

**Office of the Accountant General (A&E)-I, U.P,
Allahabad.**

No.GD(M)/AG (A&E)-I/AMC/W&RO/2020-21/53048

Date: November 05, 2020

To,

.....
.....
.....

LIMITED TENDER ENQUIRY

Sealed Limited tenders from established, reputed, experienced and eligible firms are invited for comprehensive Annual Maintenance Contract of the following water cooler/cum storages and water purifier (ROs) for the period of one year from the date of acceptance of AMC work order :-

Detail of water cooler & RO			
Sl No.	Particulars	Quantity	Rate per unit per year (inclusive of all taxes)
A-Eureka Forbes (RO)			
1	Aqua Guard REVIVA 50 LPH	11	
2	Aqua Guard 200 (AG 200)	1	
B-USHA Make (Cooling storage)			
1	USHA Water Cooler (Cooling/ Storage capacity 150 Ltrs)	9	
2	USHA - Water Cooler (Cooling/ Storage capacity 60/120 Ltrs)	2	
C-Blue Star(Cooling storage)			
1	Water Cooler	1	
Total			

The bid (in sealed envelope) in enclosed proforma may be submitted in the box kept near GD (Main) on or before **20.11.2020 (05.00 PM)**. The bid received late shall not be considered. Bidders may inspect the above said machines by visiting the office on working days with intimation to the undersigned.

The sealed bids will be opened on **23.11.2020 (11.00 AM)** in the section GD (Main). Necessary terms and conditions of the quotation are listed in Annexure-I. A copy of this tender is also available in this office's website <http://www.agup.nic.in>.

Enclosure: Annexure-I, II & III

Sd/-05.11.2020
Sr.Accounts Officer/GD(M)

Terms and conditions

1. The following documents must be submitted by the authorized signatory of the firm with the Tender.
 - A. Scanned & Signed copy of PAN Card
 - B. Scanned & Signed copy of GST registration.
 - C. Signed & scanned list of organizations (Government or Semi-Government) where the firm has executed or is executing similar services along with copies of Work order. *In this regard experience of 3 years is must otherwise the rate quoted by the firm will not be considered.*
 - D. Copy of Sales & Services Certificate from USHA/Eureka Forbes Ltd (OEM). *Failing to provide the requisite supporting documents, the rate quoted by the firm will not be considered.*
 - E. Bid Security of Rs.9000/- (must be valid for 45 days beyond the final bid validity period) in form of Account Payee Demand Draft/Fixed Deposit Receipt/Banker's Cheque /Bank Guarantee and in favour of "PAO, O/o the AG (A&E)-I, Allahabad". As per rule bidders of MSEs (Micro and Small Enterprises) are exempted of submitting Bid Security. The supporting documents should be enclosed to avail the benefit. No interests will be payable upon the bid security or amounts payable to the contractor under the contract.
 - F. Bid security of successful bidder shall be returned on receipt of Performance Security. **EMD of bidders will be forfeited if:-**
 - a. The bidder is not willing to abide by the terms and conditions after submission of the bid.
 - b. The bidder withdraws the bid before receipt of final acceptance.
 - c. The successful bidder fails to furnish Performance security.
 - G. Bid security of the **unsuccessful bidders** will be returned to them at the earliest after expiry of the final bid validity and latest on or before the 30th day after the award of the contract. The tender will be submitted to Sr.Accounts officer/GD (M), O/o the AG (A&E)-I, U.P, Allahabad as per schedule time and date specified.

