

**OFFICE OF THE ACCOUNTANT GENERAL(A&E) KERALA**  
**THIRUVANANTHAPURAM**

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**NOTICE INVITING QUOTATIONS**

Applications are invited from competent & interested registered companies/ firms/ organizations for supply and installation of 20(No's) A4 Printers along with necessary electrical wiring and cables on or before **05/08/2024**.

**I. Technical Specification**

<b>SI No</b>	<b>Specification</b>	<b>Requirements</b>
1	<b>Printer Type</b>	A4 Monochrome Laser Printer
2	<b>Duty Cycle in print</b>	80,000
3	<b>Print Speed in PPM-Black (A4)</b>	40 ppm
4	<b>Print Speed in PPM-Black (Letter)</b>	42 ppm
5	<b>Duplex print speed (A4)</b>	33 ipm
6	<b>First Page Out - Secs. (A4)</b>	5 s
7	<b>Warm Up time</b>	14 s
8	<b>Print Management through Department ID</b>	Yes, Upto 300
9	<b>Secure Print (Default)</b>	Yes
10	<b>Display</b>	5 Line LCD
11	<b>Inbuild Duplex</b>	Automatic
12	<b>Media Size supporting Duplex</b>	A4, Legal, Letter, Foolscap, Indian Legal
13	<b>Indian Legal Simplex support</b>	Yes
14	<b>Indian Legal Duplex support</b>	Yes
15	<b>High Speed A5 print support</b>	No
16	<b>Mem.Std.</b>	1 GB
17	<b>Resolution</b>	600x600 dpi
18	<b>Effective Resolution</b>	1200x1200 dpi
19	<b>Languages</b>	UFR II, PCL6, PS3
20	<b>Font Support</b>	PCL and PS supported
21	<b>Trays Std.</b>	1
22	<b>Input Capacity Std.</b>	350 sheets (250 + 100)
23	<b>Output Capacity Std.</b>	150 sheets
24	<b>Media Weights</b>	60 to 199 gsm
25	<b>Connectivity</b>	USB, Network, WIFI
26	<b>Ethernet type</b>	Yes (10/100/1000)
27	<b>WIFI support</b>	Yes
28	<b>Mobile Print</b>	Yes
29	<b>WIFI Direct</b>	Yes
30	<b>Standard Operating System</b>	Windows, MAC, Linux, Chrome
31	<b>Network Operating System</b>	TCP/IP Based
32	<b>Consumables</b>	Toner Cartridges

33	<b>Accessories (if any)</b>	Cassette Feeder Unit-AH1
34	<b>Power Requirement</b>	220 – 240V (+/-10%), 50/60Hz (+/-2Hz)
35	<b>Maximum Power Consumption</b>	1250 watts
36	<b>Power Consumption (Active)</b>	480 watts
37	<b>Power Consumption (Standby)</b>	6 watts
38	<b>Power Consumption (Sleep)</b>	0.9 watts
39	<b>Operating Temperature</b>	10 to 30 dC
40	<b>Operating Humidity</b>	20% to 80% RH
41	<b>Bundled Cartridge minimum yield</b>	3000 prints
42	<b>BIS Certified</b>	Yes
43	<b>Warranty</b>	3 Years Onsite

The Tender Document can be downloaded from this office website [www.agker.cag.gov.in](http://www.agker.cag.gov.in).

## **II. Eligibility Criteria**

1. The bidder should have supplied similar work order during the last three years and the proof (Work order/Client Certificate) should be submitted along with the tender submission.
2. The bidder should have three (3) functional offices in Kerala with support engineers in their payroll.
3. EMD of Rs.25,000/- (Rs. Twenty-Five thousand only) in a Demand Draft in favour of Pay & Accounts Officer, O/o the Accountant General (A&E) Kerala Thiruvananthapuram.
4. Registration Certificate along with GST details.
5. Escalation Matrix of the bidder support team.
6. ISO certification of the bidder.
7. Manufacturer Authorization Form.
8. Toll free number of the bidder.

## **III. Scope of Work**

1. The quoted amount should include supply of Printers at The Office of Accountant General (A&E) Kerala Thiruvananthapuram.
2. The Printers must be compatible for A4 papers.
3. The items delivery shall be completed within 2 weeks from the date of work order. Late delivery will be penalized at 0.5% per week for the delayed items and may lead to the cancellation of work order, if the delay is attributable to the bidder
4. After the item's delivery, invoices must be submitted to AG (A&E) Kerala Thiruvananthapuram.
5. AG (A&E) Kerala Thiruvananthapuram may place orders for additional Printers on requirement basis at the quoted price for a period of one year from the date of issue of purchase order.

## **IV. Financial Bid**

<b>Sl. No</b>	<b>Item</b>	<b>Quantity</b>	<b>Unit Amount (GST Excluded)</b>	<b>Amount (GST Excluded)</b>
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1.	A4 Printers	20		
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### **Terms & Conditions**

1. AG (A&E) Kerala Thiruvananthapuram will seek clarification from the bidder for the evaluation of bids and the decision taken by AG (A&E) Kerala Thiruvananthapuram will be final. Any bid received after the time fixed on the due date is liable to be rejected.
2. AG (A&E) Kerala Thiruvananthapuram reserves the right to reject any bid or re-tender or cancel the tender process without assigning any reasons whatsoever and without incurring any liability to the bidder.
3. Earnest Money Deposit (EMD) and tender fee shall be submitted in the form of DD to AG (A&E) Kerala Thiruvananthapuram at the time of submission of bid. The bids will be rejected if the EMD is not submitted. MSME firms will be exempted from EMD and tender fee.
4. The bidders, who already submitted the Earnest Money Deposit (EMD) and tender fee to AG (A&E) Kerala Thiruvananthapuram, need not resubmit the EMD and tender fee at the submission of bids during re tender.
5. The payment will be done based on the actual quantities supplied at the location.

### **Document Check List**

Sl No	Clause	Documents required	Compliance
1.	Work Experience Certificate	Work Order/Client Certificate	YES/NO
2.	Demand Draft in favour of Pay & Accounts Officer, O/o the Accountant General (A&E) Kerala Thiruvananthapuram	Original Demand Draft	YES/NO
3.	Technical Specifications Compliance sheet ( <b>Section I</b> )	Technical Bid, Data Sheet of the quoted Product.	YES/NO
4.	Finance Bid ( <b>Section IV</b> )	Financial Bid	YES/NO
5.	Registration certificate	MSME Certificate/Company Incorporation Certificate	YES/NO