

## Filling up the vacant posts of Sr. Audit Officer on deputation basis

### **Applications invited from:**

Sr. AO Cadre as per eligibility

**Last date to submit Applications to Admn-1 Section through proper channel forwarded through concerned wing/section: 17.03.2022**

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा-प्रथम) उत्तर प्रदेश, प्रयागराज

सं० प्र० म० ले०(लेखापरीक्षा-प्रथम)/प्रशासन/फा० सं० 752/2021-22/ 2591  
दिनांक: 25.02.2022

**Sub: Filling up of vacant posts of Sr. Audit Officer on deputation basis- regarding.**

Applications are invited through proper channel for filling up the vacancies in the cadre of Sr. Audit Officer in this office in Level 10 of the Pay Matrix on deputation basis from willing officers in the IA&AD offices subject to the following conditions:

- (i) The deputation is only temporary and does not give any right for confirmation or indefinite retention of the person in the office to which he or she is being deputed. The deputation shall be initially for a period of one year which may be extended on yearly basis subject to administrative convenience.
- (ii) The maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of application.
- (iii) The deputation shall be subject to the Recruitment Rules in force.
- (iv) The departmental officers in the feeder category who are in the direct line of promotion shall not considered for appointment by deputation.
- (v) The deputationist will be entitled for Deputation Allowance, as applicable, in accordance with relevant instructions of DoPT as amended from time to time.
- (vi) Once taken on deputation, the official shall be liable to be posted to any office under the cadre control of Principal Accountant General (Audit-I) U.P. either in existence or may be created in future.
- (vii) The deputationist may be surrendered/replaced without assigning any reason. He/she may be repatriated to the parent office without notice, if the deficit in the cadre is made up by the staff of this office.

Willing and eligible Sr. Audit Officers may submit their application giving full service particulars and bio-data in the enclosed proforma through the Head of Office which should reach this office within 30 days of issue of the circular.

**Encl:** Annexure

*एस.डी. अकाउंटेंट*  
25.02.22  
**Sr. Dy. Accountant General/Admn.**

To

All Heads of Department  
In IA & AD Offices  
As per mailing list (except Overseas Offices)

ANNEXURE-I

BIODATA/CURRICULUM VITAE PROFORMA

1.	Name and Address (in Block Letters)				
2.	Date of Birth (In Christian era)				
3.	i) Date of entry into service				
	ii) Date of retirement under Central Government Rules				
4.	Date of passing SAS (wherever applicable)				
5.	Educational Qualifications				
6.	Date of appointment in current post				
7.	Details of Employment, in chronological order. <b>Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.</b>				
Office/ Institution	Post held on regular basis	From	To	* Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for
<b>Note:</b> In case of officials already on deputation, the applications of such officials should be forwarded by the parent cadre / Department along with Cadre Clearance, Vigilance Clearance, Integrity Certificate & major or minor penalty clearance.					
7. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details					
8. Additional details about present employment: Please indicate the name of your employer					

I have carefully gone through the vacancy circular and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information / details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed /withheld.

Date: \_\_\_\_\_

(Signature of the candidate)

Address:

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### Certification by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possesses educational qualifications and experience mentioned in the Vacancy Circular. If selected, he/she will be relieved immediately.

**2. Also certified that:**

- i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt. \_\_\_\_\_
- ii) His/Her integrity is certified to be beyond doubt.
- iii) His/Her CR Dossier in original/photocopies of the APARs for the last <sup>five</sup>~~three~~ years duly attested by an officer of the rank of Under Secretary of the Government of India are enclosed.
- iv) No major/minor penalty has been imposed on him/her during the last 10 years or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be).

Countersigned

\_\_\_\_\_  
(Employer/Cadre Controlling Authority with Seal)