

**Office of the
Director General of Audit (Energy)
New Delhi**

No. DGA(Energy)/EDP/ Disposal e waste/2025-26/50

Dated: 18/11/2025

NOTICE INVITING TENDER

for

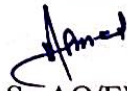
"Disposal of obsolete/unserviceable e-waste/equipment/scraps and other items etc."

Director (Admin) of "Office of the Director General of Audit (Energy), New Delhi", 5th to 7th & 10th Floor, Old CAG Building (Annexe), 10, Bahadur Shah Zafar Marg, New Delhi 110002" invites sealed tender from eligible domestic buyers/dealers (for disposal of obsolete/unserviceable e-waste/ equipment/scrap and other items etc.) conforming to the terms and conditions mentioned in the tender document.

Last date of submission of tender is 03 December 2025 at 5:00 PM.

The Technical Bid will be opened on 04 December 2025 at 11:00 AM. The Financial Bid will be opened on 04 December 2025 at 11:30 PM at the address mentioned above.

Earnest Money Deposit (EMD) amount of ₹5000/- (Five thousand only) will be deposited in the shape of DD/Banker's Cheque of any Nationalized Bank favoring "Pay and Accounts Officer, Principal Accountant General (Audit), New Delhi" payable at New Delhi.


Sr. AO/EDP.

To,

1. Notice Board
2. Website
3. CPP Portal

The Bidding document includes the following:

Invitation of Bids	Section I
Eligibility criteria	Section II
Instructions to the Bidders	Section III
Conditions to the bidders	Section IV
Technical Bid	Annexure-I
Financial bid	Annexure -II
Bank Details for NEFT/RTGS Payment	Annexure -III
'Non-Disclosure agreement'	Annexure-IV

Section-I - Invitation of Bids

1. Proposal for Tender Enquiry:

(a) The **Office of the Director General of Audit (Energy), New Delhi** invites tenders for disposal of obsolete/unserviceable e-waste/equipment/ scrap and other items etc. from the likely dealers/buyers.

(b) Intending eligible bidders may download the Tender documents/details from the "Central Public Procurement Portal (CPPP)" website <https://eprocure.gov.in/epublish/app> and office website <https://cag.gov.in/mab/new-delhi-iii/hi>. The bids complete in all respect duly sealed and addressed to Director (Admin), 'Office of the Director General of Audit (Energy), New Delhi', 5th to 7th & 10th Floor, Old CAG Building (Annexe), 10, Bahadur Shah Zafar Marg, New Delhi -110002' should reach not later than **03 December 2025 at 5:00 PM**

(c) EMD should be submitted in this office in the form of original Demand Draft/ Banker's Cheque at any nationalized bank not later than **03 December 2025 at 5:00 PM**.

(d) The bidders, who claim the exemption for EMD should submit a hard copy of the same in this office in physical mode not later than **03 December 2025 at 5:00 PM**.

(e) Bidders shall not tamper/modify the tender form in any manner and provide all requisite information in prescribed formats.

(f) Bidders are advised to follow the instructions provided in the 'Instructions to the bidders' at tender documents.

2. Schedule of the proposal

No.	Particulars	Description
1	Tender Reference	DGA(Energy)/EDP/Disposal e waste/2025-26
2	Tender inviting authority	The Director (Admin & IT), Office of the Director General of Audit (Energy), New Delhi, 5th to 7th & 10th Floor, Old CAG Building (Annexe), 10, Bahadur Shah Zafar Marg, New Delhi -110002
3	Name of tender	'Disposal of obsolete/unserviceable e-waste equipment and other items etc.'
4	Earnest Money Deposit (EMD)	Rs. 5000/- in form of DD/Banker's cheque of any Nationalized Bank favoring "Pay and Accounts Officer, Principal Accountant General (Audit) New Delhi" payable at New Delhi
5	Date of publication of Tender enquiry	18 Nov 2025, 1700 Hrs
6	Bid document download start date	18 Nov 2025, 1700 Hrs
7	Start date for seeking clarifications	19 Nov 2025, 1200 Hrs
8	Last date for seeking clarifications	24 Nov 2025, 1200 Hrs
9	Date of Physical inspection	25 Nov 2025 to 26 Nov 2025 between 10.00 am to 01.00 pm with prior intimation) at Office of the Director General