2. Successful bidder has to submit Performance Security @10% of the contract value within two weeks of award of the work (contract) which should be in form of Account Payee Demand Draft/Fixed Deposit Receipt/ Bank Guarantee in favour of PAO, O/o the AG (A&E)-I, Allahabad. Performance Security should remain valid for a period of **sixty days** beyond the date of completion of all contractual obligation of the firm.
3. No advance payment will be made. The payment of AMC will be allowed in two installment (*first after completion of six months satisfactory AMC and second after expiry of satisfactory AMC period) after submitting performance report (detail of all call attended) for each periods.*
4. The AMC shall be comprehensive. This shall include monthly preventive checkup of machines as well as daily break down maintenance. The contract shall be inclusive of cost of spare parts, carbon, pre-filter candles, RO membrane, pump, replacement of compressor, fan motors, gas filling/charging including cost of gas, cleaning, chemical washing , drain/water & copper pipe or any other parts which may require for keeping the system functional/operational, labour charges. At least one replacement during AMC period for all consumables (Membranes, filters etc.) will be necessary.
RO will be checked on monthly basis (1st Tuesday of each Month) to ensure appropriate TDS. Filter/Candle and Membranes must be replaced quarterly, if required.
5. The contractor will be required to attend in case of any complaint/breakdown/fault in any equipment, the firm has to attend the fault within 4 hours of reporting on phone/fax/Email/ etc. Failing which, a penalty will be imposed at the rate mentioned below: -
 - a) On attending complaint between 5-8 hours of intimation-Rs.300/-
 - b) On attending complaint between 8-12 hours Rs.500/-
 - c) On attending complaint between 12 -24 hours Rs. 1000/-
 - d) On attending complaint after 24 hours Rs.1500/- fixed plus @ 300 per hour for next delay.
6. Any financial loss caused due to the damage of any part of the water purifier machine (RO) and water cooler machine due to handling would be deducted from the payment of AMC or performance security.

7. The competent Authority may extend the period of contract on the same rates, terms and conditions for another year after obtaining consent of the firm, if the performance of the firm found satisfactory.
8. Competent authority also reserves the right to terminate the contract at any point of time during the tenure of contract, if the services are not found satisfactory, or if the contractors dishonor the contract. The decision of Accountant General in this regard shall be final and binding upon the contractor.
9. All disputes and differences arising out of/or in connection with this contract shall be subjected to the *exclusive jurisdiction of courts at Allahabad.*

Sd/- 05.11.2020
Sr. Accounts Officer/GD(M)

To,

Sr. Accounts Officers/GD(M),
Office of the Accountant General (A&E)-I,
20 Sarojini Naidu Marg,
Uttar Pradesh, Allahabad (211001).

Sir,

With reference to your tender Notice No..... dated
..... I am to submit my rates for AMC of Water Cooler and RO's as
follows:-

Detail of water cooler & RO			
Sl No.	Particulars	Quantity	Rate per unit per year (inclusive of all taxes)
A-Eureka Forbes (RO)			
1	Aqua Guard REVIVA 50 LPH	11	
2	Aqua Guard 200 (AG 200)	1	
B-USHA Make (Cooling storage)			
1	USHA Water Cooler (Cooling/ Storage capacity 150 Ltrs)	9	
2	USHA - Water Cooler (Cooling/ Storage capacity 60/120 Ltrs)	2	
C-Blue Star(Cooling storage)			
1	Water Cooler	1	
Total			

I further affirm that I have read and fully understood the tender notice and agree abide by all the terms and conditions laid therein, which are being signed *in token of my acceptance*. In case, I fail to abide by the terms and conditions or to carry on the contract satisfactorily. I will be liable to the termination of contract as mentioned in the terms and conditions.

Yours faithfully,

Signature.....

Name of Tenderer.....

Address of the firm.....

Seal of Firm

Checklist

1. Reference No. of Tender.....
2. Name of the firm:
3. Name of Proprietor:
4. PAN No.
(Enclose self-certified copy of PAN Card)
5. GST Registration No.:
(Enclose self-certified copy of GST reg. certificate. In case the bidder is exempted from GST, the documentary proof of exemption from GST from Govt. Authority must be attached)
6. Earnest Money Deposit (EMD) Rs. DD/Pay Order No.....
(Enclose bank draft/pay order)
7. Detail of past experience in “Annual Maintenance Contract (AMC)” of Water Cooler & RO in any Govt. Establishment & PSUs;

Sl. No.	Name and Address of Organization where worked	Nature of Work	Duration of work Experience	Remarks
	Total Duration			

Any other details:

Details of documents enclosed:

- 1.
- 2.
- 3.
- 4.

Certified that the information provided above are true and correct to the best of my knowledge.

Date:

Signature and seal of the proprietor/Bidder