

OFFICE OF THE ACCOUNTANT GENERAL (AUDIT-I) RAJASTHAN, JAIPUR

No.:- EDP/Audit-I/K-93/AMC/2026-27/D-

Date :10-04-2026

To,
M/s «Name»
«Address»
«City»

Sub: Quotations for AMC for Computers and Peripherals for the year 2026-27 (01/05/2026-31/03/2027).

You are invited to submit sealed rate quotation for AMC (Annual Maintenance Contract) for Computers and peripherals of this office for the year 2026-27. The AMC or rate quotation thereof will be acceptable with the following conditions:

1. The AMC will be valid from 01/05/2026 to 31.03.2027.
2. AMC rates for every item along with Terms & Conditions should be indicated in and as per Annexure-A (Printed on letter head of the firm with seal and sign).
3. One well qualified full time Resident Engineer is required to be deployed in the office during the office hours. Resident Engineer should have experience of more than 5 years in Govt. Organization(s). Supporting documents/certificates are also required to be furnished with Quotation.
4. Parts such as, Hard Disks, CD/DVD-drive, Keyboards, Mouse, Mother Boards, Sensors (printer), SMPS, LAN Cards, Logic Cards and LCD/LED will be covered under AMC and replacement / repairing will be made at your cost as per the requirements. The parts replaced if any, should be of the same or higher specification and configuration.
5. The rate proposed by you in quotation for computer (CPU) will include monitor, keyboard, mouse, and other installed internal components/devices.
6. Full software as well as networking support will be provided by the firm. Original software will be provided by the office.
7. The firm will undertake Preventive Maintenance at least fortnightly.
8. For breakdown period of machine more than 12 hours, standby system of equivalent or higher specifications will have to be provided by the firm. Otherwise, penalty, as decided by the office, would be imposed on AMC firm.
9. The office would have full right to exclude/include any items during the AMC period.
10. Payment will be made on quarterly basis after completion of satisfactory services.

11. The jurisdiction for any dispute, if arise, will be Jaipur.

12. The quotation must be submitted to the undersigned latest by 20.04.2026 on or before 5.00 P.M.

Encl.: Annexure 'A'

RATI KANT SHARMA
Sr. Audit Officer/EDP

Annexure-‘A’**Format for Quotation**

Date of quotation:/...../.....

To,

**The Principal Accountant General (Audit-I) Rajasthan,
Near Statue Circle, Janpath, C-scheme,
Jaipur-302005.**

**Subject: - Quotation for AMC of Computers and Peripherals for the
year 2026-27 (01/05/2026 to 31/03/2027).**

Name of Contact Person: Mobile No:

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Sr. No.	Item of Hardware with brief configuration	Qty.	No. of Days for which AMC required	Rate of AMC per Unit (including all taxes)	Remarks
1.	AIO DESKTOP (HP Core i5)	4	335		
2.	AIO DESKTOP (Dell Core i5)	1	335		
3.	AIO DESKTOP (Acer Core i5)	1	335		
4.	CPU (Acer Ryzen 5)	51	29		
5.	CPU (Acer Ryzen 3)	31	335		
6.	CPU (HP Core i5)	91	11		
7.	LASER PRINTER (Sharp AIO-6020NV)	3	335		
8.	LASER PRINTER (Kyocera ECOSYS-P2040dw)	10	335		
9.	LASER PRINTER (HP Pro-M4050dw)	10	335		
10.	LASER PRINTER (Kyocera ECOSYS-P2040dw)	7	335		
11.	LASER PRINTER (Kyocera ECOSYS-5021cdn)	1	335		
12.	LASER PRINTER (Kyocera ECOSYS-M5526cdw)	1	335		
13.	LASER PRINTER (Canon IR-2925)	3	335		
14.	LASER PRINTER (Canon MFP-1440i)	10	203		
15.	NOTEBOOK (HP Ryzen3)	1	335		
16.	NOTEBOOK (HP Core i5)	4	335		
17.		2	335		

18.	NOTEBOOK (Dell Acer Core i5)	100	335		
19.	NOTEBOOK (HP Ryzen7)	1	335		
20.	NOTEBOOK (HP Ryzen7)	1	47		
21.	NOTEBOOK (HP Ryzen7)	1	9		
22.	SCANNER (Canon DR-C230)	3	335		
23.	UPS (Mircotec 650VA)	137	335		
24.	UPS (IS9000 1KVA)	8	335		
25.	UPS (Microtec 10KVA)	1	335		
	Total	483			

***Other Terms and Conditions, if any.....**

Authorised Signatory
(Rubber stamp of the firm)