	of the goods	of Audit (Energy), New Delhi, 7th Floor, Old CAG Building (Annexe), 10, Bahadur Shah Zafar Marg, New Delhi-110002
10	Start date for submission of bid	26 Nov 2025
11	Last date and time for submission of bids	03 December 2025, (5:00 PM)
12	Date of opening of technical bids	04 December 2025, (11:00 AM)
13	Date of opening of financial bids	04 December 2025, (11:30 AM)
14	Address of communication	Office of the Director General of Audit (Energy), New Delhi 5 th to 7 th & 10 th Floor, Old C&AG Building (Annexe), 10, Bahadur Shah Zafar Marg, New Delhi-110002
15	Email ID	edp.energy.del@cag.gov.in
16	Contact Person	Shri Ravi Saxena, Assistant Audit Officer (Phone: 6395989554)

Note: No bid shall be accepted after the due date and time given in the above schedule for any reasons whatsoever may be.

Section II — 'Eligibility Criteria'

1. The bidder(s) should fulfil the following eligibility criteria:

- a) The bidder must be registered under appropriate authorities i.e., GST/PAN/Income Tax etc
- b) The bidder should be listed in the Central/State pollution control board list of entrepreneurs for disposal of e-waste.
- c) Bank details for NEFT/RTGS payment alongwith copy of cancelled blank cheque in format Annexure-III (enclosed), in case of refund, if any, shall be provided alongwith bid documents.

2. Non-disclosure agreement in format Annexure-IV (enclosed).

3. **Process for tendering:**

- a) Bids shall be submitted physically or by post at Room no. 507 at 5th floor of 'Office of the Director General of Audit (Energy), New Delhi' 5th to 7th & 10th Floor, Old CAG Building (Annexe), 10, Bahadur Shah Zafar Marg, New Delhi - 110002 in two bid system (Technical and financial bid) duly signed by the authorized representative of the bidders.
- b) The last date for submission of bid documents is up to 05.00 PM on 03 December 2025.

4. **Submission of proof of Eligibility.**

The bidder should submit the copies of following documents in the Technical Bid envelope.

- a) Proof of submission of EMD worth Rs. 5000/- in form of DD/Banker's Cheque. The bid received without EMD will be summarily rejected.
- b) Proof of registration of the bidder with the central/State pollution control board or any other authorized government authorities for disposal of e-waste. The bids without proof of registration will be rejected.
- c) In case, the bidder claims exemption for payment of EMD, relevant and valid proofs for claiming exemption, otherwise bid will be rejected.
- d) Copies of GST registration certificate and PAN Card/ Income Tax.
- e) Bank details for NEFT/RTGS payment alongwith the copy of cancelled bank cheque as specified in format (Annexure-II).
- f) Non-disclosure agreement as per format in Annexure-IV duly filled and signed by the bidder affixing office seal.
- g) Signed copy of complete set of bid document including blank page prescribed for financial bid, if any.

h) Any other disclosure/related documents.

5. (a) Content of Technical bid

The content of technical bid is attached as Annexure-I.

(b) Contents of Financial bid

The financial bid shall contain the financial details of tender as per format Annexure-II)

Section-III: Instructions to the Bidders

1. **Preparation of bids:**

- a. The bids and all accompanying documents should be legible for reading. If the documents submitted by the bidders are not legible/readable, their bid will not be considered and stands rejected.
- b. The Technical bid Proforma (placed at Annexure- I) must be duly filled and signed by authorized person and should be sealed in an Envelope along with the documents specified in "Eligibility Criteria". The envelope is to be super-scribed as "Technical Bid for Disposal of obsolete/unserviceable e waste/equipment/scrap and other items etc" .Similarly, the Financial Bid Proforma (placed at Annexure-II) duly filled and signed by authorized person should be sealed in another Envelope which is super-scribed as "Financial Bid for Disposal of obsolete/unserviceable e waste/equipment/scrap and other items etc". Thereafter both of these envelopes should be sealed in a separate envelope to super-scribed as "Bids for Disposal of obsolete/unserviceable e-waste/equipment/scrap and other items etc"

