

(10)

**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL ARUNACHAL PRADESH**  
**MOWB-II, ITANAGAR- 791 111**

No. PAG/AP/EDP/AMC/2022-23/725

Dated: 09/02/2022

**Notice inviting sealed quotations for Annual Maintenance Contract**

Sealed quotations are invited from registered firms (on official letter heads) for Annual Maintenance Contract (AMC) of Desktops-PCs, Laptops, Printers, UPS etc. as listed in **Annexure-I**.

1. Registered firms/ agencies having expertise in preventive on-site maintenance and repair of standalone computers, laser and inkjet printers, laptops, UPS, associated peripherals, network components and other hardware parts and accessories may apply.
2. The firms must also have expertise in LAN troubleshooting.
3. The quotations addressed to the Sr. Deputy Accountant General (Admn.), O/o the Principal Accountant General, Arunachal Pradesh, Mowb-II, Itanagar- 791111 should be submitted under the sealed covers super scribed with the words "**QUOTATION FOR AMC OF DESKTOPS, PRINTERS, UPS ETC.**" so as to reach Administration Section on or before **01.03.2022** either by post or messenger. No quotation will be accepted after expiry of the last date of submission of quotations.
4. The sealed quotation will be opened on **02.03.2022** at 04:00 PM in the office chamber of Sr. Deputy Accountant General (Admn.) in the presence of the bidders or their authorized representative (maximum one), who choose to attend. The Department also reserves the right to reject any quotations without assigning any reasons.
5. A copy of the terms and conditions laid down in **Annexure-II** may please be attached along with the quotation, duly signed by the firm in token of having agreed the same.
6. Specimen of maintenance agreement is given as Annexure-II. Format of quotation is given in Annexure-I.

  
**Deputy Accountant General (Admn)**

Dated: 09/ 02/2022

No. PAG/AP/EDP/AMC/2022-23/725

Copy to:

1. All Firms/Venders
2. Notice Board/Office Website.

  
**Deputy Accountant General (Admn)**

**FORMAT OF QUOTATION**

To,

**Deputy Accountant General (Admn)**

O/o the Principal Accountant General,

Mowb-II, Arunachal Pradesh, Itanagar-791111

Sub: **QUOTATION FOR AMC OF DESKTOPS, PRINTERS, UPS ETC.**

Name of the firm: \_\_\_\_\_

Address: \_\_\_\_\_

Trade Licence No.: \_\_\_\_\_

GST Registration No. : \_\_\_\_\_

PAN: \_\_\_\_\_

No. of Engineers/Technicians employed: \_\_\_\_\_

Qualification of Engineers/Technicians employed: \_\_\_\_\_

Name of contact person: \_\_\_\_\_

Phone No. of Contact person: \_\_\_\_\_

**Signature & Firm Seal**

8

**FORMAT FOR SCHEDULE OF QUOTATION OF RATES**

Sl. No.	Name of the item	Qty.	Unit/Rate (₹)	Taxes, if any	Total amount with taxes
1.	Desktop PC including Monitor, Keyboard etc.	59			
2.	Printers				
	1. HP 1106/1107/1007	09			
	2. HP COLOR 2025	01			
	3. HP COLOR 200 PRO	01			
	4. HP 1020 Plus	03			
	5. HP M403N	02			
	6. HP M403D	01			
	7. HP M1136	02			
	8. HP M128MFP	01			
	9. HP Laserjet P3015	01			
	<b>Sub-Total</b>	<b>21</b>			
4.	UPS 800VA/600VA	28			

Name :.....  
Signature :.....  
Date :.....  
Firms Seal :.....



