



प्रधान महालेखाकार (लेखापरीक्षा) का कार्यालय,  
Office of the Principal Accountant General (Audit),  
नागालैण्ड, कोहिमा- ७९७००१  
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**Admn/Audit/Circular No. 51**

**Dated: 08/03/2022**

### **NOTICE INVITING TENDER**

Office of the Pr. Accountant General (Audit), Nagaland, Kohima requires a vehicle (preferably an SUV) on hire basis. Interested Agencies may give their sealed quotation of hire charges along with willingness and photocopy of vehicle registration to Sr. Audit Officer (Admn), O/o the Pr. Accountant General (Audit) within 15 days.

### **TERMS AND CONDITION OF HIRING OF VEHICLE**

1. The hiring agreement shall come into force from the date of handing over the vehicle by the Owner
2. The monthly hiring charges will be lump sum @ (to be decided). Hiring charges will be paid on monthly basis.
3. Driver will be provided by the Office.
4. Complete maintenance cost of the vehicle will be borne by the owner.
5. If any breakdown occurs during journey, the hiring charge for engagement of alternative vehicle to the destination shall be borne by the owner. The cost of transportation/repair/replacement etc., owing to such breakdown shall be borne by the owner. In case, if any expenditure is incurred by the office on emergency petty repair, the cost will be reimbursed/adjusted by the owner.
6. The period of hiring will be initially for 1 (One) year which may be extended subject to satisfactory performance.
7. The hire agreement shall be terminated if the authority finds the service provided is unsatisfactory.
8. The payment shall be made on prorata basis after deduction for non availability of hire service by the owner for days of non operation.
9. Accident repair charges will be borne by the office.
10. Fuel will be provided by the office.
11. Taxes, if any, shall be borne by the owner.
12. Vehicle will be at the disposal of the office 24 hrs/day and cannot be requisitioned for personal use by the owner under any circumstances.

Sd/-

**Sr. Audit Officer (Admn)**

**Dated: 08.03.2022**

**No. A/A/6-25/Vol-IV/2021-22/1233-1234**

**Copy to:**

1. Notice Board
2. Office website.

Sd/-

**Sr. Audit Officer (Admin)**