2. **Submission of bids**

- a) Bidders shall go through the tender document carefully to understand the documents required to be submitted as part of the bid. Any deviations or non-submission of required documents may lead to rejection of the bid.

b)The bids complete in all respect duly sealed and addressed to Director (Admin) 'Office of the Director General of Audit (Energy), New Delhi' 5th to 7th & 10th Floor, Old CAG Building (Annexe), 10, Bahadur Shah Zafar Marg, New Delhi -110002 should reach/ be submitted not later than 03 December 2025 at 1700 hrs.

3. **Evaluation of Bids:**

- a) Technical Bids will be opened by a committee constituted by the competent authority of this office on 04 December 2025 at 11:00 AM at Room No. 507, 5th floor of the 'Office of the Director General of Audit (Energy), New Delhi' 5th to 7th & 10th Floor, Old CAG Building (Annexe), 10, Bahadur Shah Zafar Marg, New Delhi -110002. Authorized representatives of the bidders can also attend technical bid opening. However, they will have to bring appropriate authority letter along with them. In case no bidder/authorized representative

reports for the bid opening within 10 minutes of the scheduled bid opening time, the bid shall be opened summarily after that.

- b) Financial bids of only those bidders who qualify the technical specifications will be opened. The financial bids will be opened on **04 December 2025 at 11:30 AM**. Authorized representatives of the bidders can also attend financial bid opening. However, they will have to bring appropriate authority letter along with them. In case no bidder/authorized representative reports for the bid opening within 10 minutes of the scheduled bid opening time, the bid shall be opened summarily after that.

4. Clarification of bids:

- a) During evaluation of bids, the competent authority may at its discretion ask the bidder for clarification, if any, of its bid. The request for clarification and response shall be in writing.
- b) If there is a discrepancy between the unit price and total price -that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected at this end accordingly. If there is a discrepancy between words and figures, the amount in words shall prevail. If the tenderer does not accept the correction of the error, his/her bid shall be rejected.
- c) The evaluation and comparison of responsive bids shall be done on the basis of consolidated lump sum price offered for purchase by the bidder in the Price Schedule of the Financial Bid document (Annexure-II).
- d) The competent authority of this office may waive any minor non-conformity or irregularity in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any bidder.
- e) The competent authority may seek original certificate of registration of bidders with central/state pollution control board or any other authorized government authorities for disposal of e-waste.

5. Site visit or items check-up:

- a) Bidders are advised to inspect, examine the items at site and satisfy themselves before submitting their tenders. A tenderer shall be deemed to have full knowledge of the disposable item whether he/she inspects it or not and no extra charges consequent on misunderstanding or otherwise shall be allowed. For inspection, bidders may contact Shri Ravi Saxena, Assistant Audit Officer. (Mob: 6395989554)
- b) The inspection for goods should be carried out in presence of authorized staff from this office only.

- c) Bidders or his authorized agents with valid identity proof shall at all-time be accompanied by authorized personnel from this office when undertaking site visit at Office of the Director General of Audit (Energy), New Delhi', 7th Floor, Old CAG Building (Annex), 10, Bahadur Shah Zafar Marg, New Delhi -110002 on 25 & 26 Nov 2025 between 10:00 am to 1.00 pm under prior intimation to this office.

6. Earnest Money Deposit:

- a) The bidders are required to deposit Security/Earnest Money Deposit of Rs. 5000/- (Rupee five Thousand only) in form of Demand Draft/Banker's cheque in favors of **Pay & Accounts Officer, 0/0 Principal Accountant General (Audit), New Delhi.**
- b) The original documents of EMD, in an envelope, should be submitted in this office with Senior Audit Officer (Admin), '**Office of the Director General of Audit (Energy), New Delhi' 5th to 7th & 10th Floor, Old CAG Building (Annexe), 10, Bahadur Shah Zafar Marg, New Delhi -110002** before bid submission deadline given in Section-I.

