

**REGIONAL CAPACITY BUILDING AND KNOWLEDGE CENTRE,
KSDB BUILDING, RISHALDAR STREET, SESHADRIPURAM, BANGALORE- 560020**

RCB & KC/BNG/ADMN/2025-26/103

Dated:28.01.2026

**NOTICE INVITING TENDER FOR DISPOSAL OF
UNSERVICEABLE/OBSOLETE E-WASTE (IT HARDWARE)**

Sealed quotations are invited through advertised tender enquiry from the eligible vendors for disposal of unserviceable/obsolete E-Waste (IT Hardware) lying at the Office of the Regional Capacity Building and Knowledge Centre, Bengaluru on "AS IS WHERE IS" basis. These Hardware includes Desktops, Laptop, Printers, UPS, scanners, projectors etc. The terms and conditions and other details of tender document shall be as follows:

Annexure-I	Terms and conditions of tender.
Annexure-II	Bidder's details (Mandatory Information)
Annexure-III	Proforma for Financial Bid
Annexure-IV	EMD details
Annexure-V	Tender Acceptance Letter
Annexure-VI	IT Hardware details
Date of publication	28.01.2026
Dates for inspection	09.02.2026 and 10.02.2026 between 11.00AM and 4.00PM
Last date for submission of bids	20.02.2026 by 5.00PM
Opening of bids	23.02.2026 at 11.00 AM

Sealed cover with superscript, "Quotation for Disposal of E-Waste (IT equipment)" addressed to Principal Director, Regional Capacity Building and Knowledge Centre, Bangalore shall be submitted in this office in person on or before **20.02.2026** by 5.00 PM. Necessary terms & conditions of the tender are listed in the Annexure-I (enclosed). A copy of this Tender enquiry is available in this office website.


**Sr. Audit Officer/Admn
RCB & KC, Bengaluru**

For any clarification please contact:

1. Shri J J S Anand, SAO - 9535398535
2. Shri. Mahesh M, Auditor- 9731343136
3. Shri. Satyashil Thapa, Auditor-7586830909

वरिष्ठ लेखापरीक्षा अधिकारी / Senior Audit Officer
प्रशासन & मुख्य संकाय / Admn & Core Faculty
क्षेत्रीय क्षमता निर्माण एवं ज्ञान केंद्र, बेंगलूरु
Regional Capacity Building & Knowledge Centre, Bengaluru
भारतीय लेखापरीक्षा और लेखा विभाग / Indian Audit and Accounts Department

Annexure-I
(Terms & conditions)

1. This office does not bind itself to accept the highest bidder and reserves the right to reject any or all the tenders received without assigning any reason whatsoever. Inadequate or incomplete tenders in any respect or if the prescribed conditions are not fulfilled, the tenders are liable to be rejected. Canvassing in any form by the bidder/vendor will result in rejection of their tenders.
2. Guidelines issued by the Ministry of Environment, Forest & Climate Change will, be applicable in this regard. These hardware/devices are to be dismantled/recycled as per Karnataka State Pollution Control Board (KSPCB) and Central Pollution Control Board (CPCB) guidelines. The compliance to the above is the sole responsibility of the successful bidder.
3. Bidders should submit their quotations giving their bid amount both in figures and words on their letter head with signature of authorized person with name and address in sealed cover to RCB & KC, KSDB BUILDING, RISHALDAR STREET, SESHADRIPURAM, BENGALURU, in person on or before 20-02-2026 by 5.00 PM.
4. The bids submitted by fax/email etc. shall not be considered. No correspondence will be entertained on this matter.
5. The bidder/firm must be registered with GST Department for supply/services. Copies of such certification-mentioning registration number etc. shall be furnished along with quotation.
6. The bidder/firm must submit the copies of PAN Number.
7. An "Earnest Money Deposit (EMD)" to the tune of Rs. 1,000/- (Rupees One Thousand only) in the form of crossed Demand Draft drawn in Favor of "Pay and Accounts Officer/IAAD, Bengaluru." shall be submitted.
8. This bid will be processed on an "As is where is Basis".
9. This office reserves the right to reject any tender /all tenders in full or part thereof without assigning any reasons.
10. Tender fee is NIL here.
11. Minimum Reserve Price for the bid will be Nil.
12. The successful bidder will be required to deposit the total bid/quoted amount in Lump Sum by means of Demand Draft/Pay Order/Banker's Cheque in Favor of "Pay and Accounts Officer/IAAD, Bengaluru" within 05 working days from the date of award of contract and the items will be lifted within 5 days of the receipt of confirmed work order by the firm. Failure to do so shall result in forfeiting of EMD. The EMD of the successful bidder and the unsuccessful bidders will only be released after submission of quoted amount in the prescribed form by the successful bidder. If the successful bidder fails to deposit the quoted amount within stipulated date, the EMD of the H1 firm will be forfeited. The lifting of materials will be made by contractor on any working day as specified between 11AM to 4PM. The contractor will have to inform at least two working days in advance of the intended date of lifting of the materials. The contractor will be required to bring his own vehicle for lifting the materials and will employ his own labour, bags, and other items as required for packing and lifting of the materials. No assistance will be rendered in this regard by this office. The contractor will be responsible for cleaning the area from where the obsolete materials are lifted. The lifting of the obsolete materials will be allowed from the designated places only and after issuance of necessary security/gate pass.

