INDIAN AUDIT & ACCOUNTS DEPARTMENT

OFFICE OF THE DIRECTOR GENERAL OF AUDIT
RAILWAY PRODUCTION UNITS
CHITTARANJAN LOCOMOTIVE WORKS
CHITTARANJAN

NO. CLW/EDP/IT/2016

Date: 25.04.2022

NOTICE INVITING TENDER

Sealed tenders as per tender format are invited for 'Annual Maintenance Contract of information technology Assets/Computer's for the period commencing form 01st June 2022 to 31st March 2023 at O/o the Director General of Audit, Railway Production Units, CLW, Chittaranjan- 713331, West Burdwan, West Bengal.

Intending quotations should fulfil the following terms and condition:

1. The intending bidders should have past experience in Government/Semi Government organization.

2. Sealed quotations, should be duly superscripted 'Quotation for AMC of information technology Assets/computers' and addressed to the Senior Audit Officer/Admn, O/o the Principal Director of Audit, Railway Production Units, CLW, Chittaranjan- 713331, West Burdwan, West Bengal. The quotation may be sent by post/hand so as to reach latest by **10.05.2022 at 15:00 hrs..** Quotation received after stipulated date and time shall not be entertained.

3. The successful tenderer will have to deposit security money @ 10% of tender value in the form of Bank guarantee for minimum of one year with any nationalized bank. The same may be forfeited in case of breach of contract, If any.

4. The contract will be valid for 10 months commencing from 01.06.2022 to 31.03.2023 payment will be made in equal quarterly instalment. (Annexure A for 4-5 months, Annexure B for 10 months, Annexure-C for 3-6 months.)

5. The maintenance service will consist of preventive and corrective maintenance of information technology Assets/computers/electronics items and will include supply and replacement of parts of hardware except for CRT/TFT monitor.

6. The firm shall provide required support service from Monday to Saturday by way of actual maintenance during the office hours of week days from 09.30 hrs to 17.30 hrs as well for emergency call on weekends/holidays.

7. Conditional quotation will not be accepted. The committee reserves the right to negotiate amount with L-1 bidders, in case of multiple L-1 bidders.

8. The quotation should be neatly typed. No erasure or overwriting will be permissible/allowed.

9. A copy of terms and conditions duly signed by the Tenderer in token of having understood and agreed to the same may be attached along with the tender.

10. Documents in support of past experience in the field for which quoted are required to be submitted along with quotation.

11. The DGA/PUR/Kolkata reserves the right to cancel the contract without assigning any reason.

Sr. Audit Officer/Admn,
CLW/CRJ.

TENDER FORMAT

To,
The Sr. Audit Officer/EDP
O/o The Director General of Audit,
Railway Production Unit
Chittaranjan Locomotive Works
Chittaranjan

Sir,

With reference to your tender notice No. _____ dated _____ I am to submit my tender document for 'Annual Maintenance Contract for Information Technology/Computer'.

I further affirm that I have read and fully understood the tender notice and agree to abide by all the terms and conditions laid therein, which are being signed in token of my acceptance. In case, I fail to abide by the terms and conditions or to carry on the contract satisfactorily, I will be liable to the termination of contract as mentioned in the terms and conditions.

Enclosure:

01. Statement of quoted value of tender
02. Copy of trade License.

Dated:

Yours faithfully,

Signature _____

Name of the tenderer _____

M/S. _____

Statement - C showing IT Assets which require AMCfor 3 to 6 months in 2022-23.

Sl. No.	Item	No. of items	Make	Hardware No./Serial No.	Item ID No.	Location	Date of issue/purchase	Date of completion of 6 years	Cost of Assets(Rs.)	AMC required for the Year 2022-23
1	Desktop	01	HP (All-in-one)	MP21KFYLMPNNZ1924007	CLW/DD/All in One PC/1	DD's Chamber	28.12.2021	27-12-2027	73,900	03 Months (Warranty expired on 27.12.2022)
2	Printer	02	HP Laser Jet Pro M305DN	PHF3B00319	Printer/CLW/10	DD's Chamber	21.10.2021	20-10-2027	24,780	05 Months 10 days (Warranty expired on 20.10.2022)
3			HP Laser Jet Pro M305DN	PHF3F00207	Printer/CLW/9	Admn.	21.10.2021	20-10-2027	24,780	05 Months 10 days (Warranty expired on 20.10.2022)
4	Printer Fax	01	Brother Printer Fax 2840	E71447B1J872867	RPU/CLW/FAX/1	DD's Chamber	28-09-2021	27-09-2027	15,000	06 Months 03 days (Warranty expired on 27.09.2022)
5	UPS	01	Microtek Legend 650	AC/030/21-22	UPS/CLW/16	DD's Chamber	24.12.2021	23.12.2027	2,799	03 months 08 days (Warranty expired on 23.12.2022)
	Total	**05**							**144058/-**	

Sr Audit Officer/RC
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Statement - A showing IT Assets which require AMC for 4 to 5 months in 2022-23.

Sl. No.	Item	No. of items	Make	Hardware No./Serial No.	Item ID No.	Location	Date of issue/purchase	Date of completion of 6 years	Cost of Assets(Rs.)	AMC required for the Year2022-23
1.	Desktop	03	HP	CNV6310FYN	CLW/Desktop/8	Sr.AO Chamber	03.11.2016	02-11-2022	40,704	05 Months 02 days
2.			HP	CNV63506R3	CLW/Desktop/9	Admn.	03.11.2016	02-11-2022	40,704	05 Months 02 days
3.			HP	CNV63506ZX	CLW/Desktop/10	Sr.AO Chamber	03.11.2016	02-11-2022	40,704	05 Months 02 days
4.	UPS	02	Frontech	NA	CLW/UPS/9	Sr.AO Chamber	03.11.2016	02-11-2022	2,286	05 Months 02 days
5			Electra	NA	CLW/UPS/11	COR.	30.11.2016	29-11-2022	2,286	04 Months 2 days
		05						**Total**	**126448**	

Date of completion of six years in the month of November 2022 but the IT Assets are in working condition. Hence AMC may be done for the year 2022-23.

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Statement - B showing IT Assets which require AMC for the 10 months 2022-23

Sl. No.	Item	No. of items	Make	Hardware No./Serial No.	Item ID No.	Location	Date of issue/purchase	Date of completion of 6 years	Cost of Assets(Rs.)	AMC required for the Year 2022-23
1	Desktop	02	HP Pavilion	CNV8040L00	Desktop/CLW/17-18/11	Store	31.03.2018	30.03.2024	53,499	10 Months
2			HP Pavilion	CNV8040LBM	Desktop/CLW/17-18/12	COR	31.03.2018	30.03.2024	53,499	10 Months
3	Scanner	01	Canon DR-C230	JAU14818	Scanner/CLW/1	Sr.AO Chamber	26.02.2021	25.02.2027	21,098	10 Months
	Total	**03**							**128096/-**	

Sr Audit Officer/RC
CLW/CRJ