

OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA
9, Deen Dayal Upadhyay Marg, New Delhi-110124

No.: 432/89/CAG/CAN/K. Works/2016-17

Dated: 15 .06.2017

Notice Invited Tender (NIT)

To

All the vendors concerned,

Subject: Supply, Installation & Commissioning of Kitchen Ventilation system for Departmental Canteen at Office of the Comptroller and Auditor General of India, 9, Deen Dayal Updhyay Marg, New Delhi – reg.

Sealed quotations are invited through limited tender enquiry from "Original Equipment Manufacturers (OEM) or authorised vendors for supply, installation and commissioning of new Kitchen Ventilation System with all necessary equipments and relevant material of standard makes in replacement of existing old system for the Departmental Canteen of this office at 9, Deen Dayal Updhyay Marg, New Delhi-110124 as per under-mentioned brief description:

Sl. No.	Brief description of material as per existing old system	Qty
1.	Complete set of Air supply unit with double skin PUF insulated casing, centrifugal fan, suitable motor and pump, pre-filters, cellulose pads, eliminators with 20000 CFM capacity and standard pressure of 50mm	1
2.	Complete set of Exhaust unit with double skin PUF, insulated casing, high pressure backward curved centrifugal fan, required motor, Drive set with minimum 12000 CFM capacity and standard pressure of 80mm	2
3.	Set of Electrical starters for all above	3
4.	Double speed air curtain 3"	1
5.	Double speed air curtain 4"	1
6.	Double speed air curtain 5"	1
7.	Any other essential as per requirement at site	-

The terms & conditions of the contract are listed in the enclosed annexure. Sealed quotations with superscript as "**Supply, installation & commissioning of Kitchen Ventilation system for Departmental Canteen**" shall be addressed to "The Director (P), Office of the Comptroller and Auditor General of India, 9, Deen Dayal Upadhyay Marg, New Delhi-110124 and submitted with Sr. Administrative Officer (Welfare) in Room No. 305 at 3rd floor of this office in person on or before 23rd June, 2017 by 5.00 p.m. A copy of this tender enquiry is also available of this office website <http://www.cag.gov.in>.

Encl.: Annexure.

Yours truly,

Sd/-
(Parvez Hasan)
Sr. Administrative Officer (Welfare)

Annexure
(Terms & Condition)

Scope of work:

Dismantling of old existing ventilation system proficiently avoiding any damage to physical structure of the kitchen and other essential installations before supply, installation and commissioning of new Kitchen Ventilation System with all necessary equipments and relevant material of standard makes in replacement of existing old one as per requirement and above mentioned specification in the kitchen of Departmental Canteen of this office at 9, Deen Dayal Updhayay Marg, New Delhi-110124.

Optional item:

Apart from the above described items, optional item (s), if any, shall separately be considered and included in the contract at competitive price.

Eligibility Criteria:

1. The vendor/tenderer should have experience in the field of supply, installation, commissioning and repairing of all type of kitchen ventilation systems. Copies of necessary work orders with monetary value thereof received from Government Departments/Autonomous bodies/PsSU etc to this effect shall be furnished alongwith quotation.
2. The vendor/tenderer must have strong service back-up for all technical support with sufficient and proficient manpower. Details of existing manpower alongwith technical knowledge and experience thereof shall be furnished with documentary proof.
3. An authorisation certificate from the OEM mentioning the field in which authorisation is issued shall be furnished in case of authorised vendors/tenderers.
4. The tenderer's firm must be registered with Delhi Sales/Service Tax Department for relevant works and copies of valid registration number shall be submitted alongwith quotation.
5. The tenderer must submit the copy of PAN Number.
6. The tenderer firm must be certified with ISO 9001-2000 or above certification in the field of supply, installation and commissioning of kitchen ventilation systems. A copy of valid certification to this effect shall be furnished.
7. The tenderer should be having annual turnover worth Rs. 1 crore or more in last three years. Copies of Balance Sheet duly certified by CA for last three year 2014-15-16-17 to be enclosed.
8. Copies of the IT returns alongwith the copies of vendor/ firm's audited accounts for the last three financial years shall be furnished.

