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कार्यालय, प्रधान महालेखाकार (लेखापरीक्षा)  
मेघालय, शिलांग - 793 001  
**Office of the Accountant General (Audit),  
Meghalaya Shillong.**

No. Record/Audit/7-2/2020-21/50

Dated: 08.06.2022

**NOTICE INVITING QUOTATION**

Sealed quotations are invited from the local bonafide firms/suppliers for contractual hiring of Car (Sedan) with driver for the Office of the Accountant General (Audit) Meghalaya, Shillong.

**Terms and Conditions:-**

1. The Agency is required to submit quotations for the monthly rate, which should include driver's salary, fuel charges (free upto 2500 Kms/month), maintenance charges and other statutory charges including service tax to be borne by the tenderer.
2. The Agency shall quote the rate per kilometer beyond 2500 Kms separately.
3. The quotations addressed to the O/o The Accountant General (Audit), Meghalaya, Shillong 793001 should be submitted under sealed covers superscribed with the words "**QUOTATION FOR HIRING OF CAR (SEDAN) FOR OFFICE**" so as to reach Record Section on or before **21.06.2022** either by Post or Messenger.
4. The tenderer shall indicate the Brand, Model, mileage etc. and other facilities of the car positively.
5. The vehicle offered should preferably be new, or in any case not more than a year old.
6. No alteration or modification of rates will be allowed after submission of the quotations.
7. The rates should be quoted both in figures and words.
8. Attested copies of Sales Tax and Income Tax clearance must be furnished along with quotation.
9. Income Tax will be deducted unless income tax exemption certificate is produced.
10. **The successful tenderer must deliver the car within 20 days of award of contract.**
11. **The Office of the Accountant General (Audit), Meghalaya, Shillong reserves the right to select the lowest or any other tenderer without assigning any reasons what so ever.**

Sd/-  
Dy. Accountant General (Admn.)

Memo No. Record/Audit/7-2/2020-21/51-59

Dated: 08.06.2022

1. M/S Alexander Mawthoh, Nongrim Hills, Shillong - 793003.
2. M/S Alvan Kharumnuid, Madanrting, Shillong - 793021.
3. M/S Anita Lanong, Pdengshnong, Lower Mawprem, Shillong - 793002.
4. M/S B.K. Enterprise, Mawiong, Shillong - 793016.
5. M/S G. Kharsati, Pohktieh, Nongthymmai, Shillong - 793014.
6. M/S A. Kma, Bishop Fall, Lower Mawprem, Shillong - 793002.
7. M/S A.C. Lyngdoh, Pohktieh, Nongthymmai, Shillong - 793014.
8. Office Notice Board.
9. Office Website.

Sr. Audit Officer (Record)