## Annexure-II

### TERMS AND CONDITIONS

1. The comprehensive AMC with spare parts will include maintenance of Hardware, Software and other parts. This will include repairs, replacement of defective components with the new one to ensure trouble free and efficient service of equipments during contract period. Any trouble arising due to hardware defect, software problem or resulting from virus will be covered in the maintenance. In case hard disk is taken for repair responsibility of corruption on the back-up will be borne by the fir. Losses if any will be compensated by the firm. However breakage of plastic parts due to accidents shall be out of the preview of AMC.
2. Even if there is no complaint preventive maintenance and cleaning of computers/printers/keyboards/mouse is to be carried out at least once a quarter and also providing of virus free environment should be the responsibility of the firm.
3. Only legal softwares are to be installed in the system.
4. Service call made on telephone or inwriting to be attended within 24 hours.
5. The comprehensive maintenance shall be carried out at the premised of O/o The Pr. Accountant General, Arunachal Pradesh, Itanagar during office hours (9.15 AM to 5.45 PM). in case the equipment cannot be repaired on-site, the defective equipment may be taken to the firms premises with the consent of the official in-charge of EDP by getting a gate pass after giving due reason at their own cost and risk to get repaired promptly.
6. The office will have the right to terminate the contract anytime during the period of the contract after giving 15 (fifteen) days notice if, the firm does not render the services satisfactorily or parts/spares provided by the firm are found to be of sub-standard or any other reason as the department may deem proper.
7. The comprehensive maintenance charge shall be payable as advance on half yearly basis.
8. The rates quoted will remain in force for the full period of the contract. No demand for of rates of any account shall be entertained during the contract period. It will be open to the department to extend the term of the agreement beyond the contractual period of one year on the same terms and conditions for a period of one year or more depending upon the performance.
9. Maintenance charge under the AMC shall not include the cost of consumables and supply items such as ribbons, cartridge, CDs computer stationeries.
10. It shall be the responsibility of the firm entering the contract not only to make the item under AMC work satisfactory throughout the contract period but also to handover the items under AMC to the department in working condition on expiry of contract.
11. This department shall have the right to include on pro-rata basis in the AMC any new equipment on the expiry of its warranty at the rate of Contract for the equipment on the AMC. Similarly, the department shall have the right to exclude any of the existing equipment under warranty from the AMC on disposal of the items become obsolete.
12. The contractor should not sublet the contract to any other firm.
13. The engineer will get the log book for complaints signed after attending to the problem.
14. Any hindrance in the smooth functioning of the service engineer should be brought to the notice of the undersigned for redressal.

  
Deputy Accountant General (Admn)

6

List of Desktop for IT AMC for the financial year 2022-23								
Sl. No	Unique ID No.	Date of Purchase	Processor	Ram	HDD	Hw-number	Issued to	Remarks
1	AG/AP/DSK/74	30-03-2012	i3	2 GB	500 GB	INA215SNCC	Account Current	Working
2	AG/AP/DSK/55	2012-03-30	Core i3	2 GB	500 GB	INA215SND1	ADMIN	Working
3	AG/AP/DSK/42	2008-07-22	C2D	1 GB	160 GB	7083A1014920	ADMIN	Working
4	INA728W6T6	2017-09-07	i5	8 GB	1 TB	INA728W6T5	ADMIN (SAO)	Working
5	UXPNS134613905772	10-12-2018	i5	8GB	1TB	UXPNS134613905772	ADMN-I	Working
6	UXPNS134613905678	10-12-2018	i5	8GB	1TB	UXPNS134613905678	ADMN-I	Working
7	UXPNS134613905773	10-12-2018	i5	8GB	1TB	UXPNS134613905773	APPROPRIATION	Working
8	AG/AP/DSK/80	2013-09-20	Core i5	2 GB	320 GB	INA328SYM9	ASTT	Working
9	AG/AP/DSK/71	2012-03-30	i3	4 GB	500 GB	INA212QXF9	Audit wing	Working
10	AG/AP/DSK/50	2008-06-30	C2D	1 GB	160 GB	8083A1052501	BOOK	Working
11			C2D	1GB	160GB	8083A1052492	BOOK	Working
12	AG/AP/DSK/88	2015-12-21	i3	4GB GB	1 TB	INA522WWN8	BOOK (SAO)	Working
13	AG/AP/DSK/40	2008-06-30	C2D	1 GB	160 GB	8083A1052508	CASS	Working
14	AG/AP/DSK/61	2012-03-30	i3	2 GB	500 GB	INA215SNC4	CAW (SAO)	Working
15	AG/AP/DSK/87	2015-12-21	i3	4GB GB	1 TB	INA522WWDK	EDP	Working
16		25-11-2008	C2D	2GB	500GB	8083A1052502	EDP/Admn-II	Working
17	UXVPNS13463905725	10-12-2018	i5	8GB	1TB	UXVPNS13463905725	FAW/FINAT	Working
18	UXPNS134613905679	10-12-2018	i5	8GB	1TB	UXPNS134613905679	FOREST	Working
19	AG/AP/DSK/35	2008-06-30	C2D	1 GB	160 GB	8083A1052503	HINDI CELL	Working
20	AG/AP/DSK/33	2008-06-30	C2D	1 GB	160 GB	8083A1052499	OAD (WORKS)	Working
21	AG/AP/DSK/84	21-12-2015	i3	4GB	1TB	INA522WWKX	OAD (WORKS)	Working
22	AG/AP/DSK/78	2013-02-26	I3	2 GB	500 GB	INA304VSFV	OAD(CIVIL HQ)	Working
23	AG/AP/DSK/86	2015-12-21	i3	4GB GB	1 TB	INA522WWGB	OAD(CIVIL HQ)	Working
24	AG/AP/DSK/82	2015-12-21	i3	4GB GB	1 TB	INA522WWML	PA TO AG	Working
25	INA728W71J	2017-09-07	i5	8 GB	1 TB	INA728W71J	PA TO AG	Working
26	AG/AP/DSK/75	2012-07-23	PENTIUM	2 GB	500 GB	INA214SHT9	PAO	Working
27		25-11-2008	C2D	2GB	500GB	8083A1052498	PAO	Working
28		05-09-2008	C2D			7083A1014923	PAO	Working
29	AG/AP/DSK/76	2012-07-23	i3	2 GB	500 GB	INA21RHHP	PAO	Working
30	AG/AP/DSK/83	2015-12-21	i3	4GB GB	1TB TB	INA522WWFT	PAO SECTION	Working
31	AG/AP/DSK/36	2008-06-30	C2D	1 GB	160 GB	8083A1052504	PAO SECTION (Server)	Working
32	AG/AP/DSK/77	2013-02-26	i3	2 GB	500 GB	INA304VSG5	REPORT	Working
							REPORT	Working

