

**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT-I), WEST BENGAL
TREASURY BUILDINGS, 2, GOVT. PLACE (WEST), KOLKATA – 700 001**

O.O.No. Admn.I/Staff Position/101/143

Date: 06.11.2025

OFFICE ORDER

The Competent Authority is pleased to nominate the following officers/officials for preparation of an Internal Audit Manual specific to this office:

Sl.No.	Name (S/Shri/Smt)	Designation	Present Posting
1.	Samit Karmakar	Sr. A.O.	AMG-IV
2.	Debangshu Gangopadhyay	A.A.O	Admn.III
3.	Abhishek Datta	Sr. Auditor	Admn.II

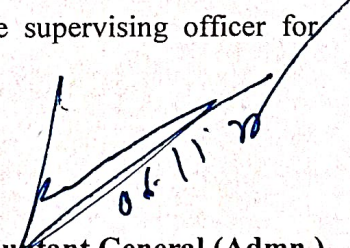
The Internal Audit Manual Preparation Cell will work under the supervision of Sr.AO (ITA).

The preparation of this Internal Audit Manual including the final publication is required to be completed by March, 2026.

All Concerned Groups/Wings/Sections of this office are required to provide the methodological support to this Internal Audit Manual Preparation Cell. Technical support to this Cell will be provided by the EDP Section. Branch Officer (Record) is required to provide one staff for carrying out the nominal chores of this Cell.

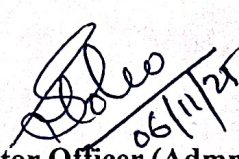
The nominated officers and officials are directed to report to the supervising officer for immediate commencement of work.

//Authority: Accountant General's Order dated 31.10.2025
Kept in the file Admn.I/Staff Position/101//


Dy. Accountant General (Admn.)

Copy forwarded for information & necessary action to:-

1. Secretary to the Principal Accountant General (Audit-I), West Bengal, Kolkata 700001.
2. Secretariat of DAG(AMG-I & Admn.)/DAG(AMG-II)/DAG(AMG-III)/DAG(AMG-IV).
3. Sr. AO (Admn. 2/ Admn.3/ Admn. 4/Admn.5/AMG-I(HQ)/AMG-II (Co-ordination)/AMG-III (Non-LAD)/ AMG-IV(Co-ordination)/FAW/ Report/ ITA/ ECPA/ DAS/Welfare)
4. AAO (Admn. II/ Admn. III/Admn.CC /Training/Record/Estate/ AMG-I(HQ)/AMG-II(HQ)/ AMG-III(Non-LAD)/AMG-IV(HQ)/FAW/Report/ ITA/ ECPA/ DAS/EDP)
5. EDP Section for uploading in Composite Website.
6. Hindi Section for translation into Hindi.
7. Persons Concerned.


Sr. Auditor Officer (Admn.1)