7. Refund/Retention of EMD:

- a) The EMD, without any interest accrued or as such will be refunded to the unsuccessful bidder within one-month period after the date of opening of financial bid.
- b) EMD of successful bidder will be adjustable within total offered cost.

8. Forfeiture of EMD:

- a) In case, where a bidder withdraws its bid during the period of Bid validity specified by the bidder on the bid document
- b) In case, successful bidder fails to sign the contract or breach any of conditions of the contract.

9. Contacting the Tendering Authority:

- a) No bidder shall contact this office on any matter relating to its bid, from time of opening of bids to the time the contract is awarded. For any additional information, the competent authority reserves the right as whether such additional information should be considered otherwise.
- b) Any efforts by a Bidder to influence this office in its decision on bid evaluation, bid comparison or contract award may result in disqualification of the Bidder's bid and forfeiture of its EMD.

10. Period of validity of bids:

Bids shall be valid for 60 days after bid opening date. A bid valid for a shorter period shall be rejected as non-responsive. In exceptional circumstances, the Tendering Authority may solicit the Bidders consent to an extension of the period of validity. Such request and response thereto shall be made in writing.

11. Right to accept or reject any or all bids:

- a) This office reserves the right to accept or reject any bid and to annul the bidding process and reject all bids at any time prior to award of contract without assigning any reason whatsoever may be and without thereby incurring any liability to the bidder (s).
- b) Any deviation/irrelevant specifications in this tender will not be accepted. Final decision for accepting or rejecting any/all bid (s) will be at absolute discretion of competent authority of this office and binding on the bidders.

12. Award of contract:

- a) Finalisation of the tender will be done based on recommendation by the appropriate level committee constituted by competent authority for the purpose.
- b) Award of contract shall be considered on the bidder whose offer has been found technically and financially acceptable.

13. Annulment of Award:

- a) This office reserves the right to terminate the contract in case of violation of terms & conditions or non-fulfilment of the essential requirement.
- b) This office reserves the right to cancel the contract without assigning any reason whatsoever may be, at any stage.
- c) This office reserves the right to disqualify the contractor for a suitable period who failed to honour the contract. This office also reserves the right to blacklist a bidder for suitable period in case he/she fails to honour his/her bid without sufficient and reasonable grounds.

Section-IV: 'Conditions to the bidders'

1. **Definitions:**

In this contract, the following terms shall be interpreted as indicated:

- a) "Tendering Authority" means the **Director (Admn.), 'Office of the Director General of Audit (Energy), New Delhi' 5th to 7th & 10th Floor, Old CAG Building (Annexe), 10, Bahadur Shah Zafar Marg, New Delhi -110002**
- b) "Bidder" means any vendor that is participating in the tender process.
- c) "Price" means the total cost payable by the successful bidder in full as value of disposal obsolete/unserviceable e-waste/equipment/scrap and other items etc.
- d) "Contract" means the written agreement held between both parties.
- e) "Contractor" is the successful bidder to whom the contract will be awarded.

2. **General Conditions:**

- a) The proposed disposal of obsolete/unserviceable e-waste/equipment/scrap and other items etc. is sold on **AS IS WHERE IS and AS WHAT IS** basis. The disposal of obsolete/unserviceable e-waste/equipment/scrap and other items etc. is strictly on the understanding that bidder had inspected the items. No complaint/claim will be entertained in this regard.
- c) Bid acceptance will rest with the competent authority of this office and sale order will be issued to the technically and financially successful bidder.

3. **Payment details:**

- a) Payment should be made only by the way of Demand Draft/Banker's cheque.
- b) The payment of total sale value after adjusting the EMD shall be made in favors of **Pay & Accounts Officer, O/o Principal Accountant General (Audit), New Delhi** through DD/Banker's cheque within 7 days from the issue of acceptance letter/sale order.
- c) Delivery will be allowed only after receipt of payment of full amount.