5

33	AG/AP/DSK/85	2015-12-21	i3	4GB GB	1 TB	INA522WWHG	REPORT (SAO)	Working
34	INA728W6XG	2017-09-07	i5	8 GB	1 TB	INA728W6XG	SAO/AC	Working
35		30-03-2012	i3	2GB	500GB	INA215SNFB	SAO/OAD(HQ)	Working
36	UXPNS134613905696	10-12-2018	i5	8GB	1TB	UXPNS134613905696	TMC	Working
37	AG/AP/DSK/73	2012-03-30	i5	4 GB	500 GB	INA212QXBV	Treasury sec.	Working
38	AG/AP/DSK/47	2010-01-11	C2D	1 GB	160 GB	OP95972	VLC	Working
39		25-11-2008	C2D	1GB	160 GB	8083A1052490	VLC	Working
40	AG/AP/DSK/90	30-06-2016	i3	2GB	1 TB	3CR61507BQ	VLC	Working
41	AG/AP/DSK/92	30-06-2016	i3	2GB	1 TB	3CR61502C1	VLC	Working
42	AG/AP/DSK/93	30-06-2016	i3	2GB	1 TB	3CR6090JTO	VLC	Working
43	AG/AP/DSK/97	30-06-2016	i3	2GB	1 TB	3CR615076Z	VLC	Working
44	INA728W6Y4	07-09-2017	i5	8GB	1 TB	INA728W6Y4	VLC	Working
45	INA728W6XC	07-09-2017	i5	8GB	1 TB	INA728W6XC	VLC	Working
46	INA728W6KB	07-09-2017	i5	8GB	1 TB	INA728W6KB	VLC	Working
47	INA728W714	07-09-2017	i5	8GB	1TB	INA728W714	VLC	Working
48	INA728W73X	07-09-2017	i5	8GB	1TB	INA728W73X	VLC	Working
49	INA728W6ZD	07-09-2017	i5	8GB	1TB	INA728W6ZD	VLC	Working
50		30-06-2016	i3	2GB	1TB	3CR6090JVG	VLC	Working
51						3CQ5192C0X	VLC	Working
52			i3	2GB	1TB	CNT205B68V	VLC	Working
53		30-06-2016	i3	2GB	1TB	CLR6090K3K	VLC	Working
54	AG/AP/DSK/28	30-06-2008	C2D	1GB	160GB	8083A1052494	VLC	Working
55	AG/AP/DSK/81	21-12-2015	i3	4GB	1TB	INA522WWL3	VLC	Working
56	AG/AP/DSK/91	30-06-2016	i3	2GB	1TB	3CR6090JNW	VLC	Working
57	UXPNS134613905749	10-12-2018	i5	8GB	1TB	UXPNS134613905749	VLC	Working
58	AG/AP/DSK/70	30-03-2012	i3	2GB	500GB	INA215SNDP	WORKS	Working
59	AG/AP/DSK/95	30-06-2016	i3	2GB	1TB	3CR6150770	Works(VLC)	Working

