

**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT-I), WEST BENGAL
TREASURY BUILDINGS, 2, GOVT. PLACE (WEST), KOLKATA – 700 001.**

No.Admn.I /TP/Sr.AO/96

Dated: 07.11.2024

CIRCULAR

Sub: - Arrangement of Link Charges of Branch Officers within Administration Group


In modification of this Office Order No. Admn.I /TP/Sr.AO/37 dated 12.06.2024 the Link arrangement of charges amongst Sections within Administration Group of this office in the event of absence of Branch Officer(s) due to Leave, Training etc. are as follows:

Sl.No.	Charges	Link Charge Assigned
1.	Charge-1/ Branch Officer (Admn.-1) Administration –I Section Training & Examination Section Admn.CC	Branch Officer/ Admn.-2
2.	Charge-2/ Branch Officer (Admn.-2) Administration –II Section	Branch Officer/ Admn.-3
3.	Charge-3/ Branch Officer (Admn.-3) Administration –III Section Hindi Section	Branch Officer/ Admn.-5
4.	Charge-4/ Branch Officer (Admn.-4) Record Section Estate Section	Branch Officer/ Admn.-1
5.	Charge-5/ Branch Officer (Admn.-5) EDP Section	Branch Officer/ Admn.-4

Shri Sourav Guha, Sr. Audit Officer (ITA) & Secretary to the Principal Accountant General(Audit-I), West Bengal is presently entrusted with additional charge of EDP Section in absence of Shri Biswajit Saha, Sr. Audit Officer (Admn.-5), who has been temporarily attached with AMG-III/Non-LAD for audit of WB HIDCO.


These link-charge arrangements take immediate effect.

// Authority: Pr. AG's order dated 07.11.2024
Kept in File No. Admn.I/ TP/Sr.AO //


Dy. Accountant General (Admn.)

Copy forwarded for information & necessary action to:-

1. Secretary to the Principal Accountant General (Audit-I), West Bengal, Kolkata 700001.
2. DAG (AMG-I & Admn.)/DAG (AMG-II)/DAG (AMG-III)/DAG (AMG-IV).
3. Sr. Audit Officer (Welfare)
4. Steno Gr.II to DAG (AMG-I & Admn.)/DAG (AMG-II)/DAG (AMG-III)/DAG (AMG-IV).
5. Sr. AO (Admn.2/ Admn.3/ Admn.4/ Admn.5/AMG-I(HQ)/AMG-II (Co-ordination)/ AMG-III (Non-LAD)/ AMG-IV(Co-ordination)/FAW/ Report/ ITA/ ECPA/ DAS)
6. AAO (Admn. II/ Admn. III/Admn.CC /Training & Exam/Record/Estate/ AMG-I(HQ)/ AMG-II (HQ)/AMG-III(Non-LAD)/AMG-IV(HQ)/FAW/Report/ ITA/ ECPA/ DAS/EDP)
7. EDP Section for updating in the Composite Website.
8. Hindi Section for translation into Hindi.


07/11/24
Sr. Audit Officer (Admn.1)