



NOTICE INVITING TENDER

Notice is hereby issued inviting open tenders for the disposal of obsolete and non-functional IT hardware assets from the Office of the Principal Accountant General (A&E), Telangana, Hyderabad. The listed items have been officially categorized as electronic waste (e-waste), having surpassed their operational lifespan and deemed unfit for further use or refurbishment.

This tender is being conducted in accordance with the applicable guidelines for e-waste management and disposal, ensuring transparency, environmental compliance, and fair competition.

The office invites sealed quotations for disposal of obsolete and non-functional IT hardware assets as per the detailed terms and conditions as laid down in Annexure-I, Price Quotation in Annexure-II and Tender Application Form in Annexure-III.

Sealed quotations duly filled in the specified proforma should be addressed to the SENIOR ACCOUNT OFFICER (CEDP), Office of Principal Accountant General (A&E) Telangana, Hyderabad -500-004.

Tender documents may be downloaded from the following website <https://cag.gov.in/ae/tehangana/en/tenders> and with the following schedule of dates:

- Tender publishing date & time 14-11-2025 (03:00 PM)
- Bid submission start date & time 14-11-2025 (05:00 PM)
- Bid submission end date & time 21-11-2025 (02:00 PM)
- Bid opening date & time 21-11-2025 (04:00 PM)

Interested bidders may inspect the listed items at the IT storeroom, 3rd Floor, Office of the PAG(A&E), Telangana, Hyderabad during the bid submission period.

Tender Summary:

Nature of Items: 276 obsolete IT hardware units (refer Annexure-2 for the detailed item list)

Category: E-Waste

Reserve Price: ₹60,000 (Rupees Sixty Thousand only)

Tender Type: Open Tender (Single Bid System)

Sd/-

Sr. Accounts Officer / CEDP
O/o PAG(A&E), Telangana, Hyderabad

Encl:

- Annexure-I (General Terms and Conditions)
- Annexure-II (Quote your prices)
- Annexure-III (Tender Application Form)

ANNEXURE – I

GENERAL TERMS AND CONDITIONS

1. Disposal Basis

The disposal shall be carried out strictly on an “as-is-where-is” and “no complaint” basis. No warranty, guarantee, or assurance of any kind is provided regarding the condition, completeness, or fitness for use of the items.

2. Eligibility Criteria

Only bidders registered with the Central Pollution Control Board (CPCB) or the State Pollution Control Board (SPCB) as authorized e-waste recyclers/dealers shall be eligible to participate. Valid registration certificates must be enclosed with the bid.

3. Bid Submission

Bids shall be submitted in sealed covers superscribed with “Tender for Disposal of Obsolete IT Equipment” along with the bidder’s name and contact details. Each bid must include:

- a. Copy of Government-issued ID (for individuals) / Company registration certificate (for firms)
 - b. Valid CPCB/SPCB registration
 - c. GST registration and PAN card
 - d. Signed copy of the tender notice as token of acceptance of all terms
- Incomplete or unsigned bids are liable to be rejected.

4. Evaluation and Award

The highest valid bid above the reserve price will be accepted, subject to verification of eligibility documents.

In case of a tie, preference will be given to bidders with higher recycling authorization validity and experience.

The decision of the competent authority shall be final and binding.

5. Payment Terms

The successful bidder shall deposit 100% of the bid amount within 3 working days from the date of award notification through a Demand Draft or NEFT in favor of “PAO, O/o PAG(A&E), Telangana, Hyderabad” or Account details provided at the time of bid submission. Failure to make payment within the stipulated period shall result in forfeiture of award and re-tendering at the bidder’s risk.

6. Lifting and Transportation

The successful bidder shall make arrangements for lifting, loading, and transportation of the e-waste at their own cost and risk.

All items must be cleared from the premises within 10 days from the date of award. Delay beyond the stipulated period shall attract a penalty of ₹500 per day. Any damage to Government property during lifting or transit shall be recovered from the bidder.

7. Environmental Compliance

The successful bidder must ensure safe, lawful disposal and recycling of all materials in accordance with the E-Waste (Management) Rules, 2022.

A certificate of disposal/recycling from the authorized recycling facility must be submitted to this office within 30 days of lifting the materials.

8. Validity of Quoted Rate

The proportionate rate quoted in this tender shall remain valid for any similar disposal requirements of e-waste arising within the next 12 months from the date of award.

9. Right to Reject or Cancel

The Office reserves the right to cancel, postpone, or modify the tender process, fully or partly, without assigning any reason. No claim or compensation shall be entertained on this account.