4. Delivery details:

- a) Delivery of items has to be taken within 3 days from the date of final payment after giving a certificate that the e-waste will be disposed of as per norms issued by Ministry of Environment and Forest in this regard.
- b) Bidder shall obtain confirmation well in advance before taking delivery and can contact at Phone Nos: 6395989554 for the purpose.

5. Delay in taking delivery:

- a) If the bidder/contractor is not able to carry the obsolete/unserviceable e-waste/ equipment/scrap and other items etc. within the delivery period as stated above, he/she may request for an extension. However, acceptance of such request will be on sole discretion of the competent authority of this office and binding on the bidder/contractor..
- b) If the obsolete/unserviceable e-waste/equipment/scrap and other items etc. is not removed even within the extended period, if agreed to, the advance amount and total sale amount paid will be forfeited and order will be cancelled. Decision of the competent authority of this office shall be final in this regard and binding on the contractor.
- c) The obsolete/unserviceable e-waste/equipment/scrap and other items etc. shall be removed by the contractor or its duly authorised agent in presence of authorised official (s) from this office.
- d) The bidder/contractor shall arrange his own person/labour and logistics for carrying the obsolete/unserviceable e waste/equipment/scrap and other items etc. from the site.
- e) The contractor shall comply with all safety measures and indemnify this office against any liability for compensation due to injury to his own labour/person (s) or to other persons inside the office premises or outside while taking out the obsolete/unserviceable e waste/equipment/scrap and other items etc. under the contract and for any losses or damages to the building/structure/property of this office due to any fault or negligence or wilful acts, omission or any other reasons whatsoever.
- f) Any attempt to influence the decision will make the bidder unqualified. The bidders, who are in relation with any of staff of this office in any capacity, are not eligible to participate in the tender process.

6. **Decision taken:**

The decision taken by the competent authority of this office in the process of the tender process will be full and final and binding on the bidders.

7. **Legal jurisdiction:**

All legal disputes are subject to jurisdiction of Delhi courts only.

Technical Bid**Name & Address of the Bidder:****Contact No:**

Sl. No.		
1	Whether the bidder is registered for handling the E-waste with Central/State Pollutions Control Board of any state.	Yes/ No
2	If answer of Sl No. 1 is YES, Name of Central/State Pollutions Control Board at which registered?	
3	Registration Number given by Central/State Pollutions Control Board	
4.	Photocopy for proof of Registration Number given by Central/State Pollutions Control Board	Attached/ Not Attached
4.	Date of Registration	
5	Expiry of Registration	
6.	Whether Demand Draft/ Banker's Cheque for EMD has been attached herewith.	Attached/ Not Attached
7.	If exemption claimed for EMD	Relevant Documents exemption attached/ attached
7	GST registration certificate and PAN Card	Photocopy attached/ Not attached

I/We, the undersigned certify that all the above-mentioned information is correct.

Signature of authorised person

Name:

Designation:

Company Seal:

Date:

Place:

**Note: All documentary proofs of the information given above are to be attached herewith.
Technical bids without documentary proof are liable to be rejected**

[FINANCIAL BID]

Name & Address of the Bidder:**Contact No**

Rates shall include cost of transportation, taxes, and other overheads:

- a) This template must not be modified/replaced by the bidder and the same should be submitted after filling the relevant column, else the bidder is liable to be rejected for the tender. Bidder is allowed to enter the bidder Name and value only.

