

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E)-II,

MADHYA PRADESH, GWALIOR

No./Admn./Short term cont./O.O.-286

Dated:-01-10-2021

CIRCULAR

Applications in the prescribed proforma (enclosed) for the post of Accountants are invited from retired supervisor/Asstt. Supervisor/Sr.Accountant/Accountant of Indian Audit & Accounts Department to provide services as Accountant on short term contract basis as per following terms and conditions envisaged in HQ's circular No. 27/2021 No. 967-Staff(APP I)/22-2016 dated 03.08.2021:-

- (1) **Eligibility:** -Retired supervisor, Asstt. Supervisor, Sr.Accountant/Accountant shall be eligible.
- (2) **Tenure and age limit:** -The retired officials can be hired initially for a period of one year. The maximum number of terms shall be restricted to five. No Retired Officials shall be hired beyond the age of 65.
- (3) **Remuneration and Allowances:** -The retired officials shall be paid fixed monthly amount, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount so fixed shall remain unchanged for the term of the contract. An appropriate and fixed amount as transport Allowance for the purpose of communication between the residence and the place of work shall be allowed not exceeding rate applicable to the appointee at the time of retirement. No annual increment/percentage increase, D.A. and HRA shall be allowed during the contract.
- (4) **Leave:** -Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service to the retired officials hired on short term contract basis. Accumulation of leave beyond a calendar year may not be allowed. However, absence during Curfew, Bandh, Strike, Lockdown should be dealt with in a similar way as in the case of serving officials as these are events beyond the control of any individual.
If retired official remains absent, beyond paid leave in a month for reasons other than those indicated above, his/her remuneration shall be deducted on pro-rata basis as under:-

Fixed monthly remuneration X No. of day of absence on working days 22

- (5) **Duties assignable and other conditions:** - The retired officials shall not sign in PPOs, GPF statements, monthly accounts and correspondence etc. The retired officials shall be deployed as per their work experience.

Interested retired supervisor/Asstt. Supervisor/Sr.Accountant/Accountant for the appointment as Accountant on short term contract basis who are below 65 years of age may apply in the enclosed format by 14.10.2021 positively.

Sd/-

Sr. Accounts Officer/Admin

No./Admn./Short term cont./STR-2/1071

Dated:-01-10-2021

1. Copy forwarded to Sr. AO/EDP for uploading the above advertisement on the website of this office.
2. Notice Board.

Sd/-

Sr. Accounts Officer/Admin

**OFFICE OF THE ACCOUNTANT GENERAL (A&E)-II
MADHYA PRADESH, GWALIOR**

BIO DATA

Application for Hiring of retired officials on short term contract basis.

1.	Name & Address (in block letters) Contact No.					
2.	Date of Birth					
3.	Date of Retirement					
4.	Educational Qualification					
5.	Post, Pay Band, Basic Pay, Grade Pay at the time of Retirement					
6.	Permanent Post held with scale of pay and date of confirmation					
7.	Details of employment in chronological order as below					
Sl No.	Office	Post held	From	to	Scale of pay and basic pay	Nature of duties

8. Additional information, if any:-

9. Whether belongs to SC/ST:-

Date:-

Place:-

Signature of Applicant