13. Each page of the bidding document must be stamped and signed by the person or persons submitting the Tender in token of his/their having acquainted himself/themselves and accepted the entire tender documents including various conditions of contract. Any Bid with any of the Documents not so signed is liable to be rejected at the discretion of the Client. NO PAGE SHOULD BE REMOVED/DETACHED FROM THIS BIDDING DOCUMENT.
14. Signed and scanned copy of Tender Acceptance letter in the Annexure V "Tender Acceptance Letter".


26/1/26
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ANNEXURE-II Contractor's details (Mandatory Information)

Not filling up of mandatory information and non- submission of the documents will attract cancellation of bid. Supporting documents be annexed with the application form (Application found deficient in any respect are liable to be rejected without further correspondence)

Si. No.	Description	Information	
1.	Name of the Applicant/ Firm		
2.	Date of Incorporation		
3.	Nationality		
4.	Address (attach separate paper for address of other offices)	Regd. Office	
		Head Office	
5.	Telephonic Number	Landline/Mobile No.	
		Email ID	
6.	Other Details (enclose copies)	PAN	
		GSTN	
7.	Earnest Money Deposit	Amount in Rs. 1000 (Rupees One Thousand Only)	
		DD. No.	
		Date of issue	
		Name of issuing bank	
08.	Authorized signatory details	Name	
		Designation	
		Email	
		Mobile No.	
		Office Phone No.	
09.	Details of Contact other than Authorized Signatory	Name	
		Designation	
		Email	
		Mobile No.	
		Office Phone No.	

Signature of the bidder with seal & date

Annexure III FINANCIAL BID

Note:

1. It is necessary that the bidder submits financial bid in table below
2. Financial bids shall be opened only for that receipt of Bid Security/EMD amount is verified.
3. Prices should be quoted in Indian Rupees.
4. The cost is inclusive of all taxes, levies etc.

Table - Detailed Financial Bid (In rupees)

Sl.No	Particulars	Total Amount
1.	E-waste computer	(In figures)
	Hardware items (Unserviceable, obsolete and beyond economic repair) at the Office of the Regional Capacity Building and Knowledge Centre, Bengaluru.	
		(In words)

Signature of the bidder with seal and date

Annexure IV EMD

Sl. No	Particular	Amount (In Rs.)	Demand Draft No.: Date : Bank : Branch:
1.	EMD	Rs. 1,000/-	

Signature of the bidder with seal and date

ANNEXURE V: TENDER ACCEPTANCE LETTER

(To be given on Company Letter Head)

To,

Principal Director,
Regional Capacity Building and Knowledge Centre, Sheshadripuram, Bengaluru.

Subject: Acceptance of Terms & Conditions of Tender having Reference No. **RCB & KC/BNG/ADMN/2025-26/103** Dated: **28.01.2026**

Tender: E-Waste Computer hardware items (Unserviceable, obsolete and beyond economic repair) at the Office of the Regional Capacity Building and Knowledge Centre, Bangalore.
Sir / Madam,

1. I/We hereby certify that I/we have read the entire terms and conditions of the tender documents including all documents like annexure(s), etc. and I/we shall abide hereby by the terms/conditions/clauses contained therein.
2. The corrigendum(s) issued from time to time by your department/organization too have also been taken into consideration, while submitting this acceptance letter.
3. I/We hereby unconditionally accept the tender conditions of above-mentioned tender document(s)/corrigendum(s) in its totality/entirely.
4. I/We do hereby declare that our Firm has not been blacklisted/debarred by any Government Department/Public Sector Undertaking.
5. I/We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,

(Signature of the bidder, with official seal)

Annexure- VI Report of surplus, Obsolete and Unserviceable items waiting for disposal (Dead Stock / IT Assets/ Library Books etc.)

Name of the Office: - Regional Capacity Building and Knowledge Centre, Bengaluru

Sl. No	Particulars of Stores	Quantity/ Weight	Book Value/Original / Purchase Price	Condition and Year of Purchase (YOP)
1	HP Desktops with Monitor	5 Nos		Not working, 2015
2	HP All in One Desktops	2 Nos		Working but very slow in processing and obsolete in nature also, 2016
3	Toshiba laptop	1 No		Not working, 2015
4	HP laptops	5 Nos		Working but very slow in processing and obsolete in nature, 2017
5	HP colour Printer	1 No		Working but very slow in processing and obsolete in nature, YOP not available
6	Canon Printer	1 No		Not Working, YOP not available
7	UPS Big	3		Not Working, YOP not available
8	UPS Small	1		Not Working, YOP not available
9	Batteries	6		Not Working, YOP not available
10	Projector	2		Not Working, YOP not available
11	Old Cables (Power, VGA, LAN)	30kg		Details of purchase Not Available
12	Old CDs	3 Kg		Details of purchase Not Available
13	Mouse	5 Nos		Details of purchase Not Available
14	Keyboard	5 Nos		Details of purchase Not Available
15	Linksys Wi-Fi routers	2 Nos		Details of purchase Not Available

SAO/CF-ISKC/RCB&KC, Bengaluru

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