

CIRCULAR

No. Admn-I/A/2021-22/188

Dated: 15.03.2022

Subject: Appointment to the post of Welfare Officer in the Level-11 of Pay Matrix.

This office proposes to fill up the vacant post of Welfare officer in Level-11 of Pay matrix, on deputation basis, from amongst eligible Sr. Audit Officers, belonging to the cadre of the office of Pr. Accountant General (Audit) Punjab, Chandigarh. The vacancy will arise w.e.f. 11.06.2022 on account of completion of tenure of the incumbent Welfare Officer.

1. The Indian Audit and Account Department (Welfare Officers) Recruitment Rules, 2000 provide for the post to be filled up through deputation from officers of the Indian Audit and Accounts Department:
 - (a) (i) with five years of regular service in the grade of Sr. Audit Officer; **(or)**
(ii) with seven years of combined regular service in the grades of Sr. Audit officer/Audit officer; **(or)**
(iii) with seven years of regular service in the grade of Audit Officer. **and**
 - (b) belonging to the cadre control of this office.
2. The post is classified as General Central Service, Group-A, Gazetted, Non-Ministerial and the period of deputation shall ordinarily not to exceed 04 (four) years.
3. The officer selected will have the option to draw his pay plus deputation (duty) allowance or to have his pay fixed in the scale of pay of the deputation post in terms of DoPT's O.M. No. 6/8/2009-Estt.(pay-II) dated 17.06.2010.
4. The eligible and willing Sr. Audit Officers may submit:
 - (i) The duly filled-in proforma (enclosed) as required vide DoPT's O.M. dated 02.07.2015.
 - (ii) Their willingness.
 - (iii) Certificates of Educational Qualifications and Experiences.
The above may be sent **in triplicate** to the Administration-I Section, within two months from the date of issue of this Circular (excluding the date of issue of the vacancy circular) as required vide para 4.5 of DoPT's O.M. dated 03.10.1989. Incomplete applications, or application without any of the above, would not be processed for determining the eligibility of candidates.
5. In case you are eligible and not willing to be considered for the said appointment, your un-willingness should be sent in triplicate to the Administration-I Section, within two months from the date of issue of vacancy circular.
6. The appointment on deputation to the ex-cadre post of Welfare Officer shall also be subject to following terms and conditions:
 - (a) Eligible and willing officers, who applies for the said post, shall not be allowed to withdraw their candidature.
 - (b) The appointment shall be subject to the Indian Audit and Accounts Department (Welfare Officer) Recruitment Rules, 2000.

This issues with the approval of Pr. Accountant General.

Sd/-

Deputy Accountant General (Admn.)

Copy of the above is forwarded to the following for information and circulation to all concerned:

1. The Director (Admn.), O/o the Director General of Audit (Central), Chandigarh.
2. All Group Officers and Welfare Officer.
3. Secretary to Pr. Accountant General.
4. CA/PA to DAG (Admn).
5. Sr. AO at Headquarters of all Groups/Sections.
6. Sr. AO (EDP/IT Audit) with a request to publish copy of the Circular on the office web portal.
7. All Sr. AOs.
8. Office order file.
9. All Notice Boards.



Sr. Audit Officer (Admn-I)