Sl. No.	Item	Qty	Make	UID	Description of item	Assessed unit price	Offered unit price (to be entered by the bidder)	Total amount (to be entered by the bidder)
1	Desktop	1	Dell	MAB-III/CPU/i-3/01	i-3 processor, 2 GB RAM, 500 GB HDD			
2	Desktop	1	Dell	MAB-III/CPU/i-3/02	i-3 processor, 2 GB RAM, 500 GB HDD			
3	Desktop	1	Dell	MAB-III/CPU/i-3/03	i-3 processor, 2 GB RAM, 500 GB HDD			
4	Desktop	1	Dell	MAB-III/CPU/i-3/04	i-3 processor, 2 GB RAM, 500 GB HDD			
5	Desktop	1	Dell	MAB-III/CPU/i-3/05	i-3 processor, 2 GB RAM, 500 GB HDD			
6	Desktop	1	Dell	MAB-III/CPU/i-3/06	i-3 processor, 2 GB RAM, 500 GB HDD			
7	Desktop	1	Dell	MAB-III/CPU/i-3/07	i-3 processor, 2 GB RAM, 500 GB HDD			
8	Desktop	1	Dell	MAB-III/CPU/i-3/08	i-3 processor, 2 GB RAM, 500 GB HDD			
9	Desktop	1	Dell	MAB-III/CPU/i-3/09	i-3 processor, 2 GB RAM, 500 GB HDD			
10	Desktop	1	HP	MAB-III/CPU/i-3/10	i-3 processor, 2 GB RAM, 500 GB HDD			

11	Desktop	1	HP	MAB-III/CPU/i-3/12	i-3 processor, 2 GB RAM, 500 GB HDD			
12	Desktop	1	HP	MAB-III/CPU/i-3/13	i-3 processor, 4 GB RAM, 1 TB HDD			
13	Desktop	1	Acer	MAB-III/CPU/i-5/01	i-5 processor, 2GB Ram ,500GB HDD			
14	Desktop	1	Acer	MAB-III/CPU/i-5/03	i-5 processor, 2GB Ram ,500GB HDD			
15	Desktop	1	Acer	MAB-III/CPU/i-5/05	i-5 processor, 2GB Ram ,500GB HDD			
16	Desktop	1	Acer	MAB-III/CPU/i-5/07	i-5 processor, 2GB Ram ,500GB HDD			
17	Desktop	1	Acer	MAB-III/CPU/i-5/09	i-5 processor, 2GB Ram ,500GB HDD			
18	Desktop	1	Acer	MAB-III/CPU/i-5/10	i-5 processor, 2GB Ram ,500GB HDD			
19	Desktop	1	Acer	MAB-III/CPU/i-5/12	i-5 processor, 2GB Ram ,500GB HDD			
20	Desktop	1	Acer	MAB-III/CPU/i-5/13	i-5 processor, 2GB Ram ,500GB HDD			
21	Desktop	1	Dell	MAB-II/CPU/39	CMD, 2 GB RAM, 320 GB HDD			
22	Desktop	1	HP	MAB-II/CPU/45	i-5 processor ,2GB RAM, 500GB HDD			
23	Desktop	1	HP	MAB-II/CPU/46	i-5 processor ,2GB RAM, 500GB HDD			
24	Desktop	1	HP	MAB-II/CPU/49	i-5 processor, 2 GB RAM, 500 GB HDD			
25	Desktop	1	HP	MAB-II/CPU/51	i-3 processor, 4 GB RAM, 500 GB HDD			
26	Desktop	1	HP	MAB-II/CPU/53	i-3 processor, 4 GB RAM, 500 GB HDD			