10. Dispute Resolution

Any dispute arising out of this tender shall be subject to the jurisdiction of Hyderabad courts only.

11. Bid Security

Earnest Money Deposit (EMD): Earnest Money Deposit of Rs.1,800/- (Rupees one Thousand eight hundred only) in the form of Bank Guarantee/Demand Draft of any nationalized bank must be deposited by bidders along with their duly filled up bidding documents.

12. Integrity Clause

All bidders must comply with the Integrity Pact principles of the Government of India to ensure fairness and transparency.

13. Sub-letting of Work

The contractor shall not sublet, transfer or assign the contract or any other part thereof without prior written permission of the competent authority of the office of the Principal Accountant General (A&E) Telangana, Hyderabad. In the event of the contractor contravening this condition, the competent authority shall be entitled to place the contract elsewhere on the contractor's risk and cost and the contractor shall be liable for any loss or damage, which the office of the Principal Accountant General (A&E) Telangana, Hyderabad may sustain in consequence or arising out of such replacing of the contract.

14. Contractual Obligations on the part of Contractor

- i. The Contractor shall be present whenever called upon by this office to do so in order to lift the e-waste items as per the tender document.
- ii. No sorting or segregation of e-waste items shall be allowed inside the office premises.
- iii. No assistance shall be provided by the office to the Contractor in executing the obligations as per the Contract, and no expenses or claim of the Contractor in this regard shall be entertained whatsoever.
- iv. No price variation shall be entertained during the currency of the contract.
- v. The Contractor shall be required to deposit the cash amount on account of taking e-waste items as per the terms and conditions of the contract before lifting the materials from the office premises.

15. Clarification of Queries

Any clarification regarding this tender may be sought in writing or via email at least one working day before the last date of bid submission. Details given below:

Pankaj Kumar

AAO/CEDP

Phone: 8809261995

Email: cedpac.tel.ae@cag.gov.in

Sd/-

Senior Accounts Officer/ CEDP

ANNEXURE – II
QUOTE YOUR PRICES

Sl. No	Category	Particulars	Count	Quoted Price (Rs)
1	CPU	Non-functional and older than 6 years <i>These CPUs have completed their life span, are non-functional, and based on obsolete technology.</i>	38	
2	Monitor	Functional (older than 13 years) and obsolete <i>These monitors, though functional, have exceeded the prescribed life span and are technologically obsolete.</i>	75	
3	Monitor	Non-functional and obsolete <i>These monitors are non-functional and have exceeded the prescribed life span.</i>	63	
4	Printer	Non-functional and obsolete <i>These printers have completed their life span and are non-functional.</i>	14	
5	Server	Non-functional and obsolete <i>These servers are non-functional, outdated, and no more useful.</i>	4	
6	Accessories	Non-functional and obsolete <i>These accessories (keyboards, mice, cables, etc.) are non-functional and no longer usable.</i>	66	

7	UPS	Non-functional and obsolete <i>These UPS units are non-functional, with expired batteries, and have exceeded their useful life.</i>	15	
8	Scanner	Non-functional and obsolete <i>This scanner is non-functional and exceeded their useful life.</i>	1	
Total Amount				

Note:

The prices quoted should be free from over-writing/corrections etc., failing which the bids shall be summarily rejected.

Date

(Signature of Bidder)

Place

Full Name & Designation

ANNEXURE – III

TENDER APPLICATION FORM

1.	Name of the Bidder	
2.	Full Postal Address	
3.	Telephone Nos. Mobile No.	
4.	E-mail	
5.	PAN Account No. (copy should be attached)	
6.	EMD Demand Draft No. and Date	
	Issuing Bank Details	
	Amount	

UNDERTAKING

1. I, the undersigned certify that I have gone through the terms and condition mentioned in the bidding document and undertake to comply with them.
2. The rates quoted by me are valid and binding upon me for the entire period of contract and it is certified that the rates quoted is the highest quoted for any other institution in India.
3. I/We give the rights to the competent authority of the office of the Principal Accountant General (A&E) Telangana, Hyderabad to forfeit the Earnest Money/Security money deposit by me/us or blacklist me/us if any delay occur on my/agent's part or fail to abide by the terms and conditions of the tender document / work order
4. I hereby undertake to execute the work as per direction given in the tender document/work order and shall abide by all the terms and conditions.

(Signature of the Bidder)

FULL NAME & DESIGNATION