General Conditions:

1. This office does not bind itself to accept the lowest tender and reserves the right to reject any or all the tenders received without assigning any reason whatsoever. Tenders in which any of the particulars and prescribed information are inadequate or incomplete in any respect or the prescribed conditions are not fulfilled are liable to be rejected. Canvassing in any form by the tenderers will result in summary rejection of their tenders. The decision of the competent authority of this office shall be final in this regard and binding on the tenderer.
2. The time period for completion of the project/contract, which shall not be more 4 weeks and will commence from the date of award of the contract, shall clearly be mentioned in the quotation.
3. Conditional offers shall not be entertained in manner and liable to be rejected automatically.
4. If any defect(s) is (are) noticed or any complaint observed during the contract period, the levy of compensation for any dislocation of work due to delayed rectification or any other reason, will be decided by the Director (P) of this office to enforce penalty claim from the contractor.
5. The vendor shall not sublet the whole or part of the works, except where otherwise provided in the contract, without the prior written consent of the competent authority of this office. Such consent, if given, shall not relieve the contractor from any liability or obligation under the contract and he shall be responsible for the acts, defaults and neglects of his and any of his agents' servants or workmen.

Earnest Money and Performance Security:

1. Earnest Money Deposit (EMD) to the tune of Rs. 35000/- (Rupees thirty five thousand only) in the form of crossed Demand Draft drawn in favour of "PAO, CAG" shall be submitted alongwith sealed quotation, which shall be retained till submission of necessary Performance Security in form of Bank Guarantee in case of successful bidder whereas EMDs of unsuccessful bidders shall be returned within 3-5 days from the date of opening of sealed quotations.
2. The successful tenderer hereafter referred to as Contractor, has to furnish 'Bank Guarantee' for an amount equal to 10% of contract value which will be released on completion of the contract including warranty period. In case the tenderer fails to cope up with the workload or does not render satisfactory services, the contract awarded to him shall be cancelled without giving any notice or without assigning any reason whatsoever and the Bank Guarantee shall be encashed and payment due to him, if any, shall be forfeited. In this connection, decision of the Director (P) shall be final and binding on the contractor.

Buy-back offer:

Competitive and consolidated rate of old existing ventilation system including all equipments/installation/consumable/non-consumables items shall be offered under buy-back scheme alongwith sealed quotation.

Site Visit:

The tenderer shall be allowed to inspect the site to ascertain present conditions of the old existing system and constrains during all working days between 4.00 pm to 5.30pm under prior intimation to the office. In this regard, vendors/tenderer may contact Mr B S Bakshi, Manager, Canteen (Contact No. : 23509411), Room No.: 411 at 4th floor of this office.

Taxes and Duties:

The vendor/tenderer must include in their tender cost all duties, cess, sales tax, freight/octroi or any other local charges, if applicable as No extra claim will be entertained even due to expansion of work scope, if needed and essential in completion of the project.

Warranty:

1. All the major/minor equipments alongwith all relevant installation whether consumables or non-consumables shall cover under standard warranty period.
2. All the complaints of users shall be attended immediately or within same day of registration of the complaint during the warranty period failure of which shall attract appropriate penalty and liable in encashment of Bank Guarantee in part or full. Decision of competent authority of this office will be final in this regard and binding on the contractor.
3. If for any reason, the contractor is not able to attend the complaints/problem, the job shall be got done from some other firm or from the open market at the risk and cost of the contractor and the expenditure incurred thereon shall be recovered from the contractor. This may also entail the termination of the contract and encashment of the Bank Guarantee furnished by the contractor.
4. If any equipment or part thereof needs to be repair/replace during warranty period, the contractor shall arrange suitable substitute thereof at site immediately till rectification or replacement of faulty equipment/part of similar or higher make & model and cost thereon, if any shall be borne by the contractor.

Clearing Site and Setting out works:

The contractor shall set out the works and shall be responsible for the true and perfect setting out the works and for the correctness of the positions, levels, dimensions and alignment of all the equipments and parts thereof. If at any time, any error shall appear during execution/progress of any of the work, the contractor shall at his own expenses rectify such error, if called upon to the satisfaction of this office.

Government and Local Rules:

The contractor shall at all times during the currency of contract conform to and comply with the regulations and bye laws of the Government of NCT of Delhi or Central Government or of this office and of all other local authorities, the provisions contained in the various labour acts enacted by the State Legislature and Parliament in force and the rules made there under including those under Minimum Wages Act, Workmen Compensation Act, Provident Fund Regulation etc., for welfare and protection of workers or for the safety of the public and other insurance provisions.

Other stipulations:

The contractor shall indemnify this office against any liability for compensation due to injury to his own workmen/labour or to other persons inside the office premises while executing the work under the contract and for any damage to the property.

Sd/-
(Parvez Hasan)
Sr. Administrative Officer (Welfare)