27	Desktop	1	HP	MAB-II/CPU/57	i-3 processor, 4 GB RAM, 500 GB HDD			
28	Desktop	1	HP	MAB-II/CPU/60	i-3 processor, 4 GB RAM, 500 GB HDD			
29	Desktop	1	HP	MAB-II/CPU/65	i-3 processor, 4 GB RAM, 500 GB HDD			
30	Desktop	1	HP	MAB-II/CPU/66	i-3 processor, 4 GB RAM, 500 GB HDD			
31	Desktop	1	HP	MAB-II/CPU/75	i-3 processor, 4 GB RAM, 1 TB HDD			
32	Desktop AIO	1	HP	MAB-III/AIO/i-5/02	i-5 processor, 8 Gb RAM, 1 TB HDD			
33	Server	1	Dell	MAB-II/Server/2	intel R,16GB,500GB			
34	Server	1	Dell	MAB-III/Server/01	intel R,16GB,1TB			
35	Laptop	1	HP	MAB-III/LAP/12	i-3,4GB,320GB			
36	Laptop	1	HP	MAB-III/LAP/16	i-3 processor, 4GB RAM, 320 GB HDD			
37	Laptop	1	Acer	MAB-III/LAP/24	i-3 processor, 4GB RAM, 500 GB HDD			
38	Laptop	1	Acer	MAB-III/LAP/25	i-3 processor, 4GB RAM, 500 GB HDD			
39	Laptop	1	Acer	MAB-III/LAP/27	i-3 processor, 4GB RAM, 500 GB HDD			
40	Laptop	1	HP	MAB-III/LAP/28	i-3 processor, 4GB RAM, 1TB HDD			
41	Laptop	1	Lenovo	MAB-III/LAP/31	i-5,8GB,1TB			
42	Laptop	1	Lenovo	MAB-III/LAP/32	i-5,8GB,1TB			
43	Laptop	1	Asus	MAB-III/LAP/34	i-3,8GB,1TB			
44	Laptop	1	Asus	MAB-III/LAP/35	i-3,8GB,1TB			
45	Laptop	1	Asus	MAB-III/LAP/36	i-3,8GB,1TB			
46	Laptop	1	HP	MAB-II/LAPTOP/3	C2D,3GB,250GB			
47	Laptop	1	HP	MAB-II/LAPTOP/12	i-3,4GB,320GB			
48	Laptop	1	HP	MAB-II/LAPTOP/14	i-3,4GB,320GB			

49	Laptop	1	HP	MAB-II/LAPTOP/17	i-5,2GB,500GB			
50	Laptop	1	HP	MAB-II/LAPTOP/20	i-3,4GB,700GB			
51	Laptop	1	HP	MAB-II/LAPTOP/21	i-3,4GB,700GB			
52	Laptop	1	HP	MAB-II/LAPTOP/22	i-3,4GB,700GB			
53	Laptop	1	HP	MAB-II/LAPTOP/25	i-3,4GB,700GB			
54	Laptop	1	HP	MAB-II/LAPTOP/28	i-7,4GB,500GB			
55	Laptop	1	HP	MAB-II/LAPTOP/31	i-7,8GB,500GB			
56	Laptop	1	HP	MAB-II/LAPTOP/33	i-7,32GB,2TB			
57	Laptop	1	Dell	DGA(E)/LAP/200	i-3,4GB,1TB			
58	Printer	1	HP	MAB-III/PRI/LJ/02	Laserjet Printer			
59	Printer	1	HP	MAB-III/PRI/LJ/03	Laserjet Printer			
60	Printer	1	Brother	MAB-III/PRI/LJ/18	Laserjet Printer			
61	Printer	1	Brother	MAB-III/PRI/LJ/19	Laserjet Printer			
62	Printer	1	Brother	MAB-III/PRI/LJ/20	Laserjet Printer			
63	Printer	1	Brother	MAB-III/PRI/LJ/21	Laserjet Printer			
64	Printer	1	Canon	MAB-III/MFD/08	Multi functional Device			
65	Printer	1	HP	MAB-II/PRT/1	Laserjet Printer			
66	Printer	1	HP	MAB-II/PRT/11	Laserjet Printer			
67	Printer	1	HP	MAB-II/PRT/19	Laserjet Printer			
68	Printer	1	HP	MAB-II/PRT/27	Laserjet Printer			
69	Printer	1	HP	MAB-II/PRT/29	Laserjet Printer			
70	Printer	1	HP	MAB-II/PRT/31	Laserjet Printer			
71	Printer	1	HP	MAB-II/PRT/36	Laserjet Printer			
72	Printer	1	HP	MAB-II/PRT/38	Laserjet Printer			
73	Printer	1	HP	MAB-II/PRT/41	Laserjet Printer			
74	Printer	1	HP	MAB-II/PRT/44	Laserjet Printer			
75	UPS	1	Luminous	MAB-III/UPS/600VA/09	600 VA UPS			
76	UPS	1	Luminous	MAB-III/UPS/600VA/14	600 VA UPS			
77	UPS	1	Microtek	MAB-III/UPS/600VA/17	600 VA UPS			

