



कार्यालय महालेखाकार (लेखा एवं हकदारी), तमिलनाडु
OFFICE OF THE ACCOUNTANT GENERAL (ACCOUNTS & ENTITLEMENTS), TAMIL NADU
361, Anna Salai, Chennai 600 018.
Website : www.agae.tn.nic.in. E-mail : agae@dataone.in
IVRS Phone : 044 - 24314477, Phone : 044 - 24324500, Fax : 2432 0562



स्थाEstt.1/स ले आAAO/2021-22/COVID-19/Prev. Measures/ 27 दिनांक/dated: 07.05.2021

कार्यालय आदेश / OFFICE ORDER – 32

विषय/Sub: Preventive measures to contain the spread of COVID-19 – functioning of
Office premises with skeletal staff – reg.

As part of preventive measures to contain the exponential increase in the rate of spread of COVID 19 the Government of Tamil Nadu vide G.O. No. 364 dated 03.05.2021 have imposed several restrictions in the state till 20th of May 2021. Headquarters office vide letter No. 195/11-2020 dt. 06.05.21 have advised all Heads of Departments of IA&AD to adhere to the instructions of local Governments and to take appropriate steps for prevention of spread of COVID-19 among the staff.

In view of the increasing number of positive cases among the staff in recent times and taking in to account the extant instructions of Government of Tamil Nadu, Dept of Personnel and Training, this office will function with skeletal staff identified as most essential to perform the basic activities of various branches from 10th of May 2021 until further orders. The Controlling sections concerned shall identify such officials and issue appropriate branch orders with the approval of respective Group officers. A copy of such orders may be forwarded to Administration for records.

All other staff shall work from home and should be available on phone and other means of communication. They shall report for duty without fail if called for due to administrative exigencies. Prior permission to leave Headquarters should be obtained from competent Authority.

These orders are issued in partial modification of recent orders on Roster based Attendance in various branches and will be in force until further orders.

(महालेखाकार जी के दि 06.05.2021 के आदेशानुसार /Vide orders of Accountant General dt 06.05.2021)

R. 4
महा 21

व उप महालेखाकार (प्र) /
Sr. Deputy Accountant General (Admn)

To

All Group officers

All Branch officers - through intra mail

All sections – through intra mail

IT Support cell – for uploading the office order in the official website

Notice board/Caretaker