

**OFFICE OF THE Pr. ACCOUNTANT GENERAL (A&E), WEST BENGAL
TREASURY BUILDINGS, 2 GOVT. PLACE (WEST), KOLKATA-700 001.**

NOTICE INVITING TENDER

No. Record-I/Insp. Veh./21-22/70

Date: 28.07.2021

This office intends to hire one car on monthly rental basis for a year w.e.f. 01.09.2021 to 31.08.2022 for the use of this office from reputed registered transport operator/s having valid permits issued by the Regional Transport Authority. Intended bidders are requested to quote their rate in the attached price bid (Annexure-A) subject to the fulfillment of the terms and conditions placed below:-

- 1) The car having registration on or afterwards 2019 and simultaneously not traversed more than 25,000 Km. will be preferred for acceptance. Supporting documents in this regard should have to be provided.
- 2) The normal schedule for usage of the vehicle is from 9A.M. to 9P.M., 26 days in a month irrespective of Saturday / Sunday / Holiday and as per conditions given in clause (13) of the tender.
- 3) The prospective supplier/firm/agency/individual should have at least 2yrs. of experience in supplying/providing cars to the Govt. offices and should have adequate number of vehicles of his own.
- 4) The car should be in shipshape condition (i.e. free from any kind of dent and scratch marks) and periodical servicing of the car will have to be carried out by the bidder for avoiding any breakdown owing to any technical snag during the duty hours.
- 5) If the car happens to be in out of order condition by any event or occurrence, the concerned firm should make arrangement of another car of similar type & facilities instantly and ensure that the officers traveling by the car are not stranded or distressed on the street.
- 6) In the event of any technical problem/defect noticed in the car, this defect should be set right as early as possible and not later than 02 days by the bidder, failing which penalty of Rs.2,500/- will be imposed and will be deducted for the subsequent day/s from the monthly payment till the defect is set right.



