



महानिदेशक लेखापरीक्षा (केंद्रीय), चेन्नै का कार्यालय
OFFICE OF THE DIRECTOR GENERAL OF AUDIT (CENTRAL), CHENNAI
 लेखापरीक्षा भवन, 361, अण्णा सालै, चेन्नै- 600 018
Lekha Pariksha Bhavan, 361, ANNA SALAI, CHENNAI – 600 018



No. DGA(C)/EDP/07-37/2024-25/ 93

Dt. 25-09-2024

To,

As per approved mailing list

Sir,

Sub: Inviting of tenders for disposal of IT Assets(e-Waste)-reg

Competitive tenders are invited for disposal of obsolete IT assets of this office (listed below) as per E-waste Management Rules 2022 and regulations framed there under. In addition to the items listed below, few other minor IT consumables of less significant value i.e. routers, old internal hard disk, LAN cables, power chords, RAM, spikes, small switches etc. will also be disposed with these items as a lot.

Sl. No.	Asset Type	To be condemned
1	Server	01
2	Desktop*	07
3	Laptop	18
4	Printer	12
5	Scanner	01
6	Photo Copier Machine	03
7	Misc IT Devices**(Modems, cables, mouse, keyboard, printer cartridges etc.)	

*Desktop doesn't include Monitor

**Storage devices will not be provided.

(Tender link is also available in the following link in our website <https://cag.gov.in/cen/chennai/en>).

In case of deviation in the terms and conditions, the quote will be disqualified. The rate comparison will be done only for those bids which have quoted for all the items and furnished with necessary documents as listed in Terms and conditions (Sl. No. i & ii).

Yours faithfully,

Director (Admin)

फोन/ Phone :91-044-24316406

फैक्स/ fax: 91-044-24338924

ई-मेल/ email :dgacchennai@cag.gov.in

Terms and Conditions

- i. The E-waste recycler/dismantler must furnish the following documents:
 - a. Valid Authorization letter/Certificate from Tamil Pollution control Board,
 - b. GST certificate,
 - c. copy of PAN Card,
 - d. Copy of Registration Certificate.
 - e. The latest proof of collection of e-waste from any organization (copy of passbook or relevant forms).
- ii. The quote must be a comprehensive disposal quote and include all IT assets and other minor consumables.
- iii. The basis on which the rates are quoted like **weight based, piece rate or lot size rate** may be clearly indicated in the tender quotation.
- iv. The e-waste collector must lift the items from this office premises at his own cost and within 48 hours from the issuance of orders by this office.
- v. **The e-waste must be lifted only upon remittance of amount into Government account and production of challans.**
- vi. All incidental taxes, levies, and costs **will be borne by the collector** of e-waste and the proof for remittance of concerned taxes and levies should be produced to this office.
- vii. **Acceptance of all terms and conditions should be specifically mentioned in the quotation itself and any quotation without specific acceptance of terms and conditions will not be accepted.**
- viii. Before submitting the quotation, you are required to **visit the premises of this office during office working hours** to physically inspect the items. This office would not be responsible for omissions and commissions, if the service provider does not make physical verification of items listed in the annexure. Otherwise, it shall be deemed that the recycler/dismantler has unequivocally accepted the listed items under the contract.
- ix. **Proper acknowledgement should be provided for the goods collected as provided in the e-Waste Management Rules 2022.**
- x. Sealed quotations in two covers (one containing the technical bid and the other containing the financial bid) should be sent addressed to **The Director (Administration), O/o Director General of Audit (Central), Tamil Nadu, 'Lekha Pariksha Bhavan', 361, Anna Salai, Chennai-600018.**
- xi. **Your quotation should reach this office before 17:45 Hours on 10/10/2024.**

SAO (EDP)