

**OFFICE OF THE PR ACCOUNTANT GENERAL (AUDIT- I), W.B  
TREASURY BUILDINGS KOLKATA -700001.  
(WELFARE SECTION)**

**No:** PAG(Au-I)/Welfare/AMC-WP/2025-26/04

**Date:** 23.05.2025

**NOTICE INVITING QUOTATION (NIQ)**

Sealed Quotations/Bids indicating rates and specifications are invited from reputed and experienced firms/agencies for the procurement of two RO System and installation for the attachment with the following two Water Coolers of Office of the Principal Accountant General (Audit-I), West Bengal to obtain RO drinking water from existing two machines as outflow.

The sealed Quotation/Bid in specified Proforma (**Annexure-A**) attached herewith with required document packed in an envelope super-scribed "Supply and Installation of RO System for attachment with Water Coolers" and should reach to the Dy Accountant General (Admin), O/o the Pr A G (Audit-I) WB, 2, Govt. Place (West), Kolkata -700 001 within seven (07) days from the date of issuance of NIQ. The Quotation/Bid received after stipulation shall not be entertained.

Bid shall be opened at 3.00 PM on 30.05.2025 by the Purchase Committee of this office in which participating vendors may attend. If the due date of opening bids is declared as Holiday, the same shall be opened on the next working day at the same time or any other date & time as decided by the office.

Terms and Conditions of the intended bidders (**Annexure-B**) to participate in the NIQ is attached here with for necessary action.

Sd/-

Sr. Audit Officer (Welfare)

**Copy to (through E-mail only) for information & wide circulation: -**

1. Sr. Audit Officer (Rec), O/o the Pr. A.G.(A&E), W.B., Kolkata – 700001
2. Sr. Audit Officer (Rec.), O/o the Pr. A.G.(Audit-II), W.B., 3<sup>rd</sup> MSO Building, CGO Complex (5<sup>th</sup> floor), DF Block, Salt Lake, Kolkata - 700064
3. Sr. Audit Officer (Rec.), O/o the DGA(Central), 8, K.S. Roy Road, Kolkata - 700001
4. Sr. Audit Officer (Rec.), O/o the Director General of Audit (Mines), 1, Council House Street, Kolkata-700001.
5. Sr Audit Officer (Rec), O/o the Pr Director of Audit, Eastern Railway, New K G Building, Old Strand Road, Kolkata-700 001
6. Notice board.
7. Forwarded to EDP Section for uploading in the departmental website.

  
Sr. Audit Officer (Welfare)

**ANNEXURE-'A'**

| Sl | Description/Specification of RO System  | Rate in Rs. | Quantity | Offered Price<br>inclusive of all taxes |
|----|---|-------------|----------|---|
| 1. | SITC of 25 LPH semi-Hi flow RO System, Wall mount cum countertop Water purifier, Reverse osmosis technology, Anti-Bacterial 3 in 1 silver dose, Taste conditioner and Activated Carbon as post treatment of RO, to enhance the shelf life & Taste of water. Dimension: (W335XD235XH455) mm, Purification Capacity: Upto 25 Lph. |             |          |   |

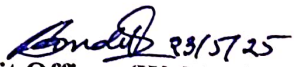
**Certified that: -**

- i) The total amount quoted for supply and installation of above is inclusive of all taxes.
- ii) Terms and Conditions of intended bidder forming part of the Notice inviting Quotation (NIQ) attached with as **Annexure-B** is fully accepted by me.

(Authorized signatory)  
Signature of the tenderer with seal in token of  
Acceptance of terms and conditions

**Intended bidder should fulfil the following Terms & Conditions**

1. All entries in the bid form should be legible and filled clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached. No overwriting or cutting is permitted in the quotation. In such cases bid shall be summarily rejected. Incomplete quotations will be discarded.
2. The quotation shall be submitted in enclosed proforma "Annexure: A" on the Company's letter head.
3. The conditional bids shall not be considered and likely to be rejected in very fast instance.
4. The office is not bound to accept the lowest rate and reserved the right to accept or reject any tender in full or in part without assigning any reasons thereof and giving any compensation. The decision of the office in this regard shall be final and binding on the firm.
5. The competent authority reserved the right to negotiate amongst all L-1 bidder in case of multiple L-1 bidders.
6. The competent authority reserved the right to cancel the NIQ or contract at any time without assigning any reasons thereof.
7. Quoted rates will be inclusive of all taxes and charges. TDS and other deductions as per government order will be deducted from the bills.
8. The Agency may inspect the said premises on any working day between 11.00 AM to 2.30 PM to survey the Water Coolers with which RO System to be attached.
9. No advance payment is permissible under the provisions of GFR of Government of India. The firm should submit bills in triplicate. Normally payment procedure is expected to take 2-3 weeks' time on an average. If the payment is delayed due to any reason, whatsoever, the contractor shall not charge any interest on the amount due for payment.
10. Successful bidder shall have to furnish mandate form regarding banking details, duly endorsed by the respective bank. Payment will be made through cheque only after one month after the completion of work.
11. Any black-listed firms by any Govt. organization is not permitted to participate in the tendering process.
12. The RO Systems shall be installed as attachment with the two existing Water Coolers as specified in the Notice.
13. The Agency should ensure the TDS level of water as outflow through the System should be within the permissible limit as recommended by the WHO for drinking water.
14. Warranty/Maintenance of supplied RO System shall be one year. During the period of one year, cost of repairing including spare parts, if any, shall be borne by the supplier.
15. Preventive/periodical checks are to be performed by the vendor during warranty/Maintenance period of one year.

  
Sr. Audit Officer (Welfare)