
17	Generic	Goods & Services	<b>Experience Criteria:</b> The Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt

			Organization / PSU / Public Listed Company for <b>3 Years</b> before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criterion.
18	Generic	Goods & Services	<b>Malicious Code Certificate:</b> The seller should upload following certificate in the bid:- (a) This is to certify that the Hardware and the Software being offered as part of the contract does not contain Embedded Malicious code that would activate procedures to :- (i) Inhibit the desires and designed function of the equipment. (ii) Cause physical damage to the user or equipment during the exploitation. (iii) Tap information resident or transient in the equipment/network. (b) The firm will be considered to be in breach of the procurement contract in case physical damage loss of information or infringements related to copyright and Intellectual Property Right (IPRs) are caused due to activation of any such malicious code in embedded software.
20	Generic	Goods & Services	<b>OPTION CLAUSE:</b> The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.
22	Generic	Goods & services	<b>End of Life Product:</b> Bidders shall quote only those products in the bid which are not obsolete in the market and <b>has at least 1 year</b> residual market life i.e. the offered product shall not be declared end-of-life by the OEM before this period.
32	Generic	Goods & Services	<b>Bidder financial standing:</b> The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.
35	Generic	Goods & Services	<b>Upload Manufacturer authorization:</b> Wherever Authorised Distributors are submitting the bid, Manufacturers Authorisation Form (MAF)/Certificate with OEM details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.

37	Generic	Goods	<b>Non return of Hard Disk:</b> As per Buyer organization's Security Policy, Faulty Hard Disk of Servers/Desktop Computers/ Laptops etc. will not be returned back to the OEM/supplier against warranty replacement.
41	OEM	Goods	<b>IMPORTED PRODUCTS:</b> In case of imported products, OEM or Authorized Seller of OEM should have a registered office in India to provide after sales service support in India. The certificate to this effect should be submitted.
42	Past Project Experience	Goods	<b>Past Project Experience:</b> The Bidder / OEM {themselves or through reseller(s)}, should have executed project for supply and installation / commissioning of same or similar Category Products during preceding 3 financial years (i.e. current year and three previous financial years) as on opening of bid, as per following criteria: (i) Single order of at least 35% of estimated bid value; or (ii) Two orders of at least 20% each of estimated bid value; or (iii) Three orders of at least 15% each of estimated bid value. Satisfactory Performance certificate issued by respective Buyer Organization for the above Orders should be uploaded with bid. In case of bunch bids, the Category related to primary product having highest bid value should meet this criterion
43	Past Project Experience	Goods & services	<b>Proof for Past Experience and Project Experience clause:</b> For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria: a. Purchase Order copy along with Invoice(s) with self-certification by the bidder that supplies against the invoices have been executed. b. Execution certificate by client with order value. c. Any other document in support of order execution like Third Party Inspection release note, etc.
56	Scope of Supply	Goods	Scope of supply (Bid price to include all cost components) : <b>Supply Installation Testing and commissioning of Goods</b>
59	Service & Support	Goods & Services	<b>Escalation Matrix For Service Support:</b> Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.
60	Service & Support	Goods & Services	<b>Dedicated /toll Free Telephone No. for Service Support:</b> BIDDER/OEM must have Â Dedicated/toll Free Telephone No. for Service Support.

61	Service & Support	Services	<b>AVAILABILITY OF OFFICE OF SERVICE PROVIDER:</b> An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.
63	TurnOver	Goods	<b>OEM Turn Over Criteria:</b> The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria. In case of bunch bids, the OEM of CATEGORY RELATED TO primary product having highest bid value should meet this criterion.
64	TurnOver	Goods	<b>Bidder Turn Over Criteria:</b> The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
65	Warranty	Goods	<b>Timely Servicing / rectification of defects during warranty period,:</b> After having been notified of the defects / service requirement during warranty period, Seller has to complete the required Service / Rectification within <b>5 days</b> days time limit. If the Seller fails to complete service / rectification with defined time limit, a penalty of 0.5% of Unit Price of the product shall be charged as penalty for each week of delay from the seller. Seller can deposit the penalty with the Buyer directly else the Buyer shall have a right to recover all such penalty amount from the Performance Security (PBG).Cumulative Penalty cannot exceed more than 10% of the total contract value after which the Buyer shall have the right to get the service / rectification done from alternate sources at



			the risk and cost of the Seller besides forfeiture of PBG. Seller shall be liable to re-imburse the cost of such service / rectification to the Buyer.
66	Warranty	Goods & services	<p><b>Period of Guarantee/Warranty :</b> Warranty period of the supplied products shall be {<b>Warranty period of the supplied products in Years 3 years</b>} from the date of final acceptance of goods or after completion of installation, commissioning &amp; testing of goods (if included in the scope of supply), at consignee location. OEM Warranty certificates must be submitted by Successful Bidder at the time of delivery of Goods. The seller should guarantee the rectification of goods in case of any break down during the guarantee period. Seller should have well established Installation, Commissioning, Training, Troubleshooting and Maintenance Service group in INDIA for attending the after sales service. Details of Service Centres near consignee destinations are to be uploaded along with the bid</p>

**End of Document**