4

### List of Printer for IT AMC for the financial year for 2022-23

SI No	PRINTER TYPE	date_of_purchase	Warranty End Date	Sl.no	issued_to	REMARKS
1	HP Colorjet CP2025	18-03-2011	18-03-2012	CNHS807779	SAO/Arup Borgohain	Working
2	HP Colorjet Pro 200 Color	01-10-2013	01-10-2013	CNC1V01088	Sr.DAG	Working
3	HP Laserjet 1020 Plus	06-03-2012	05-03-2013	CNCFT63418	SAO/OAD	Working
4	HP Laserjet 1020 Plus	06-03-2012	06-03-2013	CNCFT63268	TMC/DA	Working
5	HP Laserjet M1136	11-12-2018	11-12-2019	CNJKL9S0LN	Admin-I	Working
6	HP Laserjet M1136	11-12-2018	11-12-2019	CND8B9YJQC	Treasury	Working
7	HP Laserjet M128 MFP	16-09-2019	16-09-2020	CNB7H6CLHM	PAG	Working
8	HP Laserjet M403n	01-09-2017	01-09-2018	F6J41A	Appropation	Working
9	HP Laserjet M403n	07-09-2017	07-09-2018	PHCKG00485	PAO	Working
10	HP Laserjet P1007	24-01-2012	24-01-2013	VNF5173232	AAO/Report	Working
11	HP Laserjet P1007	24-01-2012	24-01-2013	VNFNS94712	Admin-I	Working
12	HP Laserjet P1007	03-03-2010	03-03-2011	VNF8M10427	Book	Working
13	HP Laserjet P1007	03-03-2010	03-03-2011	VNF5173321	SAO/Krishna P.Gam	Working
14	HP Laserjet P1007	02-03-2010	02-03-2011	VNF6F92855	Works	Working
15	HP Laserjet P1020 Plus	11-12-2018	11-12-2019	CNCHB52657	PS to PAG	Working
16	HP Laserjet P1106	01-10-2013	01-10-2014	VNF6900352	Forest	Working
17	HP Laserjet P1106	31-01-2013	30-01-2014	VNC7B08604	PA to DAG	Working
18	HP Laserjet P1107	24-01-2012	24-01-2013	VNF8B06521	Hindi Cell	Working
19	HP Laserjet P1108			VNF3271826	Admin-I (PAY)	Working
20	HP Laserjet P3015	04-01-2016	04-03-2017	VNF3R15223	SAO/Report	Working
21	HP Laserjet Pro M403d	11-12-2018	10-12-2019	PHCMF00677	SAO/H.Bokuto Chopi	Working

**List of UPS for IT AMC for the financial year for 2022-23**

Sl No	date_of_purchase	Warranty End Date	UPS/Sl.no	issued to	Status
1	01-09-2017	01-09-2018	T620170734470	Hindi Cell	Working
2	01-09-2017	01-09-2018	T620170734471	Admin-I	Working
3	06-02-2012	05-02-2013	CYBER POWER	Admin-I	Working
4	22-06-2008	21-06-2009	ZEBTU111101316127	Admin-I (PAY)	Working
5	01-10-2013	30-09-2014	ELNOVA 600VA	Admin-I (PAY)	Working
6			CYBER POWER 600VA	AC/TI Cell	Working
7			CYBER POWER 600VA	SAO/Shilpi Dey	Working
8	26-02-2013	25-02-2013	CYBER POWER 600VA	PAO	Working
9	01-10-2013	30-09-2014	ELNOVA 600VA	SAO/Krishna P.Gam	Working
10	01-09-2017	01-09-2018	T620170734507	Appropation	Working
11	01-10-2013	30-09-2014	ELNOVA T620	Book	Working
12	01-09-2017	01-09-2018	T620170734473	Book	Working
13	26-02-2013	25-02-2014	CYBER POWER 600VA	FAW/FINAT	Working
14	01-09-2017	01-09-2018	T620170734204	OAD/WORKS	Working
15	06-02-2012	05-02-2013	EB1145011280	OAD/WORKS	Working
16	26-02-2013	25-02-2014	WEP 600VA	SAO/H.Bokuto Chopi	Working
17	06-02-2012	05-02-2013	APC 600VA	SAO/OAD	Working
18	26-02-2013	25-02-2014	CYBER POWER 600VA	OAD/CIVIL	Working
19	26-02-2013	25-02-2014	FOXIN 600VA	OAD/CIVIL	Working
20	01-09-2017	01-09-2018	T620170734202	AAO/Report	Working
21	01-09-2017	01-09-2018	T620170734203	AAO/Report	Working
22	01-09-2017	01-09-2018	T620170734465	PA to PAG	Working
23	01-09-2017	01-09-2018	T620170734462	PA to PAG	Working
24	26-02-2013	25-02-2014	WEP 600VA	Forest	Working
25	01-09-2017	01-09-2018	T620170734463	Works	Working
26			CYBER POWER 600VA	TMC/DA	Working
27			CYBER POWER 600VA	Treasury	Working
28			CYBER POWER 600VA	Admin-II	Working