

**Office of the Accountant General (Audit-II), M.P.
53, Arera Hills, Hoshangabad Road, Bhopal (M.P.)**

No.Admin-3/AMG-I/Oxygen Cylinder/21-22/D-

date:-

Invitation of Quotation for Supply of Oxygen Cylinder etc.

Sealed Quotations are hereby invited at Office of the Accountant General (Audit-II) M.P., Bhopal for supply of oxygen cylinder etc. as per terms & conditions mentioned below. The filled quotations must reach in the office **on or before 19.07.2021 11.00 AM.** The Envelope containing the quotation would please be sealed and super scribed as under:-

“QUOTATION FOR SUPPLY OF OXYGEN CYLINDER etc.” DUE ON 19.07.2021 11:00 AM”

1. Terms & Conditions:

- A) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this office will not be responsible. **The offer Submitted Fax/Email shall not be considered and no correspondence will be entertained in this matter.**
- B) Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative.
- C) Quotation must be submitted in **Admin-3 section located at ground floor** of this office.
- D) Rates must be quoted in **Indian rupees** and as per the format, specified taxes extra, if any, must be written separately.
- E) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- F) The rates quoted must be valid for 60 days minimum from the date of opening of the quotation.
- G) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
- H) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- I) The firm should not be black listed by any Govt. Agency/Dept.
- J) Quotations qualified by such vague and indefinite expressions such as “subject to prior

confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.

- K) **Delivery Period** –within **10 days** from Purchase order.
- L) **Liquidated Damage:** - If the supplier fails to deliver the material on or before the stipulated date, then penalty shall be levied.
- M) **Payment Terms:-** Payment will be made only after satisfactorily delivery/ commissioning of material and after inspection by the office.
- N) **Disputes:** -In the event of any dispute or disagreement arising between the contractors and this office with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Sr.DAG/Administration of this office whose decision will be final and binding upon the contractor.
- O) O/o the Accountant General (Audit-II) M.P. Bhopal reserves the right to increase or decrease quantity and / or amount of work. Decision of the O/o the Accountant General (Audit-II) M.P. Bhopal will be final in this regard.
- P) O/o the Accountant General (Audit-II) M.P. Bhopal reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the O/o the Accountant General (Audit-II) M.P. Bhopal will be final in this regard.
- Q) O/o the Accountant General (Audit-II) M.P. Bhopal reserves the right to cancel the order, and no claim for payment in this regard will be entertained, if any discrepancy is found with the final product.


Sr. Audit Officer/ Administration-3

**Encl.: Annexure 1 (Specification
&Quantity)**

Annexure - 1
Specification &
Quantity

Sr. no	Name of Items	Specification	Required Quantity
1.	Oxygen Cylinder	40 litres	02 Unit
2.	Connector/Regulator/Pressure Gauge	-	02 Units
3.	Oxygen Mask	-	02 Units