



भारतीय लेखापरीक्षा तथा लेखा विभाग  
कार्यालय प्रधान महालेखाकार (लेखा एवं हकदार)-प्रथम, उ०प्र०, प्रयागराज  
INDIAN AUDIT AND ACCOUNTS DEPARTMENT  
Office of the Principal Accountant General (A&E.) -I, U.P.  
Prayagraj.



No. G.D. (Stationery)/Tender/F&A.A.(2022-23)/ 36535

Dated :

08.08.2022

### TENDER NOTICE FOR PRINTING OF REPORTS.

Limited sealed tenders/quotations are invited for printing of **Finance & Appropriation Accounts** and **Accounts at a Glance** for the year **2022-23** in Hindi and English as per the following description and Terms & Conditions.

Sl.No.	Description	Quantity	Rate
1	Processing printing of English version in single colour of U.P. Finance Accounts (in two volumes) 2022-23, <b>115 copies</b> each on 100 GSM Super Maplitho white paper and <b>20 Hard Rexin Bound Book</b> to be printed on 150 GSM imported Sinarmas Super White Art Paper.	<b>135 copies</b> ( <b>15 Rexin Bound unsigned, 05 Rexin Bound signed and 115 Ordinary Bound signed</b> ) of each volume.	Per leaf both side printing
2	Processing printing of English version in single colour of U.P. Appropriation Accounts for 2022-23, <b>115 copies</b> on 100 GSM Super Maplitho white paper and <b>20 Hard Rexin Bound Book</b> to be printed on 150 GSM imported Sinarmas Super White Art Paper.	<b>135 copies</b> ( <b>15 Rexin Bound unsigned, 05 Rexin Bound signed and 115 ordinary bound signed</b> ).	do
3	Processing printing of Hindi version in single colour of U.P. Finance Accounts (in two volumes) for 2022-23, <b>155 copies</b> each on 100 GSM Super Maplitho white paper and <b>20 Hard Rexin Bound Book</b> to be printed on 150 GSM imported sinarmas Super White Art Paper.	<b>175 copies</b> ( <b>15 Rexin Bound unsigned 05 Rexin Bound signed and 155 Ordinary Bound signed</b> ) of each volume.	do
4	Processing printing of Hindi version in single colour of U.P. Appropriation Accounts 2022-23, <b>155 copies</b> on 100 GSM Super Maplitho White paper and <b>20 Hard Rexin Bound Book</b> to be printed on 150 GSM imported Sinarmas Super White Art Paper.	<b>175 copies</b> ( <b>15 Rexin Bound unsigned, 05 Rexin Bound signed and 155 ordinary bound signed</b> ).	do
5	Processing Printing of English version, in colour, of U.P.Accounts at a Glance 2022-23, <b>135 copies</b> on 220 GSM.super Maplitho white paper. (55 Pages, ± 5)	<b>135 copies Ordinary Bound</b>	Per Book
6	Processing printing of Hindi Version, in colour,,of U.P.Accounts at a Glance 2022-23, <b>175 copies</b> on 220 G.S.M.Super Maplitho white paper. (55 Pages, ± 5)	<b>175 copies Ordinary Bound</b>	do
7	Cover on Card sheet 300 GSM Paper coloured printing	<b>1120 copies</b>	Per book

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8	Cover on Rexin Bound	120 copies	do
9	Binding of Finance Accounts and Appropriation Accounts (Rexin and Ordinary bounding as per description).	930 Copies.	do
10	Binding of Accounts at a Glance (Hindi and English both)	310 copies. (175 Hindi and 135 English)	do
11	QR code to be affixed/printed on the back cover of each book (valid for one year)	1240	do

The sealed tenders should be addressed to the Deputy Accountant General/Admn. O/o of the P.A.G. (A&E)-I, 20 S. N. Marg, U.P. Prayagraj and the same may be send by speed/registered post or directly in the tender box placed outside G.D.(Stationery) section in our office **on or before 24.08.2023 by 3.00 P.M.** The tender will be opened on the same day at 4.00 pm. No tender will be accepted after due date and time.

  
Sr. Accounts Officer/G.D.(M)



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**Terms and Conditions**

1. The firm should **have its own press** and profound knowledge of such work.
2. All the four books (Sl. No. 1 to 4) complete in all respects will have to be delivered by the Printing Press within 7 days from the date of handing over the manuscript, failing which **penalty** at the rate of **Rs.5000/- (Rs. Five thousand only) per book per day** will be deducted from the bill, subject to a maximum of 20% of value of the work order. This may be waived off in case the delay proves to be on account of the circumstances beyond the control of the printing press.
3. The quality of work, design and get up of printing of the documents, cover and colour consistency shall have to be maintained which will also be monitored by team of this office. The sample of the books are available in this office and can be seen on any working day.
4. The firm will have to submit a final copy duly bind on the specified paper for approval of the competent authority, after that the firm will have to print and supply the remaining copies as per the work order.
5. **Absolute confidentiality** is to be maintained.
6. The manuscript of printing may be collected from this office and must be returned to this office immediately after completion and delivery of the printed books.
7. The quotations/tender must be accompanied with the EMD of Rs.5,000/-(Rs. Five Thousand only) which shall be in the form of a Demand draft /Crossed Banker's cheque of any Nationalized Bank and in favour of **Pay and Accounts Officer, Office of the Principal Accountant General (A&E)-I U.P. Prayagraj payable at Prayagraj**. Tenders not accompanied with earnest money will not be accepted /considered.
8. Earnest money will be refunded to the unsuccessful vendors after acceptance of tender conveyed to successful vendor only.
9. Successful bidder should deposit a performance security, 10% of the aggregate value of work order, in shape of bank guarantee/FDR/TDR of a nationalized bank after award of contract. The performance guarantee should be pledged in favour of **Pay and Accounts Officer, Office of the Principal Accountant General (A&E) I U.P. Prayagraj**, for the period of work plus sixty (60) days.
10. EMD/ Security deposit of the successful bidder/vendor shall be forfeited if, they fails to comply with their offer after submission of his bid.
11. The firm will be solely responsible for any delay on the part of postal authorities/transporters. **The transportation charges from press site to secretariat Lucknow will be borne by the firm.**
12. The payment shall be made after satisfactory delivery of the all printed books along with

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the manuscript to this office and furnishing 3 copies of bill. The work should be in accordance with the Technical specifications and General Terms and Conditions and subject to verification of sample checking for quality of work and its acceptance.

13. Income Tax/TDS/TDS on GST will be deducted at source at the applicable rates.
14. All the dispute and differences arising out of /or in connection of this tender/ quotation shall be subject to the jurisdiction of courts at Prayagraj only.
15. The decision of competent authority of this office will be final and binding in this regard. Any or all tenders/quotations may be rejected/ cancelled without assigning any reason.

  
**Sr.Accounts Officer/G.D.**