

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL
ITANAGAR-791111, ARUNACHAL PRADESH

File No. Admn/AP/Disposal/2022-23/119

Date: 19.07.2022

Subject: Notice for disposal of obsolete/unserviceable Furniture/Scrap and other items.

1. Sealed quotations are invited for disposal of obsolete/unserviceable Furniture/Office equipment/Scrap and other items etc. on "as is where is" basis (list of items enclosed).
2. The above items are located in the premises of PAG office, Mowb-II, Itanagar.
Details of inspection contact person, acceptance etc. are as under.

Date & Time of Inspection of items : 19.07.2022 to 22.07.2022
3:00 PM To 5:00 PM

Contact Person : Sr. Audit Officer (Admn-II)

Format for submitting bids available at
Date, Time & place for acceptance of bids : 19.07.2022 to 22.07.2022
Time 10: AM to 4:00 PM
Admn-II

Date, Time & place for opening of bids : 25.07.2022 at 4: 00 PM,
Conference hall


Deputy Accountant General (Admn)

Annexure-I

General Terms & Conditions:

1. Bidders may inspect the items on the stipulated date and time.
2. The items shall be sold to the highest bidder. The bids are invited for the lot (i.e., all the items contained in the list of obsolete/unserviceable furniture/office equipment/scrap and other items as a whole and no bid would be accepted for any part of the same).
3. The successful bidder has to make full balance payment.
4. No item once disposed to the successful bidder shall be taken back by this office on any condition whatsoever.
5. The successful bidder will be required to lift all the items from the disposal site within three days after the payment of the balance amount. On failure to do so this Department shall have the right to forfeit the entire amount of the bidder and dispose the items to alternate bidder. The successful bidder, on their own cost, will also require to make their own arrangement of transport, labor etc. for lifting the disposed items.
6. Quotation in sealed envelope marked "Quotation for Disposal of obsolete/unserviceable furniture/office equipment/scrap and other items addressed to Sr. Audit Officer (Admn-II) must be submitted in the format given in Annexure II.
7. The quotation must be dropped in the box placed in Administration-II Branch.
8. The financial bid should be given both in figures and words. Any overwriting or erasing in the figures shall not be considered for acceptance of the rates offered by the bidder.
9. The Department reserves the right to accept or reject any/all quotations without assigning any reason whatsoever.
10. Each page of the document should be signed by the bidders.
11. Incomplete and unsigned quotations are liable to be rejected. The bid is to be submitted for the entire lot, as mentioned in SI.No. 2 above in the section.
12. Bidder must enclose a copy of address proof (Voter I-Card/Aadhar Card/Driving License etc.) and PAN Card along with the bid.

Sr. Audit Officer (Admn-II)

ANNEXURE II
QUOTATION FORM

Name:

Address with copy of proof:
(Voter I-Card/Aadhar Card/Driving License etc.)

PAN Card:

Contact No:

AMOUNT QUOTED:

FINANCIAL BID

Sl. No.	Particulars	Quantity	Price	Amount
1	Computer Table	01		
2	Chair	26		

“I agree to abide by the terms and conditions set in the notice inviting quotations”.

(Signature of bidder)