



प्रधान महालेखाकार का कार्यलय (ले. व. ह.), मेघालय, शिलांग - 793 001
OFFICE OF THE Pr. ACCOUNTANT GENERAL (A&E), MEGHALAYA,
SHILLONG-793001

सं./ No. EDP/Unserviceable Assets(Old Assets)/2020-21/98

दिनांक/ Dated: 17-12-2020

Notice Inviting Tender

This office invites sealed quotations for the disposal of unserviceable assets on "as is where is basis". The quotations will be governed by the following terms and conditions:

1. The quotations must be submitted along with a Demand Draft for Rs.1591/- against the items listed at Annexure, being the Earnest Money Deposit (EMD) drawn in favour of Pay & Accounts Officer, O/o the Accountant General (A&E), Meghalaya, Shillong. Any quotation received without the requisite EMD will be summarily rejected.
2. Intending bidders may inspect the stores on any working day between 2:00 PM & 4:00 PM before the last day of submitting the quotation by seeking appointment from EDP Section over telephone Nos. 0364-2215801.
3. Prices must be quoted for all the items compulsorily. Quotations for part of the items will be summarily rejected. Any bidder who quotes the price for part of the items will be rejected. Bidding must be compulsorily for all the items indicated in Annexure.
4. The rates should be quoted separately for the items listed out in the Price Bid as given at Annexure in a single envelope. The rates should be quoted in figures as well as in words. If there is any discrepancy between figures and words, the rates quoted in words would only be considered. The H-1 (i.e. Highest Bidder) shall be accepted only if it is more than the reserve price by Rupee 1.
5. The successful bidder shall have to deposit the quoted price through Bank Draft immediately after the tender is finalized. It is only after depositing full amount of the bid with this Department that the bidder will be allowed to lift the unserviceable assets listed in the annexure. In case the successful bidder fails to deposit the quoted amount or refuses to lift the unserviceable stores within 10 days of the letter conveying the decision of the auction, the EMD deposited by him shall be forfeited.
6. Quotations in double sealed cover superscribed "QUOTATIONS FOR THE DISPOSAL OF UNSERVICEABLE IT ASSETS " and addressed to the Sr. Accounts Officer, EDP Section, O/o the PAG (A&E), Meghalaya, Shillong should be dropped in the "Tender Box" kept at EDP Section of the office till 3:00 PM of 28th Dec 2020. Thereafter, quotations will be opened by the members of the committee for further needful action.

7. Quotations received after the prescribed date and time will not be considered under any circumstances. Overwriting must be avoided; otherwise such defective quotations shall be summarily rejected.
8. This office reserves the right to accept or reject any quotation without assigning any reason thereof. No queries in this connection shall be entertained once the bids are finalized and the successful bidder is selected by the Department.

sd/-

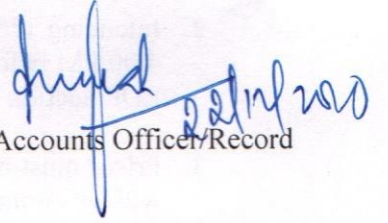
Sr. Accounts Officer/Record

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दिनांक/ Dated: 17-12-2020

Copy forwarded for information and necessary action to:-


1. AAO/EDP-II Cell:- He is requested to upload this NIT in the website of this office.
2. Notice Boards.
3. List of firms



Sr. Accounts Officer/Record

Annexure (List of Unserviceable IT Assets)

Sl. No	Particulars of stores	Qty/Weight	Quotation	Total Rate
1	Desktop (ZENITH)	33		
2	Desktop (HCL)	46		
3	Desktop (Acer)	20		
4	Desktop (IBM)	5		
5	Desktop (HCL)	1		
6	UPS (5 KVA)	3		
7	UPS (5 KVA)	1		
8	UPS (600VA)	38		
9	SERVER (Siemens)	8		
10	SERVER (HCL)	2		
11	SERVER (WIPRO)	1		
12	SERVER (HCL)	1		
13	STABILIZER (NEKON)	2		
14	STABILIZER (ELENT)	6		
15	STABILIZER (HCL)	3		
16	LINE PRINTER (LIPI)	3		
17	LINE PRINTER (WIPRO)	6		
18	DM PRINTER (EPSON)	4		
19	INKJET PRINTER (HP)	4		
20	GB SWITCH	3		
21	FAX MACHINE	2		
	Total			


 Sr. Accounts Officer