



कार्यालयमहालेखाकार(लेखाएवंहकदारी), तमिलनाडु
OFFICE OF THE
ACCOUNTANT GENERAL (ACCOUNTS & ENTITLEMENTS),
TAMIL NADU



AG(A&E)/ITSC/VI/ARC/2022-23/

Date: 23.05.2022

NOTICE INVITING TENDER

Sub: Annual Rate Contract for OEM HP / CANON Toner Cartridges– Reg.

It is proposed to enter Annual Rate Contract(ARC) for New OEM Toner Cartridges of HP and CANON make for the following items:

Sl.No.	PRINTER MAKE	CARTRIDGE MODEL
1.	HP	12A
2.		78A
3.		88A
4.		53A
5.		30A(CF230A)
6.		30X (CF230X)
7.		32A Imaging Drum (CF232A)
8.		77A
9..	CANON	337
10.		057
11.		NPG-59
12.		NPG-59 DRUM Unit

361, अण्णासालै, तेनामपेट, चेन्नै-600018

Phone / फ़ोन : 044-2432 4500

IVRS Phone / आईवीआरएसफोन : 044-2432 5050

Fax / फ़ैक्स : 044-24320562

361, ANNA SALAI, TEYNAMPET, CHENNAI 600 018

Website / वेबसाइट: www.agae.tn.nic.in

Email / ईमेल: agae@dataone.in

itsupport.tmn.ae@cag.gov.in

The following are the terms and conditions of the ARC :

- 1 The bidder should enclose OEM certificate from M/s.HP and M/s.Canon authorizing the bidder for entering into Annual Rate Contract with this office. Bids without the certificate will not be considered by this office.
- 2 When the bidder supplies the drum / toner cartridges, and if any issue is encountered due to the following reasons, they should be replaced free of cost:
 - a. poor quality of printing
 - b. any defects are found by this office in the original drum / toner cartridge
 - c. the yield of the drum / toner cartridge in respect quantum of pages printed is not accomplished by the drum / toner cartridge.
- 3 The **Bidder must have an office at Chennai.**
- 4 The rates **(INCLUSIVE OF ALL TAXES, DUTIES AND LEVIES)** should be quoted in the following format :

OEM TONER CARTRIDGES / IMAGING DRUM

Sl. No.	CARTRIDGE MODEL	(in Rupees)		
		RATE	GST %	TOTAL COST
1.	HP 12A			
2.	HP 78A			
3.	HP 88A			
4.	HP 53A			
5.	HP 77A			
6.	HP 30A(CF230A)			
7.	HP 30X (CF230X)			
8.	HP 32A Imaging Drum (CF232A)			
9.	CANON 057			
10.	CANON NPG-59			
11.	CANON NPG-59 Drum Unit			
12.	CANON 337			

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5. Rates quoted should be inclusive of all taxes, free transportation, insurance and any other levies that may be applicable. Under no circumstance, upward revision of rate is permissible.

- 6 The Goods should be delivered within one day from the date of the work order or as specified while ordering. Reasons of non-availability or delay shall not be entertained.
- 7 In case the goods supplied by you are found to be not up to the stipulated quality and specification, the goods shall be rejected and the cost of replacing the same within two days of such rejection shall be borne by you.
- 8 In case of failure on your part to meet the above conditions the Accountant General (A&E) office shall be at liberty to place the order for the supply of the above goods with any other company to meet their urgent requirements. Any additional financial liability on that account shall be borne by you.
- 9 In case, you fail to comply with any of the provisions of the terms and conditions or you fail to supply the orders as per our requirements, the Annual Rate Contract will be cancelled.
- 10 **The rates quoted should be valid till 31/03/2023.**
- 11 The decision of Accountant General (A&E) shall be final and binding.

The sealed cover should be addressed to:

**SENIOR DEPUTY ACCOUNTANT GENERAL (ADMN)
O/o THE ACCOUNTANT GENERAL (A&E)
361, ANNA SALAI, TEYNAMPET,
CHENNAI – 600 018**

and reach this office on or before 03/06/2022 5.45PM.

Yours faithfully,

Sd/-

Sr.Accounts Officer / ITSC