

**कार्यालय महालेखाकार (लेखा एवं हकदारी), उत्तर प्रदेश, प्रयागराज**  
**OFFICE OF THE ACCOUNTANT GENERAL (A&E), UTTAR PRADESH, PRAYAGRAJ**

**Tender No.:** ITCG/NETWORK/2026-27/9349

**Date:** 30.04.2026

**SELECTION OF AGENCY FOR REARRANGEMENT OF LAN NETWORK**

Tender documents may be downloaded from the AG(A&E)-UP website <https://cag.gov.in/ae/allahabad/en> as per the schedule given in the Critical Date Sheet below:

**CRITICAL DATE SHEET**

Description	Schedule
Published Date	30.04.2026
Bid Document Download / Start Date	30.04.2026
Date of Site Visit	Before 10.05.2026 at 12:00 PM
Bid Submission Start Date	30.04.2026
Bid Submission End Date	21.05.2026 (03:00 PM)
Bid Opening Date	22.05.2026 (11:00 AM)
Place of Opening of Technical Bid	O/o the Accountant General (A&E), Uttar Pradesh
Address for Communication	Sr. DAG/Admin, O/o the Accountant General (A&E), Uttar Pradesh

- Office of the Accountant General (A&E), U.P. Prayagraj invites sealed tender from registered companies/ their authorized dealers for the work mentioned above. Quotations/ bids, duly sealed, signed, and completed in all respects, should be submitted with requisite documents at AG(A&E)-UP latest by 03:00 PM on 22.05.2026.
- Incomplete quotations / bids shall be treated as rejected. Quotations received after the stipulated date and time will not be considered and shall be rejected. No correspondence in this regard will be entertained.
- Bidders are requested to visit the website <https://cag.gov.in/ae/allahabad/en> regularly. Any changes / modifications in the tender enquiry will be intimated by way of corrigendum through website only.
- In case a holiday is declared by the Government on the date of opening, the tenders will be opened on the next working day at the same time. Sr. DAG, AG(A&E)-UP, Uttar Pradesh, reserves the right to accept or reject any or all tenders.

**TABLE OF CONTENTS**

Letter of Invitation

Disclaimer

Fact Sheet

Section I – Instructions to Bidders

Section II – General Terms and Conditions

- 2.1. General Terms and Conditions
- 2.2. Code of Integrity
- 2.3. Bid Security / Earnest Money Deposit
- 2.4. Requesting Clarifications & Issue of Corrigendum
- 2.5. Right to Terminate the Process
- 2.6. Amendments to the RFP and Corrigendum
- 2.7. Authentication of Bids

- 2.8. Site Visit
- 2.9. Bid Scope
- 2.10. Consortium
- 2.11. Subcontracting
- 2.12. Period of Engagement
- 2.13. Cancellation of Appointment / Contract
- 2.14. Conflict of Interest
- 2.15. Abnormally Low Bids & Unresponsive Bids
- 2.16. Performance Security
- 2.17. Payment
- 2.18. Jurisdiction of Court
- 2.19. Arbitration
- 2.20. Force Majeure
- 2.21. Indemnity
- 2.22. Negligence
- 2.23. Bankruptcy
- 2.24. Penalty Clause
- 2.25. Liquidated Damages
- 2.26. Delivery Schedule
- 2.27. Testing and Inspection
- 2.28. Warranty Clause
- 2.29. Packing / Transportation / Handling
- 2.30. Security Norms / Guidelines
- 2.31. Drawing & Documentation
- 2.32. Site Tests / Performance Tests
- 2.33. Handing Over / Certified Date of Completion
- 2.34. Training
- 2.35. Completion Plans
- 2.36. Defects Liability Period
- 2.37. Guaranteed Performance
- 2.38. Prices
- 2.39. Award of Contract
- 2.40. Payment Schedule

### Section III – Eligibility Criteria

- 3.1. Evaluation of Technical Bid
- 3.2. Criteria for Evaluation and Comparison of Technical Bids
- 3.3. Technical Qualification Criteria
- 3.4. Opening of Financial Bids
- 3.5. Evaluation of Financial Bid
- 3.6. Qualification Criteria

### Section IV – Scope of Work / Terms of Reference

- 4.1. Technical Requirements and Standards
- 4.2. Product Warranty
- 4.3. Technical Compliance and OEM Requirements
- 4.4. Project Schedule / Timelines

### Annexure I – Technical Bid

### Annexure II – Financial Bid

## Letter of Invitation

---

O/o the Accountant General (A&E), Uttar Pradesh

Dear Sir/Madam,

Office of the Accountant General (A&E), U.P. Prayagraj invites proposals from reputed bidders for "**Selection of Agency for Rearrangement of LAN Network**"

The method of selection is Least Cost Selection (LCS). The Technically Qualified Bidder who is declared as L1 (lowest quoted price) shall be declared as the selected bidder. The bids of only those bidders whose technical bids and demonstrations have been found compliant by the Evaluation Committee shall be opened. Comparison of bids shall be done on the basis of the evaluation criteria given in this RFP. The L1 bidder shall be determined by the Evaluation Committee on the basis of the technical criteria given in this RFP.

The content of this RFP enumerates the requirements of O/o the Accountant General (A&E), Uttar Pradesh. It includes the Bidding Terms, which detail all that may be needed by the potential bidders to understand the financial terms and bidding process, and explains the contractual terms that O/o the Accountant General (A&E), Uttar Pradesh, wishes to specify at this stage. The RFP includes the following sections:

- Section 1 – Instructions to Bidders
- Section 2 – General Terms and Conditions
- Section 3 – Eligibility Criteria
- Section 4 – Scope of Work

sd/-

**Sr. Accounts Officer / ITCG**

**O/o the Accountant General (A&E), Uttar Pradesh – 211001**

## Disclaimer

---

All terms defined in this document shall, unless repugnant to the context or meaning thereof, include the survivors of them and their heirs, executors, administrators, and respective permitted assigns. O/o the Accountant General (A&E), Uttar Pradesh, shall thereafter for brevity be referred to as "AG(A&E)-UP". The information contained in this Request for Proposal (RFP), or information provided subsequently to Bidder(s) or applicants whether verbally or in documentary form by or on behalf of AG(A&E)-UP ("Purchaser"), is provided to the Bidder(s) on the terms and conditions set out in this RFP document and all other terms and conditions subject to which such information is provided.

This RFP document is neither an agreement nor an offer nor an invitation by the Purchaser to any party other than those who are qualified to submit their bids ("Bidder"). The purpose of this document is to provide the Bidders with information to assist the formulation of their proposals. This RFP does not claim to contain all the information the Bidders may require. Each Bidder must conduct its own analysis of the information contained in this RFP, correct any inaccuracies therein, carry out its own investigation into the project, the legislative and regulatory regimes applicable thereto, and all matters pertaining to the project, and seek its own professional advice on the legal, financial, regulatory, and tax consequences of entering into any contract or arrangement relating to the project.

The information given in this RFP is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Purchaser accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein. The possession or use of this RFP in any manner contrary to any applicable law is expressly prohibited.

The Purchaser shall have no liability to any person, including any Bidder, under any law, statute, rules, or regulations, or tort, principles of restitution or unjust enrichment, or otherwise for any loss, damage, cost, or expense which may arise from or be incurred or suffered on account of anything contained in this RFP, including the accuracy, adequacy, correctness, completeness, or reliability of the RFP and any assessment, assumption, statement, or information contained therein.

The Purchaser accepts no liability of any nature whether resulting from negligence or otherwise, however caused, arising from reliance by any Bidder upon the statements contained in this RFP. The Purchaser and its advisors may, in their absolute discretion but without being under any obligation to do so, update, amend, or supplement the information, data, statements, or assumptions contained in this RFP, or change the evaluation or eligibility criteria at any time, or annul the entire Bidding Process. The issue of this RFP does not imply that the Purchaser is bound to select any of the Bidders or to appoint the Selected Bidder for the project, and the Purchaser reserves the right to reject all or any of the Bidders or Bids at any stage of the Bidding Process without assigning any reason whatsoever.

The Bidders shall bear all costs associated with or relating to the preparation and submission of their Bids, including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations, and any other costs incurred in connection with or relating to their Bids. All such costs and expenses shall be borne by the Bidders and the Purchaser shall not be liable in any manner whatsoever for the same.

The Bidders are prohibited from any form of collusion or arrangement in an attempt to influence the selection and award process of the Bid. Giving or offering of any gift, bribe, or inducement, or any attempt to any such act on behalf of the Bidder towards any officer / employee / advisor / representative of the Purchaser or any other person in a position to influence the decision of the Purchaser, shall render the Bidder liable to such penalty as the Purchaser may deem proper, including rejection of the Bid and forfeiture of the Proposal Security. Laws of the Republic of India are applicable to this RFP.

This RFP document and the information contained herein are confidential and for use only by the person to whom it is issued. It may not be copied or distributed to third parties (other than in confidence to the recipient's professional advisors). The information contained in the RFP document must be kept confidential. Mere submission of a responsive Bid / Proposal does not ensure the selection of the Bidder.

The information contained in this document is selective and is subject to updating, expansion, revision, and amendment. The Purchaser reserves the right to change, modify, add to, or alter any or all provisions of this document and/or the bidding process, without assigning any reason whatsoever.



## Fact Sheet

Tenders are invited on behalf of the Sr. DAG / Admin, O/o the Accountant General (A&E), Uttar Pradesh (AG(A&E)-UP), under the Two-Bid System (i.e., Technical Bid and Financial Bid), from reputed, experienced, and financially sound agencies for the rearrangement of the LAN Network at O/o the Accountant General (A&E), Uttar Pradesh, as under:

S. No.	Description	Schedule
1	Advertised Tender No.	AG(A&E)-UP/NETWORK/2026-27
2	Name of Work	Selection of Agency for Rearrangement of LAN Network
3	Cost of Tender Documents	NIL
4	Earnest Money Deposit	Rs. 30,000/-; MSME Exemption allowed (if applicable)
5	Performance Security	10% of the Contract Value
6	Date & Time of Publication	30.04.2026
7	Last Date & Time of Submission	21.05.2026 (03:00 PM)
8	Date & Time of Opening of Technical Bids	22.05.2026 at 11:00 AM
9	Date & Time for Opening of Financial Bid	Will be intimated in due course (for technically qualified bidders only)
10	Venue of Opening of Technical & Financial Bids	O/o the Accountant General (A&E), Uttar Pradesh
11	Bid Validity Period	180 days from the last date of submission of the tender
12	Address for Communication & Opening of Tenders	Sr. DAG/Admin, O/o the Accountant General (A&E), Uttar Pradesh, Teen Murti House, New Prayagraj – 211001
13	Availability of Tender Documents (for Download)	Tender documents can be downloaded from <a href="https://cag.gov.in/ae/allahabad/en">https://cag.gov.in/ae/allahabad/en</a> . Any addendum(s)/corrigendum(s), if issued, can also be viewed on the same website.
14	Site Visit	<b>IMPORTANT:</b> Bidders are advised to prepare and submit their proposals only after visiting the site and validating the project information. The site visit will be facilitated by the Client from 30.04.2026 to 10.05.2026 (during office hours). <b>SITE VISIT IS COMPULSORY BEFORE BID SUBMISSION. BIDS ARE LIABLE FOR REJECTION IF THE PROSPECTIVE BIDDER DOES NOT VISIT THE SITE BEFORE SUBMISSION.</b> Contact: ITCG, O/o the Accountant General (A&E), Uttar Pradesh – 211001

- Proposals shall be treated as incomplete and are liable to be summarily rejected if the requested parties do not submit all supporting documents or do not furnish the relevant details.
- The validity of the offer shall be One Hundred and Eighty (180) days from the date of opening of the Technical Proposals.
- AG(A&E)-UP does not bind itself to accept the lowest proposal and reserves the right to give reasons for any decision taken in respect of this tender, including cancellation.

**Sr. Accounts Officer / ITCG**  
**O/o the Accountant General (A&E), Uttar Pradesh – 211001**

## Section – I: Instructions to Bidders

---

1. Tenders are invited under a Two-Bid System, i.e., (i) Technical Bid and (ii) Financial Bid. Both bids should be placed in a third envelope, which should be prominently super-scribed as "Tender for Selection of Agency for Rearrangement of LAN Network" and addressed to "Sr. Deputy Accountant General / Admin., O/o the Accountant General (A&E), U.P., Prayagraj", and should reach this office on or before 21.05.2026 (03:00 PM).
2. Tenders received after the due date and time mentioned above, as well as those received without separate sealed envelopes as specified above, will not be accepted.
3. This office reserves the right to reject any tender without assigning any reason.
4. Incomplete tenders in any respect, or conditional tenders, shall not be accepted.
5. All vendors should also provide a brief resume of their firm / company.
6. Firms should note that the rates quoted in their Financial Bids must be inclusive of all applicable taxes and should be valid for a minimum period of 06 (six) months from the date of opening of the tender. Quoting an abnormally low price in the Financial Bid may lead to disqualification.
7. Tenderers are requested to adhere to the terms and conditions as mentioned in the tender document. Offers not complying with such terms and conditions shall be ignored / rejected at the discretion of this office.
8. While submitting the tender for this work, the tenderer shall be deemed to have read, understood, and accepted all the terms and conditions stated in the tender document. Any doubts or clarifications with regard to the interpretation of the terms and conditions or specifications of items stipulated in this tender may be obtained from Sr. Accounts Officer / ITCG, O/o the Accountant General (A&E)-UP (Email: [lokeshnatht.up1.ae@cag.gov.in](mailto:lokeshnatht.up1.ae@cag.gov.in) or [pratikr.up1.ae@cag.gov.in](mailto:pratikr.up1.ae@cag.gov.in), [bishalb.up2.ae@cag.gov.in](mailto:bishalb.up2.ae@cag.gov.in), ) on or before 10.05.2026 during office hours.
9. Tendering firms are at liberty to be present, or to authorize a representative to be present, at the opening of the financial bid at the date and time specified in the Tender Notice. The representative so deputed should carry a letter of authority from the firm, authorizing him/her to be present at the time of opening of the financial bid. Representatives not possessing an authority letter from the tenderer or outsiders shall not be allowed to attend the tender opening.
10. The bidder is required to examine all instructions, forms, terms, and specifications in the bid documents. Failure to furnish all information required by the bid document, or submission of a bid not substantially responsive to the bid documents in every respect, shall be at the bidder's risk and may result in rejection of the bid.
11. Documents required for submission of the tender must be serially numbered and strictly submitted as per the prescribed format.
12. This contract shall cover the complete rearrangement of the LAN Network, including all types of materials, up to the level of the installed network within the premises.
13. The firm should also submit a list of their clients / customers (with complete name and address of the organization) along with the technical bid.
14. The bidder shall quote the price on a per-item basis (inclusive of applicable taxes).
15. Canvassing in any form shall be viewed seriously. If any tenderer is found to be resorting to such practice, the tender of such firm shall be rejected. Any approach to higher authorities by the firm regarding clarification / award of the tender will lead to disqualification of the firm.
16. Bids shall remain valid for a minimum period of 06 (six) months after the date of opening of the technical bid. The Accountant General (A&E), U.P., Prayagraj, shall reject a bid valid for a shorter period.
17. Tenders are invited under a Two-Bid System:
  - (i) The **Technical Bid** shall be duly filled and placed in the **first envelope**, prominently titled "Technical Bid for Selection of Agency for Rearrangement of LAN Network". It should contain all information as required in Annexure I and all other documents necessary for the technical bid. The

documents submitted along with the technical bid shall be final and this office shall not call for any further documents after opening of the technical bid.

(ii) The **Financial Bid** shall be placed in the **second envelope**, prominently titled "Financial Bid for Selection of Agency for Rearrangement of LAN Network". It shall include all information as required in Annexure II.

**Both bids** should be placed in a **third (outer) envelope**, which should be prominently super-scribed as "Tender for Selection of Agency for Rearrangement of LAN Network" and addressed to "Sr. Deputy Accountant General / Admin., O/o the Accountant General (A&E), U.P., Prayagraj".

## Section – II: General Terms and Conditions

---

### 2.1. General Terms and Conditions

- (i) Bids shall be submitted only within the Bid Submission period given in the tender document. Bidders are advised to submit their bids well in advance.
- (ii) The Bidder should have the required experience and expertise in conducting similar types of work with the highest professional standards.
- (iii) While every effort has been made to provide comprehensive and accurate background information, requirements, and specifications, Bidders must form their own conclusions about the services needed. Bidders may wish to consult their own legal advisers in relation to this RFP.
- (iv) No Bidder shall submit more than one Bid for the project.
- (v) No commitment of any kind, contractual or otherwise, shall exist unless and until a formal written contract has been executed by or on behalf of the Purchaser. Any notification of preferred Bidder status shall not give rise to any enforceable rights. The Purchaser may cancel this public procurement at any time prior to a formal written contract being executed.
- (vi) This RFP is not transferable.
- (vii) Bids not covering the entire Scope of Works shall be treated as incomplete and liable to be rejected without assigning any reason.
- (viii) AG(A&E)-UP reserves the right to verify any or all information furnished by the Bidder.
- (ix) The Bidder shall obtain, maintain, and pay, at its sole cost and expense, all licences, permits, and certificates necessary to perform the services, including all professional licences required by any statute, ordinance, rule, or regulation.
- (x) The Competent Authority in AG(A&E)-UP reserves the right to cancel the entire tender process at any time without assigning reasons.
- (xi) Once the bid submission date and time is over, bidders cannot submit their bid. Bidders shall be solely responsible for any delay in submission of bids for any reason whatsoever.
- (xii) Bidders are expected to examine all instructions, forms, terms, project requirements, and other information in the RFP documents. Failure to furnish all information required, or submission of a proposal not substantially responsive to the RFP, may result in rejection of the proposal and forfeiture of the EMD.
- (xiii) Bidders blacklisted at any point of time by any Ministry / Department need not apply. In case this fact is concealed and comes to the notice of AG(A&E)-UP during the contract period, the contract shall be terminated forthwith, and the security deposit shall be forfeited.
- (xiv) Before submitting the bid, the bidder should sign and stamp each page of the tender documents and submit an undertaking that the bidder has read the terms and conditions of the tender and that they are acceptable. An undertaking may also be submitted that the bidder has not been blacklisted by any Ministry / Department of the Government of India.

### 2.2. Code of Integrity

- (i) No official of the implementing agency or bidder shall act in contravention of the code, which includes prohibition of:
  - Making, offering, soliciting, or accepting a bribe, reward, or gift or any material benefit, either directly or indirectly, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process.
  - Any omission or misrepresentation that may mislead or attempt to mislead so that a financial or other benefit may be obtained, or an obligation avoided.
  - Any collusion, bid rigging, or anti-competitive behaviour that may impair the transparency, fairness, and progress of the procurement process.
  - Improper use of information provided by the procuring entity to the bidder with an intent to gain an unfair advantage in the procurement process or for personal gain.

- Any financial or business transactions between the bidder and any official of the procuring entity related to the tender or execution process of contract, which can affect the decision of the procuring entity directly or indirectly.
- Any coercion or threat to impair or harm, directly or indirectly, any party or its property to influence the procurement process.
- Obstruction of any investigation or auditing of a procurement process.
- Making a false declaration or providing false information for participation in a tender process or to secure a contract.

(ii) Disclosure of Conflict of Interest:

- Disclosure by the bidder of any previous transgressions in respect of the provisions of sub-clause (i) above with any entity in any country during the last three years, or of being debarred by any other procuring entity.
- In case of any reported violations, the procuring entity, after giving a reasonable opportunity of being heard, and upon concluding that a bidder has contravened the Code of Integrity, may take appropriate measures including rejection of bid, forfeiture of EMD, and blacklisting.

### 2.3. Bid Security / Earnest Money Deposit

Earnest Money Deposit of Rs. 30,000/- (Rupees Thirty Thousand only) in the form of a Bank Demand Draft / Bank Guarantee from any Nationalized Bank / Scheduled Bank in India, payable to / in favour of "The Pay and Accounts Officer, O/o the Accountant General (A&E), Uttar Pradesh", must accompany with the Technical Proposal.

- The EMD shall be valid for a minimum period of 180 days from the due date for submission of the tender.
- EMD Exemption is allowed to bidders holding a valid MSME certificate, certified and registered with any State / Central Government organization.
- Bidders seeking EMD exemption must submit valid supporting documentary evidence for the relevant category.

**Benefits available to eligible Micro and Small Enterprises (MSEs) include:**

- Issue of Tender Document free of cost.
- Exemption from payment of Earnest Money Deposit.

Note: If the envelopes are not sealed and marked as instructed above, the Authority assumes no responsibility for the misplacement or premature opening of the contents of the bid submitted and any consequent losses suffered by the Bidder.

### 2.4. Requesting Clarifications

A prospective Bidder requiring any clarification on the RFP Document may submit their queries on or before 11:00 AM on 05.05.2026, in writing, at the following e-mail addresses: [lokeshnatht.up1.ae@cag.gov.in](mailto:lokeshnatht.up1.ae@cag.gov.in) or [pratikr.up1.ae@cag.gov.in](mailto:pratikr.up1.ae@cag.gov.in), [bishalb.up2.ae@cag.gov.in](mailto:bishalb.up2.ae@cag.gov.in). Queries must be submitted in the following format only:

S. No.	Page No.	Section No.	Section Name	Query by Bidder
1				
2				
3				

## 2.5. Right to Terminate the Process

AG(A&E)-UP may terminate the RFP process at any time without assigning any reason. AG(A&E)-UP makes no commitments, express or implied, that this process will result in a business transaction with anyone.

## 2.6. Amendments to the RFP and Corrigendum

- (i) Any addendum uploaded on the AG(A&E)-UP website shall be binding on all Bidders. It shall be the Bidder's responsibility to check the AG(A&E)-UP website regularly to ensure that they are up to date with any changes made to the RFP.
- (ii) To give Bidders reasonable time to take an addendum into account in preparing their proposals, AG(A&E)-UP may, at its discretion, extend the deadline for the submission of proposals.

## 2.7. Authentication of Bids

The Bid shall be signed by the Bidder or a person duly authorized to bind the Bidder to the Agreement. All pages of the Bid shall be initialled and stamped by the person(s) signing the Bid.

## 2.8. Site Visit

The bidder shall inspect and examine the work site and its surroundings, and shall satisfy itself as to the nature of the ground and sub-soil, the quantities and nature of work, materials necessary for completion of the work, their availability, means of access to the site, and all other necessary information as to risks, contingencies, and other circumstances which may influence or affect the offer. No extra claim consequent on any misunderstanding or otherwise shall be entertained.

## 2.9. Bid Scope

The scope of work includes Design, Implementation, and Rearrangement of the Network at O/o the Accountant General (A&E), Uttar Pradesh, including fulfilment of all Scope of Work / Terms of Reference requirements.

## 2.10. Consortium

No consortium is allowed for bidding.

## 2.11. Subcontracting

The Bidder shall not be permitted to subcontract any part of its obligations under the Contract.

## 2.12. Period of Engagement

The duration of the project shall be 30 days for the implementation period, and 3 (three) year of AMC period for the rearranged network, commencing from the date of work completion and successful commissioning.

## 2.13. Cancellation of Appointment / Contract

The Appointment / Contract is subject to cancellation for any of the following reasons:

- (i) If the Bidder is found to have submitted false particulars / fake documents at the time of submitting the RFP for the award of the assignment.
- (ii) If the Bidder is found wanting in commitment to quality, delivery period / work plans, adherence to guidelines, statutory regulations, safe keeping of all physical and electronic artifacts, conduct / discipline, etc., while executing the job. Any deviation from stated conditions and contractual clauses may lead to appropriate deterrent action as deemed fit by AG(A&E)-UP.
- (iii) If the Bidder fails to execute the job as per the defined scope, delivery targets, quoted rate, or any other point previously agreed upon, after AG(A&E)-UP issues the Work Order.
- (iv) Any recommendation for award of contract shall be rejected if it is determined that the recommended Bidder has directly, or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the contract; in such a case, AG(A&E)-UP shall declare the Bidder ineligible, either indefinitely or for a stated period, from participation in any further activities of AG(A&E)-UP.

(v) If the Bidder fails to make written disclosure as per the Disclosure Clauses of this Tender Document, either at the time of submitting the proposal or after the contract has been signed.

#### 2.14. Conflict of Interest

(i) Bidders have an obligation to disclose any actual or potential conflict of interest. Failure to do so may lead to disqualification of the Bidder or termination of the Contract.

(ii) In the event of a conflict of interest, the Bidder is required to obtain a "no objection" from AG(A&E)-UP in order to qualify to bid.

#### 2.15. Abnormally Low Bids & Unresponsive Bids

(i) If a bidder quotes NIL charges / consideration, the bid shall be treated as unresponsive and shall not be considered.

(ii) Abnormally low financial bids shall be handled as per the guidelines issued by the Ministry of Finance, Government of India.

(iii) The following may lead to a proposal being declared non-responsive:

- If a proposal is not submitted as specified in the RFP document.
- If it is found with suppression of material details.
- If it is submitted with conditional and/or partial offers.
- If it is submitted without the documents required under the Qualification Criteria.
- If it is non-compliant with any clause stipulated in the RFP.

#### 2.16. Performance Security

(i) Within two weeks of receipt of notification of award from AG(A&E)-UP, the successful Bidder shall submit a Performance Security equivalent to 10% of the total contract value, either in the form of a Bank Draft or Bank Guarantee. Such Performance Security must be valid till the successful completion of the contract.

(ii) Failure of the successful Bidder to submit the Performance Security or to sign the Contract / Agreement shall constitute sufficient grounds for annulment of the award and forfeiture of the EMD. In such an event, AG(A&E)-UP may award the contract to the next lowest evaluated Bidder whose offer is substantially responsive and is determined to be qualified to perform the contract satisfactorily.

(iii) Performance Security should be valid for a period of sixty days beyond all contractual obligations. In case of extension of the contract, the Performance Security shall be extended accordingly. The Performance Security shall be returned after satisfactory completion of the contract period.

(iv) AG(A&E)-UP reserves the right to forfeit the Performance Security in case of non-cooperation, disobedience of instructions, failure to attend to complaints within time, or damage to equipment caused by the bidder / bidder's employees.

#### 2.17. Payment

(i) The Bidder must submit bills after completion / compilation of work.

(ii) Tax Invoice shall be submitted as per applicable GST rules, clearly indicating the GST Registration Number, service classification, rate, and amount of tax shown separately.

(iii) The agency shall submit bills in the name of AG(A&E)-UP.

(iv) No claim for interest shall be entertained by AG(A&E)-UP in respect of any payment / deposit held due to a dispute between AG(A&E)-UP and the Bidder, or due to administrative delay for reasons beyond the control of AG(A&E)-UP.

(v) All applicable statutory deductions shall be made from payments at the applicable rates.

(vi) Payment shall be mandatorily made through NEFT / RTGS only.

(vii) The final payment shall be made only after successful completion of the work, based on satisfactory performance as assessed by AG(A&E)-UP.

### **2.18. Jurisdiction of Court**

All disputes and differences arising out of or in connection with this order shall be subject to the jurisdiction of the Hon'ble Courts at Prayagraj.

### **2.19. Arbitration**

In the event of any dispute or differences between the Bidder and the Office, whether arising during the execution of orders under these terms and conditions or hereafter whether by breach or in manner in regard to the construction of the terms and condition or the respective rights and liabilities of the parties hereto there under or any matter or thing out of or in relation to or in connection with these terms and conditions, then the decision of the competent authority of the Office of Accountant General(A&E), U.P. Prayagraj shall be final and binding on both the parties.

### **2.20. Force Majeure**

The selected bidder shall not be liable for any penalty charges due to delay in execution of work / service resulting from any cause beyond the bidder's reasonable control, including but not limited to compliance with regulations, orders, or instructions of Central / State / Municipal Government or any agency thereof; Acts of God; Acts of Civil and Military Authorities; fires, floods, strikes, lockdowns, war risks, riots, and civil commotions. The bidder shall seek extension of the delivery period within three weeks of the occurrence of any such event, clearly stating the anticipated delay. On receipt of such a request, the delivery period shall be extended accordingly; provided, however, that if the delivery period is likely to be extended by more than sixty (60) days on account of such an event, AG(A&E)-UP shall be at liberty to cancel the un-executed portion of the Work Order without assigning any reason and without payment of any compensation.

### **2.21. Indemnity**

The bidder shall obtain all necessary trade and other licences / permissions as may be required to carry out the tendered work and shall at all times indemnify AG(A&E)-UP against all claims which may be made in respect of any right protected by patent, copyright, registration, or trademark. The bidder shall take all risks of accidents or damage and bear full responsibility for fulfilment of the contract. In the event of any claim against AG(A&E)-UP for alleged breach, AG(A&E)-UP shall notify the bidder, and the bidder shall be at liberty, at its own expense, to settle any dispute or conduct any litigation arising therefrom.

### **2.22. Negligence**

If the bidder neglects to execute the work with due diligence and expedition, or refuses or neglects to comply with any reasonable written order given by AG(A&E)-UP in connection with the Work Order, or contravenes the provisions of the Work Order, AG(A&E)-UP may give 21 days' notice in writing to the bidder to make good the failure, neglect, or contravention complained of. If the bidder fails to comply within that time, or within such time as may be reasonably necessary, AG(A&E)-UP shall be at liberty to take the contract wholly or partly out of the hands of the bidder and reconstruct the same at a reasonable price with any other person. In such an event, AG(A&E)-UP shall be entitled to retain any balance due to the bidder, including the security money, and apply the same towards the execution of the remaining work.

### **2.23. Bankruptcy**

If the supplier commits any act of bankruptcy, or being a corporation commences to be wound up (except for reconstruction purposes), or carries on its business under a Receiver, the executors, successors, or other representatives in law of the estate of the supplier, or any such Receiver, liquidator, or any person in whom the contract may become vested, shall forthwith give written notice thereof to AG(A&E)-UP and shall, for one month during which the supplier shall take all reasonable steps to prevent stoppage of work, have the option of carrying out the contract, subject to providing such Guarantee as may be required by AG(A&E)-UP but not exceeding the value of the work remaining unexecuted.

### **2.24. Penalty Clause**

After the award of work, if the bidder fails to commence the work from the date mentioned in the agreement, AG(A&E)-UP shall levy a penalty as follows:

- (i) 0.5% of the cost of the order / agreement per week, up to four weeks' delay, subject to a ceiling of 10% of the total contract value (inclusive of all taxes, duties, and other charges).
- (ii) After four weeks of delay, AG(A&E)-UP may cancel the agreement and get the job carried out by another agency from the open market. The difference in cost, if any, shall be recovered from the defaulting Bidder. The defaulting Bidder shall also be blacklisted from participating in such tenders for a period of four years, and its Performance Security may be forfeited, if so warranted.
- (iii) If at any given point of time the bidder is found to have made a factually incorrect statement, or if the bidder fails to fulfil any contractual obligation, AG(A&E)-UP may cancel the contract with immediate effect. The Performance Security of the agency may also be forfeited if the performance is unsatisfactory.

## **2.25. Liquidated Damages**

In the event of failure to complete the work within the stipulated date/time, Liquidated Damages (LD) shall be imposed on the Bidder at the rate of 0.5% of the contract value of the delayed work for each week or part thereof of delay, subject to a maximum of 10% of the total contract value (inclusive of all taxes, duties, and other charges).

In case the LD exceeds 10% of the contract value, AG(A&E)-UP reserves the right to terminate the contract and get the work completed through another agency at the risk and cost of the Bidder. The additional expenditure incurred by AG(A&E)-UP shall be recovered from the Bidder.

## **2.26. Delivery Schedule**

- (i) The system and/or services covered under this bid are to be installed and commissioned within 30 days.
- (ii) The AMC Contract shall remain valid for a period of three (03) years from the contract signing date, or until completion of the Operation and Maintenance phase, whichever is later. Operation & Maintenance for the rearranged Network infrastructure shall start with the successful bidder post successful Final Acceptance Testing. AG(A&E)-UP may extend the Agreement period on mutually agreed terms and conditions.
- (iii) The quantity in the BOQ is tentative; actual quantities shall be determined post-site survey. AG(A&E)-UP reserves the right to increase or decrease the quantity of materials. AG(A&E)-UP may also place orders for additional sites within the contract period.

## **2.27. Testing and Inspection**

All acceptance and routine tests as per the relevant standards shall be carried out by the bidder; charges for such tests shall be deemed to be included in the bid price. All routine and acceptance tests shall be carried out in the presence of the official representative of AG(A&E)-UP.

## **2.28. Warranty Clause**

The minimum period of Warranty / Guarantee for all items shall be Three (03) Years, on-site (complete system), from the date of installation of Network Systems / Equipment.

## **2.29. Packing / Transportation / Handling**

- (i) Equipment / materials shall be properly packed with appropriate packing materials. Special care shall be taken for fragile items. Item descriptions, quantities, codes, and handling instructions shall be clearly marked for easy identification.
- (ii) Equipment / materials shall be transported by an appropriate mode up to the site / destination.
- (iii) Due care shall be taken for loading, handling, unloading, shifting, lifting, and jacking by suitable mechanized means and experienced manpower.
- (iv) Relevant documents shall accompany all consignments.

### 2.30. Security Norms / Guidelines

The successful bidder shall obtain necessary entry passes / tokens / identity cards from AG(A&E)-UP for their workforce and fulfil all required formalities, viz., police verification, photographs, addresses, and safe custody of documents, and bear any applicable fee.

### 2.31. Drawing & Documentation

#### Documents to be submitted with the Bid:

- System Block Diagram.
- Technical particulars, catalogue, and literature for the equipment.
- Performance certificates of all major equipment.
- Valid TEC approval in the name of the manufacturer for the make and model offered.
- General Arrangement (GA) drawings of all major equipment.
- Time frame of major activities, including a Bar Chart.

#### Documents to be submitted by the Successful Bidder after Award of Contract:

- Layout drawing showing location of equipment, cable routing, etc.
- Earthing layout showing connections to equipment.
- Wiring diagram and cable termination details.
- Write-up on the features of the system.
- Civil foundation and structural drawings for installation.
- Network System Configuration.
- All other required drawings / documents / technical information required during various stages of work.
- All drawings submitted shall have sufficient detail to indicate the type, size, general arrangement, weight, external connections, fixing arrangements, dimensions required for installation and interconnections, clearances, and any other information specifically requested.
- The successful bidder shall provide a complete bar chart based on the time period for completion of the project within 2 weeks of award of work. The bar chart shall elaborate on procurement, installation, testing, and commissioning of the complete system.

### 2.32. Site Tests / Performance Tests

Necessary site tests / performance tests shall be conducted on the equipment to ascertain functional / design / site requirements. Reports shall be prepared recording the various values, parameters, observations, and settings. In case of unsatisfactory results, the same shall be replaced / rectified as per requirements without any extra cost.

### 2.33. Handing Over / Certified Date of Completion

After satisfactory commissioning of the entire system, the system shall be observed for 15 days. After this satisfactory trial period, the system shall be officially handed over and the completion date recorded by the Engineer-in-Charge with all prescribed formalities. This date shall be reckoned as the Certified Date of Completion and the Defects Liability Period shall commence from this date. Until the handing over of the installation, the responsibility for safety and upkeep lies with the bidder.

### 2.34. Training

Comprehensive training / familiarization regarding the operation and maintenance of Network Systems / Equipment shall be provided to AG(A&E)-UP staff by the successful bidder at the AG(A&E)-UP site.

### 2.35. Completion Plans

On completion of work, 10 (ten) sets of the following as-built drawings / documents shall be submitted to the purchaser / user:

- General Arrangements and Layout Drawings with dimensions, plans, and sections.
- Bill of Quantities indicating makes, technical specifications, and quantities.
- Data Sheets.
- Details of Inventory.
- Telecom Network Systems / Equipment nameplate details.
- Instruction / Maintenance Manuals.
- Test Certificates (Factory Tests and Site Tests).
- Guarantee / Warranty Certificates (where applicable).
- Other documents / drawings as per the instructions of the Engineer-in-Charge.
- Keys, tools, etc.
- Other drawings / documents mentioned in the Bid Document.

### **2.36. Defects Liability Period**

The Defects Liability Period shall commence from the Certified Date of satisfactory completion and handing over of the entire work to the Engineer-in-Charge. During this period, the bidder shall be responsible for replacing or reinstalling, free of cost, any defective item / material / equipment / component supplied and installed. The bidder shall bear all costs involved for supply, transportation, and installation of such items.

### **2.37. Guaranteed Performance**

The performance figures quoted in the Guaranteed Technical Particulars shall be within the tolerance permitted by the relevant Indian Standards, unless otherwise stated in the Technical Specifications. In case of failure of the equipment to meet the guaranteed parameters, the equipment may be liable for rejection.

### **2.38. Prices**

- (i) Prices shall be inclusive of all taxes and duties, whatsoever, including GST, excise duty, VAT, octroi (if applicable), works contract tax, commissioning spares, labour, tools and plants, packing, freight / transportation and insurance up to the site, loading, unloading, and testing / inspection fees, where applicable.
- (ii) AG(A&E)-UP does not issue concessional forms / certificates / permits towards any taxes, duties, and other levies.
- (iii) Prices shall be firm throughout the contract period.

### **2.39. Award of Contract**

#### **(a) Notification to Bidder**

The Purchaser shall notify the successful Bidder that its proposal has been accepted. The notification of award, termed as Letter of Intent (LOI) / Letter of Award (LOA), shall lead to the signing of the Contract. Upon the successful Bidder furnishing the Performance Bank Guarantee, the Purchaser shall promptly notify each unsuccessful Bidder and return the EMD as per the RFP.

#### **(b) Signing of the Contract**

The Purchaser shall enter into a Contract, incorporating all agreements as specified in this document, with the successful Bidder. The successful bidder shall sign the agreement within 10 working days of the award of contract.

#### **(c) Validity of the Contract**

The Contract / Agreement shall be valid till the completion of work.

#### **(d) Expenses for the Contract**

All incidental expenses of execution of the Contract shall be borne by the successful Bidder.

#### **(e) Failure to Abide by Terms of Contract**

Failure of the successful Bidder to agree with the Terms and Conditions of the Contract shall constitute sufficient reason for annulment of the award, in which case the Purchaser may forfeit the EMD, Performance Bank Guarantee, or both. In such a case, re-tendering shall be carried out.

**(f) Invoicing**

The successful bidder must obtain approval from the Purchaser after every deliverable. Following this, the successful bidder shall submit an invoice to the Purchaser along with a successful completion certificate.

**2.40. Payment Schedule**

Payment to the successful bidder shall be released as per the completion of installation of networking equipment, as per the milestones defined in Section 4.4.

## Section – III: Eligibility Criteria

---

The Bid shall be opened in the presence of Bidders' representatives who choose to attend the Bid opening sessions on the specified date, time, and at the specified address. The Bidders' representatives who are present shall sign a register evidencing their attendance. In the event of the specified date of Bid opening being declared a public holiday for AG(A&E)-UP, the Bids shall be opened at the same time and location on the next working day.

### 3.1. Evaluation of Technical Bid

- (i) The Evaluation Committee, duly appointed by AG(A&E)-UP, shall evaluate the Technical Bids.
- (ii) The evaluation shall be done only for those Bidders whose Bid Document Fee and EMD are in order as per the RFP.
- (iii) Bidders must fulfil all Pre-Qualification conditions mentioned in the Qualification Criteria of the RFP. The Evaluation Committee shall examine the Bids to determine whether they are complete, whether the Bid format conforms to the RFP requirements, whether documents have been properly signed, and whether the Bids are generally in order.
- (iv) Bids of Bidders whose Qualification Proposals do not meet the set Pre-Qualification Criteria shall be rejected forthwith.
- (v) The Evaluation Committee may seek oral clarifications from the Bidders. The primary function of clarifications in the evaluation process is to clarify ambiguities and uncertainties arising out of the evaluation of the Bid Documents. The Committee may seek inputs from professional and technical faculties in the evaluation process.
- (vi) Conditional Bids shall be rejected.
- (vii) The decisions of the AG(A&E)-UP Evaluation Committee on whether the tenders are responsive or non-responsive shall be final.
- (viii) A Bidder, at any stage of the tender process or thereafter, found to have engaged in concealment or misrepresentation of facts in respect of the claims of the offer, shall be debarred / blacklisted and any agreement / contract / LOI / Work Order shall be cancelled.
- (ix) If there is a change in the status of the Bidder with reference to any of the Qualification Criteria specified above during the Bid Process, the Bidder shall immediately bring the same to the notice of AG(A&E)-UP.
- (x) Bids rejected during the Bid opening process due to incomplete documentation or late receipt shall not be considered for further evaluation. AG(A&E)-UP, in its discretion, reserves the right to reject all or any of the Bids without assigning any reason.

### 3.2. Criteria for Evaluation and Comparison of Technical Bids

- (i) Bidders must fulfil all qualification conditions mentioned in the Qualification Criteria of the RFP. The AG(A&E)-UP Evaluation Committee shall examine the Bids to determine whether they are complete, conform to RFP requirements, have been properly signed, and are generally in order.
- (ii) For uniform comparative analysis, the Bidder must strictly adhere to the formats provided in the Annexures and provide information against each line item. Any non-conformance shall constitute a deviation from RFP conditions.
- (iii) All relevant documentary proofs should be submitted along with the offer. Failure to submit the required documents may result in disqualification of the Bid, as per GFR provisions applicable to Central Government Departments.

### 3.3. Technical Qualification Criteria

This Invitation to Bid is open to all entities meeting or exceeding all of the following minimum qualification criteria. **Bidders failing to meet any one of the qualification criteria mentioned below or not submitting the requisite supporting documents/ documentary evidence, are liable to be summarily rejected.**

S. No.	Clause	Documents Required
1	The Bidder should be registered under the Companies Act, 1956 or Companies Act, 2013, or a partnership firm registered under the Indian Partnership Act, 1932, or a Limited Liability Partnership registered under the Indian Limited Liability Partnership Act, 2008, or a Proprietorship having a valid PAN & office, with business income for the past 3 years as on 31.03.2026.	Copy of Certificate of Incorporation / Partnership Deed / Registration, self-certified by the Authorized Signatory of the company.
2	The bidder must submit EMD.	Bid Security declaration.
3	The Signatory signing the Bid on behalf of the Bidder should be duly authorized by the Board of Partners/Directors of the Bidder to sign the Bid on their behalf.	Power of Attorney executed in favour of the authorized signatory.
4	The Bidder should not have been blacklisted by any Government or quasi-Government entity in India for breach of any applicable law, violation of regulatory prescriptions, or breach of agreement, as on the date of submission of Bid.	Self-declaration on the letterhead of the bidder.
5	The Bidder should have neither failed to perform on any agreement, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Applicant, nor been expelled from any project or agreement, nor had any agreement terminated for breach.	Self-declaration on the letterhead of the bidder.
6	The bidder should submit a valid GSTIN and PAN number.	Copy of the GST Certificate and PAN.
7	The Bidder should have experience of AMC of LAN Network (where similar work was performed) for at least one (01) entity in any Central or State Government Ministry / Department, PSU, Statutory Body, Autonomous Body / Govt Society in India, Value of Project cited should not be less than Rs. 4.00 Lakh.	Copy of the work order / contract agreement / completion certificate from the client, providing details confirming compliance with the required criteria. The Project cited must be successfully operational.
8	The Bidder should have successfully provided Comprehensive Annual Maintenance Services for LAN Network Systems, including support, spares, inventory, patches, updates / upgrades, with work orders of a value of at least INR 10.00 Lakhs for Government Departments / PSUs in the <b>last three years</b> . (a) Two similar completed works, each of individual work value not less than Rs. 4.00 Lakhs. Definition of Similar Works: Providing Design, Implementation, Installation, or Maintenance of LAN Network Systems.	Details of Experience in Annual Maintenance Services to be submitted. Work Order(s) / relevant document establishing Certificate of Completion by the Client, OR Statutory Auditor Certificate / Self-Certificate by the Company Secretary mentioning the Work Order No., Work Order Date, and Total Value of the Work Order.
9	Valid MSE / Udyam Aadhaar certificate, if seeking exemption from EMD.	MSME Certificate (if applicable).
10	The Net Worth of the Bidder must be positive as per the audited Balance Sheets of the last three financial years: 2023-24, 2024-25, and 2025-26.	Certificate duly signed by Statutory Auditor / CA / Company Secretary of the Bidder, mentioning the net worth.
11	The Bidder should have an average annual turnover of Rs. 50.00 Lakhs for the financial years 2023-24, 2024-25, and 2025-26. (Documentary evidence in the form of certified Audited Balance Sheets for the relevant periods, or a certificate from a Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period, shall be submitted with the bid.)	Audited Profit and Loss Statement and Balance Sheets. Statutory Auditor Certificate, or Certificate from the Company Secretary, or Certificate from the Chartered Accountant, clearly specifying the turnover for the specified years.
12	The bidder should have proof of the presence of an office set-up in Prayagraj or Delhi.	Relevant document as proof of address of office in Prayagraj / Delhi.
13	The bidder shall submit Income Tax Returns filed for the last three financial years (2023-24, 2024-25, and 2025-26).	Relevant documents.

14	Copy of Income Tax Returns for the last three financial years, i.e., 2022-23, 2023-24, and 2024-25 (Assessment Years 2023-24, 2024-25, and 2025-26).	Relevant documents.
15	Copy of GST Registration.	Relevant documents.
16	Copy of latest GST Return.	Relevant documents.
17	Undertaking that the company has not been declared ineligible for corrupt or fraudulent practices or blacklisted with any Government agency.	Relevant documents.
18	Escalation Matrix, valid and recommended for service contracts.	Relevant documents.
19	The Bidder / OEM should have at least ISO 9001:2015 or latest certification.	Copy of valid ISO Certificate issued by an accredited organization.

**Note 1:** The bidding companies / agencies are required to self-attest the scanned copies of all documents submitted along with the bid (signed on each page with seal), to establish the bidders' eligibility and qualifications, failing which their bid shall be summarily rejected. The bidders are responsible for what they attest and claim. If, at a later stage, it is found that the attestation is not true / correct, the company / agency shall be liable for punitive action including blacklisting for the purpose of procurement of any services.

**Note 2:** The bidders shall execute all necessary instruments and documents required by AG(A&E)-UP in relation to the bidding documents and shall adhere to all notifications / amendments as may be issued from time to time. All costs (including taxes, stamp duties, and registration charges, if any) shall be borne by the bidders.

### 3.4. Opening of Financial Bids

- (i) The date of opening of financial bids shall be intimated to all technically qualified bidders.
- (ii) Only the Financial Bids of those bidders who have been found qualified in the detailed scrutiny and evaluation of the Technical Bid by the Tender Evaluation Committee / Tender Inviting Authority shall be opened in the second round.
- (iii) The L1 Bidder shall be selected on the basis of the net total of the price evaluation as quoted.
- (iv) The Financial Bid shall be submitted in the format given in this document as Financial Bid Form (Annexure II). *Financial Bids submitted in any other format shall be treated as non-responsive.*
- (v) The price offered should be given strictly in the format given in the Financial Bid only. The Bidder must quote for all items.
- (vi) The tenders shall offer financials for Design, Implementation, and Rearrangement of LAN Network Systems at O/o the Accountant General (A&E), Uttar Pradesh, inclusive of all specific conditions of the RFP.
- (vii) Financials offered shall be in Indian Rupees (INR).
- (viii) If the contract attracts any statutory deductions, the same shall be deducted while settling the payment.
- (ix) There shall be no hidden costs.

### 3.5. Evaluation of Financial Bid

- (i) The Bidder satisfying the technical and financial eligibility criteria under the RFP shall be considered as technically and financially qualified.
- (ii) The Financial Proposals of only technically qualified Bidders shall be opened for evaluation.
- (iii) The Lowest Bidder (L1) in the Financial Bid shall be selected.
- (iv) Selection of Bidder – After the above evaluation process, the Technically Qualified Bidder declared as L1 (lowest quoted price) shall be declared as the Selected Bidder for the project.

(v) In the event that the L1 bidder backs out after the award of contract, the said bidder shall be liable for blacklisting from participation in future bids of AG(A&E)-UP and may be subjected to appropriate legal action. In such a case, the contract shall be awarded to the next lowest (L2) bidder, subject to fulfilment of all required conditions.

(vi) The Bidder with the lowest quoted price in the Financial Bid (L1 bidder) shall be selected for the award of contract.

(vii) In case two or more technically qualified bidders quote the same rate in the Financial Bid and both become L1, the tender shall be awarded to the bidder with the higher Average Annual Turnover from Similar Works during the last 3 years ending on the last day of the month preceding the month in which the tender was floated.

### **3.6. Qualification Criteria**

The Bidder shall be awarded the contract on the Least Cost Selection (LCS) method. Only those Bids which fulfil all eligibility and qualifying requirements of the RFP, both technically and financially, shall be evaluated. The bidder arriving at the lowest price as per the evaluation criteria shall be declared as the L1 bidder.

## Section – IV: Scope of Work / Terms of Reference

The Bidder shall be responsible for the Design, Implementation / Installation, and Maintenance of the rearranged LAN Network Systems at O/o the Accountant General (A&E), Uttar Pradesh. The IP-based Communication Local and Wide Area Networks (LAN and WAN) shall be rearranged and installed to connect the following AG(A&E)-UP sites:

### Port Details – Building-wise:

#### Stone Building (Main Building)

Section	Ports Available	Additional Required	Ports	Ports to be Shifted	Room No. & Floor
–	25	5		0	Room 8
–	7	10		0	Room 13
–	2	3		0	Room 14
–	15	14		0	Room 35
–	15	14		0	Room 34
–	5	8		0	Room 22
–	10	16		0	Room 26
AG Cell	4	2		0	–

#### TAD Building

Section	Ports Available	Additional Required	Ports	Ports to be Shifted	Room No. & Floor
TM-1	6	5		0	Room 57, 1st Floor
TI Cell	9	5		0	Room 56, 1st Floor
TM-2	4	16		0	Room 60, 1st Floor
MCC-1	2	10		0	Room 74, 1st Floor
STEP 1 & 2	5	10		0	Room 73, 1st Floor
Budget	4	5		0	Room 72, 1st Floor
Pension State and Revision	5	10		0	Room 62, 1st Floor
Pension Central and Misc.	7	10		0	Room 61, 1st Floor
Deposit	4	5		0	1st Floor

#### Lift (AG-2) Building

Section	Ports Available	Additional Required	Ports	Ports to be Shifted	Room No. & Floor
Pension Legal	1	3		0	Ground Floor
RTI Cell	0	5		0	Ground Floor
WM-1	8	2		0	2nd Floor

WAd-1 & 2	5	6	0	2nd Floor
WC Cell	7	3	0	2nd Floor
Forest	3	4	0	2nd Floor
WA-6	5	3	0	2nd Floor
IE (C)	3	3	0	2nd Floor
WAO-3	4	3	0	2nd Floor
WE (C)	4	2	0	2nd Floor
WA-4	5	2	0	2nd Floor
WA-1	4	2	0	2nd Floor
WA-5	5	2	0	2nd Floor
WA-8	6	2	0	2nd Floor
Hindi Cell	6	2	0	2nd Floor
Edu-3	5	3	0	3rd Floor
MCC-2	2	5	0	3rd Floor
PLI	2	5	0	3rd Floor
Medical-3	0	7	0	3rd Floor
Edu-1	5	4	0	3rd Floor
Med-2	7	2	0	3rd Floor
AH	7	2	0	3rd Floor
LJ	7	2	0	3rd Floor
Agri-1	3	4	0	3rd Floor
Med-1	2	6	0	3rd Floor

In general, the work under this contract shall comprise design, supply, installation, testing, commissioning, rearrangement, and maintenance of LAN Network and associated infrastructure at the Office of the Accountant General (A&E), Uttar Pradesh.

The scope shall include both active and passive networking components, along with necessary cabling and integration work to ensure seamless network connectivity, and the below mentioned points-

- a) Design, Implementation, and Maintenance of OFC / Copper / Analog-based Intercom / IP-PBX Network Systems at O/o the Accountant General (A&E), Uttar Pradesh.
- b) Design, Rearrangement, Supply, Implementation, and Testing of LAN Network Systems at AG(A&E)-UP, including integration, testing, and commissioning of all required networking items with all required accessories.
- c) Laying of OFC / Copper cables to all identified locations with minimum digging, wherever required.
- d) Rearrangement / integration of existing intercom / IP-based communication system (wherever available) with the LAN network across all identified buildings at AG(A&E)-UP, including necessary associated cabling and connectivity work.
- e) The Bidder shall be responsible for measuring the distance between the above-mentioned sites within AG(A&E)-UP.
- f) Required MDF / IDF and associated wiring / cabling.
- g) Providing Network equipment (sample equipment must be demonstrated to AG(A&E)-UP for selection).

- All bidders are mandatorily required to carry out an extensive As-Is Study / Site Survey at their own cost before submitting a bid to AG(A&E)-UP.

- The Bill of Quantities (BOQ) mentioned in this tender document is tentative. The actual BOQ may vary (number of users / equipment may increase or decrease) and shall be finalised with the successful Bidder.
- The bidder shall ensure that all software licences are in the name of AG(A&E)-UP (if required).
- AG(A&E)-UP reserves the right to inspect, monitor, and assess the progress and performance of the project, either directly or through another designated agency, throughout the course of the Contract.
- In general, the make of various items shall be as per the recommended vendor list enclosed. Where makes have not been indicated, items shall be of ISI-marked quality.
- All equipment and materials used in the work shall be free from manufacturing defects.
- The installation and commissioning of the complete system, including laying and termination of cables, shall be in the scope of the bidder. All routine testing and operation of the system shall be carried out by the bidder at site.
- Wherever special tools and tackles are required for operation and maintenance of Network systems, the same shall be provided by the bidder.
- The bidder shall be responsible for engineering and providing all materials, equipment, and services required to fulfil the intent of ensuring operability, maintainability, completeness, and reliability of the total work.
- The bidder shall be responsible for installation, testing, and integrated commissioning of the complete system.
- The bidder shall be responsible for co-ordination with the Original Equipment Manufacturer (OEM) for troubleshooting of the server and Network System.
- All defective / damaged items shall be replaced free of cost to the purchaser during the warranty period.
- Replacement of any part of the Network System whenever required must be carried out with genuine parts of the same or higher specification.
- Authorized, experienced, and competent workforce shall be deployed with competent supervision.
- The quality of work, workmanship, and finishing shall be satisfactory to AG(A&E)-UP.
- A comprehensive action plan / programme / schedule shall be prepared based on the completion period and inter-related activities and shall be approved by AG(A&E)-UP.
- Support for users, troubleshooting of commercial software packages, removal of viruses, and re-installation of software if corrupted.
- The maintenance contract shall include both preventive and corrective maintenance for all items covered under the AMC.
- The selected bidder shall provide the following services under the Comprehensive Annual Maintenance Contract (AMC) for three (03) years to keep the LAN Network System in good working order.

Execution of the works shall be carried out in accordance with the conditions of the contract, technical specifications, and relevant applicable standards and codes of practice. The work shall comply with the latest applicable Indian Standards (IS), BIS specifications, guidelines of DoT/TEC (wherever applicable), and CPWD specifications for electrical and IT works as amended up to date. The execution shall also conform to the provisions of the Electricity Act, 2003, Central Electricity Authority (CEA) Regulations, and all applicable safety regulations, statutory requirements, and directions issued by the competent authorities, including the Local Electricity Supply Authority, at the place of installation.

**Scope of Work (Summary):**

- Primary site inspection.
- Structured cabling for approximately 300 network points.
- Supply and installation of Cat6 I/O connectors, faceplates, patch cords, and patch panels.
- Supply and installation of network racks.

- Supply, configuration, and commissioning of managed switches.
- Uplink connectivity through fibre optic cable (if required).
- Labelling, testing, and documentation of all nodes.
- Network diagram and handover report.

**Technical Specifications:**

- Cable: Cat6 UTP, branded and certified.
- Switches: Managed Gigabit switches with VLAN support.
- Rack: Standard wall / floor mount racks as required.
- Passive Components: Matching OEM-certified components.
- Testing: Fluke test reports for all nodes.

**Exchange Earthing:**

All network equipment and accessories shall be properly earthed through a common grounding system in accordance with IS 3043 and applicable regulations. Necessary earthing arrangements, including earthing pits (wherever required), shall be provided by the bidder for network racks, active equipment, power supply units, and MDF/IDF locations.

**Other Requirements:**

- a) Smooth rearrangement from the existing network to the new network with minimum downtime shall be ensured. The bidder shall also provide details of the migration plan.
- b) All cable laying works required for the installation shall be carried out by the implementing agency.
- c) All necessary interconnecting cables and accessories required for the installation, such as Cat6 UTP cable, RJ45 jacks, Cat6 Information Outlets, RJ11 jacks, UTP jack panels fully loaded with I/O modules, patch cords, casings, conduits, Krone modules, etc., shall be supplied by the bidder.
- d) The implementing agency must carry out rearrangement and installation of OFC / Copper / Analog-based Network Systems and cabling from the system to MDFs (both system side and field side).
- e) Dismantling of existing systems, removal of debris, cleaning up of the premises, and restoring the site to its original condition shall be the responsibility of the bidder.
- f) Proper labeling and rearrangement of network cables associated with the existing damaged network ports shall be carried out in a serialized manner, with port numbers clearly marked, and the cables shall be safely organized within the designated space of the corresponding section.

**Inspection and Testing:**

Inspection shall be done as per the approved QAP. The system shall be tested to confirm the defined specifications. All routine and acceptance tests shall be conducted on the complete system. The bidder shall submit the QAP for the Network System and its accessories along with test certificates and internal test reports before inspection.

**Site Acceptance:**

All system configuration checks / tests to demonstrate the various components and sub-assemblies of hardware and software shall be carried out to confirm that the system complies with the specifications.

**Training:**

The bidder shall provide comprehensive training on various operation and maintenance aspects of the Network System to AG(A&E)-UP's representatives / operators. The training shall be conducted at the AG(A&E)-UP site.

**Tools & Tackles:**

Supply of all special tools / tackles, including Krone Tool, Crimping Tool for RJ Connectors, Testing Jack, Disconnection Plug, and Multi-meter, shall be within the scope of the bidder.

**Final Acceptance Sign-off:**

The selected Bidder shall obtain a final sign-off from AG(A&E)-UP upon successful completion of the design, implementation, and maintenance of the OFC / Copper / Analog-based Intercom / IP-PBX Network System installation at O/o the Accountant General (A&E), Uttar Pradesh, effective from the date of acceptance of the rearranged Network Systems by AG(A&E)-UP.

**4.1. Technical Requirements and Standards**

- (a) The specification defines the requirements for a continuous duty, highly reliable, latest state-of-the-art technology Network System for effective network operation in the AG(A&E)-UP campus.
- (b) All equipment shall comply in all respects with the requirements of the latest edition of the relevant codes and Indian Standards. Items not covered under the technical specifications but required for completeness of the system shall be executed as per the latest IS / IE Rules.

**4.2. Product Warranty**

- (a) The Bidder shall provide a comprehensive on-site warranty for all active and passive components for a period of Three (03) Years from the date of successful installation and commissioning.
- (b) The Bidder shall be fully responsible for the Manufacturer's warranty for all equipment, accessories, and spare parts against any defects arising from design, material, manufacturing, workmanship, or any act or omission of the manufacturer / Bidder, or any defect that may develop under normal use during the warranty period.
- (c) On-site Comprehensive Warranty: The warranty shall be on-site and comprehensive in nature, with back-to-back support from the OEM. The bidder will warrant all hardware and software against defects arising from faulty design, materials, media, and workmanship for a period of three (03) years from the date of acceptance of the hardware and software.
- (d) The bidder shall provide support for Operating Systems and other pre-installed software components during the hardware warranty period. The Bidder shall repair or replace worn-out or defective parts, including all plastic parts of the equipment, at its own cost, including cost of transport.
- (e) During the term of the contract, the bidder shall maintain the equipment in perfect working order and shall provide free maintenance services during the warranty period.

**4.3. Technical Compliance and OEM Requirements**

The bidder shall supply, install, and maintain network equipment from reputed OEMs. The proposed equipment shall be fully compatible and interoperable with the existing network infrastructure of AG(A&E)-UP (currently based on Cisco architecture) and shall support seamless integration without any degradation in performance. The bidder shall ensure that the offered solution meets the prescribed technical specifications and maintains uniformity, scalability, and reliability of the overall network.

**4.4. Project Schedule / Timelines**

S. No.	Milestones	Time (in Days)
1	Completion of laying of cables and installation of networking equipment.	T0 + 15 days
2	Design, Implementation, and Installation of Network Systems.	T0 + 5 days

Operation & Maintenance for the rearranged Network Systems for (two) years shall be commenced by the successful bidder from the date of completion of work.

## Annexure I: Technical Bid

S. No.	Description	Compliance (Yes/No)
1	Name of Bidder / Company / Agency	
2	Address of Bidder / Company / Agency	
3	Certificate of Registration of the Company (to be enclosed)	
4	PAN Registration No. (copy must be enclosed)	
5	GST Registration No. (copy must be enclosed)	
6	Name of the Authorized Signatory	
7	Specimen Signature of the Authorized Signatory	
8	Telephone Number of the Authorized Signatory	
9	Escalation Matrix (valid and recommended for service contracts)	
10	Valid MSE / Udyam Aadhaar Certificate (if seeking exemption from EMD)	
11	Whether EMD Declaration submitted on Rs. 50 Non-Judicial Stamp Paper, duly signed and stamped by the agency	
12	Details of Annual Maintenance Contracts with Ministries / Central/State Govt Departments / Organizations / PSUs in which the bidder has provided Network maintenance services in the last 3 years. At least two work order copy received from Government offices must be enclosed.	
13	Income Tax Returns for the last three years (copies must be enclosed) (Yes/No)	
14	Undertaking / Acceptance of Terms & Conditions by the bidder (separate sheet must be enclosed) (Yes/No)	
15	Undertaking on the bidder's letterhead that the bidder is not in the list of agencies blacklisted by any Government Office (ink-signed) (Yes/No)	
16	The Bidder must have successfully provided Comprehensive Annual Maintenance Services for Network Systems, including support, spares, inventory, patches, updates/upgrades, with work orders of a value of <b>at least INR 10.00 Lakhs for Central/State Government Department / PSUs in the last three years. (i) Two similar completed works, each of individual work value not less than Rs. 4.00 Lakhs.</b>	
17	ISO 9001:2015 or latest certification	
18	Average Annual Turnover of Rs. 50.00 Lakhs for the financial years 2022-23, 2023-24, 2024-25, and 2025-26(If available) (documentary evidence as prescribed).	
19	Copy of latest GST Return.	
20	Physical Site Visit Certificate provided by O/o the Accountant General (A&E), Uttar Pradesh	

I have visited the site(s) and inspected all Network Systems and cabling, acquired the requisite information related to the subject work, examined the form of contract, and the nature and quantum of work as per the tender invited by AG(A&E)-UP.

I have fully read the terms and conditions of the tender documents and agree to the same.

Yours Faithfully,

Date: \_\_\_\_\_

Place: \_\_\_\_\_

(Signature of Authorized Person with Seal)

Name: \_\_\_\_\_

## Annexure II: Financial Bid

S. No.	Description	Total Consolidated Cost (With Tax)
1	Total Consolidated Cost for Design, Implementation, and Rearrangement of LAN Network Systems at AG(A&E)-UP	
<b>Grand Total:</b>		
<b>Grand Total in Words:</b>		

The quantities given in the tender BOQ / Price Bid may vary as per the site / system / AG(A&E)-UP requirements. Only required items and quantities are to be supplied / installed. The rate shall remain valid for any variations in the estimated quantities given in the Price Bid. The bidder shall take detailed site measurements for items like power cables, earth strips / wire, etc., before placing purchase orders / taking procurement action.

### (A) Bill of Quantities – Supply of Equipment

S. No.	Description	Qty. (A)	Per Unit Cost without Taxes (B)	Total Cost without Taxes C = A×B	Total Cost (with Taxes) D = C + Taxes
1	Cat 6 Cable (box)	50			
2	IO Connector	256			
3	RJ45 Connector	1500			
4	PVC Pipe	200			
5	Flexible PVC Pipe	40			
6	Junction Box	300			
7	PVC Band	200			
8	Screw (set)	100			
9	Tap	100			
10	Installation Charges (per point)				
<b>TOTAL</b>					

Note: The above list of equipment is indicative only. Any equipment / device / wiring / etc. which is not indicated in the above list, but forms part of the overall system shall be deemed to be included in the Scope of Work. The bidder may inspect the building / premises thoroughly before quoting for the work.

**O/o the AG(A&E)-UP reserves the right to increase or decrease the scope of work.**

**Technically Qualified Bidders are required to showcase sample equipment before the opening of the Financial Bid.**

I have read the terms and conditions of the tender and agree to the same.

(Signature & Stamp of the Bidder)