78	UPS	1	Microtek	MAB-III/UPS/600VA/22	600 VA UPS			
79	UPS	1	Luminous	MAB-III/UPS/600VA/28	600 VA UPS			
80	UPS	1	Luminous	MAB-III/UPS/600VA/31	600 VA UPS			
81	UPS	1	Microtek	MAB-III/UPS/600VA/39	600 VA UPS			
82	UPS	1	Luminous	MAB-III/UPS/600VA/41	600 VA UPS			
83	UPS	1	Luminous	MAB-III/UPS/600VA/43	600 VA UPS			
84	UPS	1	Luminous	MAB-III/UPS/600VA/53	600 VA UPS			
85	UPS	1	Luminous	MAB-II/UPS/07	625 VA UPS			
86	UPS	1	i-ball	MAB-II/UPS/17	621 VA UPS			
87	UPS	1	i-ball	MAB-II/UPS/21	625 VA UPS			
88	UPS	1	i-ball	MAB-II/UPS/23	625 VA UPS			
89	UPS	1	i-ball	MAB-II/UPS/26	625 VA UPS			
90	UPS	1	i-ball	MAB-II/UPS/38	621 VA UPS			
91	UPS	1	i-ball	MAB-II/UPS/40	621 VA UPS			
92	Scanner	1	HP	MAB-III/SCA/05	ADF Document scanner			
93	Scanner	1	HP	MAB-III/SCA/06	ADF Document scanner			
94	Scanner	1	HP	MAB-III/SCA/08	Digital Flatbed scanner			
95	Scanner	1	HP	MAB-III/SCA/11	HP scanner			
96	Scanner	1	i-Ball	MAB-II/SCAN/10	i-Ball scanner			

Note: All laptops and desktops will be disposed of after removal of their hard drives to ensure data security. Hence, the successful bidder will not be allowed to take the hard drives as e-waste.

Total quoted price:

In numbers

In words:

Signature of authorised person

Name:

Designation:

Company Seal:

Date:

Place:

Bank Details for NEFT/RTGS Payment

Sl. No.	Particulars	Description
1	Name of the Bank	
2	Branch Name	
3	Account Type	
4	Account No.	
5	Name of Account holder(s)	
6	IFSC Code	
7	Whether Cancelled Cheque attached	Yes/No

The bidder is requested to enclose copies of bank cancelled cheque for verification of details.

Signature of
authorised person

Name: _____

Designation: _____

Company Seal: _____

Date: _____

Place: _____

This proforma is to be attached in the technical bid after duly filled.

'Non-Disclosure agreement'

Tender Inviting Authority	Bidder/Contractor
The Director (Admin & IT), 'Office of the Director General of Audit (Energy), New Delhi' 5th to 7th & 10th Floor, Old CAG Building (Annexe), 10, Bahadurshah Zafar Marg, New Delhi- 110002 Phone:6395989554	

1. I/We, the undersigned certify that I/We have gone through the requirements and terms & conditions of the tender enquiry and undertake to comply with the same.

2. The rates quoted are final and binding upon us.

3. I/We give the rights to the competent authority of office of the Comptroller and Auditor General of India to take appropriate action as deems fit in case, contravention of any of directions or terms & conditions of the tender enquiry is observed against the firm or its representative (s) at any stage.

4. I/We hereby agree and undertake to maintain such information as confidential and undertake not to use any of part or the whole of such information, directly or indirectly learnt at location for any other purpose other than executing the scope of work for disposal of obsolete/unserviceable e-waste/equipment/scrap and other items etc.

Signature of authorised person

Name:

Designation:

Company Seal:

Date:

Place:

This proforma is to be attached in the technical bid after duly filled.