



महालेखाकार का कार्यालय (लेखापरीक्षा) - II महाराष्ट्र-मुंबई शाखा कार्यालय
OFFICE OF THE ACCOUNTANT GENERAL(AUDIT) - II MAHARASHTRA
BRANCH OFFICE MUMBAI

दूरभाष सं./ Tel. No. : 022-22054022 / 022-22057360, फैक्स न. / Fax No.: 022-22092326
ई-मेल / E-mail : agcommaharashtra@cag.gov.in

CIRCULAR

Applications are invited from retired Senior Audit Officers and Assistant Audit Officers to work as Consultant(s) in this office on short term contract basis against two vacancies in the cadre of Senior Audit Officers and two vacancies in the cadre of Assistant Audit Officers respectively. Job description, remuneration payable and other terms and conditions are as below: -

Job Description: -

The consultant shall be required to perform the duties of Senior Audit Officer/Assistant Audit Officer and shall be assigned pre and post Audit work. He/She must have knowledge of Audit and Audit process. Knowledge of computers is essential and the selected consultant may be required to perform any duties assigned by the office.

Terms and Conditions: -

(i) The retired officers shall be hired on a short term contract basis initially upto a period of one year. The maximum number of terms will be restricted to five. No retired officers beyond the age of 65 years as on 01/01/2023 shall be hired on short term contract basis.

(ii) Remuneration and allowance payable to the retired officer will be governed by OM No. 3-25/2020-E-III A dated 09/12/2020 issued by Department of Expenditure, Ministry of Finance, Government of India, New Delhi and CAG'S Circular No. 27/2021 No. 967-staff (App I)/22-2016 dated 03/08/2021

(iii) A fixed monthly amount shall be admissible arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount so fixed shall remain unchanged for the term of contract.

(iv) An appropriate and fixed amount as Transport Allowances for the purpose of commuting between residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement.

(v) No annual increment/percentage increase, Dearness Allowance and House Rent Allowance shall be allowed during the contract.

(vi) Paid leave of absence shall be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year will not be allowed. However, absence during curfew, bandh, strike, lockdown shall be dealt with a similar way as in the case of serving officials.

(vii) If the hired officer remains absent beyond paid leave in a month for reasons other than those mentioned at (vi), his/her remuneration shall be deducted on pro-rata basis as under:

Fixed monthly remuneration/22 X No of days of absence on working days.

(viii) The retired officer will not be normally deputed on field audit duties/inspection. However, he/she can be deputed on field audit duties in case of any justifying circumstances and TA/DA shall be paid as per their entitlement at the time of retirement. Even in such cases, he/she shall not issue any audit/inspection memo which will be issued by a regular officer in the Audit Team only.

(ix) The consultant is not authorized to write or review APAR of regular staff.

Retired Senior Audit Officers/Assistant Audit Officers who are willing to be considered for the above assignment may submit their bio-data in the enclosed proforma and enclose copies of their APARs for the last 5 years. Applications duly completed in all respects must reach the undersigned latest by 05th of March 2023 either by post or through e-mail at agcommaharashtra@cag.gov.in.

(Accountant General's approval dated 20/02/2023)

Sd/-


(Madhusoodanan K. Nair)
Sr. Dy. Accountant General/AMG – V

No. Admn/Audit-II/Apptt. of Consultant/F-955/Vol. II/ 1110

Date 22 FEB 2023

To,

- 1) Secretary to Accountant General
- 2) Sr. Dy. Accountant General/AMG – V
- 3) Office Order File
- 4) Notice Board
- 5) All offices in IA & AD


(Rashmi A. Prabhudesai)
Sr. Audit Officer/Admn.

PROFORMA

Affix recent
passport size
photo

Sr. No.	Particulars	
1	Name of the Official	
2	Date of Birth	
3	Age as on 05/03/2023	
4	Qualification: - (a) Education (b) Profession	
5	Date of entry in the government service	
6	Belonged to which branch: Civil, Commercial etc.	
7	Length of service in Sr. Senior Audit Officer/Assistant Audit Officer cadre	
8	Date of retirement	
9	In case of voluntary retirement, ground on which retired	
10	Brief description of experience	
11	Additional information, if any, on professional training, work experience relevant to the post	

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief.

Signature of the applicant:

Mobile No:

Email ID:

Address for communication: