

**OFFICE OF THE DIRECTOR GENERAL REGIONAL TRAINING INSTITUTE,  
JAMMU**

No: RTI/J/A/2023-24/133

Dated: 18-05-2023

To

CAG - All Offices (as per mailing list)

Subject: Hiring of 01 Sr. Accountant/ Sr. Auditor, as consultant -regarding.

Madam/Sir,

The applications from desirous retired officials of the rank of Sr. Accountant/Sr. Auditor/ Accountant/Auditor are invited for the assignment in this office against 01 vacant post of Accountant/Auditor as per the Job description/ Eligibility criteria given below:

1. **Eligibility:** - Retired Sr. Accountant/Sr. Auditor shall be eligible for hiring against the vacancy in the cadre of Accountant/Auditor.
2. **Tenure and age limit:** - The retired official will be hired on a short term contract basis initially for a period of one year. The maximum number of term shall be five years. Further, no retired official shall be hired on short term contract basis beyond the age of 65 years.
3. **Remuneration and allowance payable:** -
  - a. Remuneration and allowance payable to retired officials will be governed by OM No. 3-24/2020-E.III A dated 09-12-2020 issued by the Department of Expenditure, Ministry of Finance Government of India, New Delhi which is as under.
  - b. A fixed monthly amount shall be admissible, arrived by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of the contract.
  - c. An appropriate and fixed amount as Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed, not exceeding the rate applicable to the appointee at the time of his/her retirement.
  - d. No annual increment/percentage increase. Dearness Allowance and House Rent Allowance shall be allowed during the contract.
4. **Leave:** -
  - a. Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service to the retired officials hired on short term contract basis. Accumulation of leave beyond a calendar year may not be allowed. However, absence during bandh, strike, lockdown should be dealt with a similar way as in the case of serving officers as these events are beyond the control of any individual.

- b. If retired officials hired on short term contract basis remain absent beyond paid leave in a month for reasons other than those indicated above. his/her remuneration shall be deducted on pro-rata basis as under: -

Fixed monthly remuneration × No. of days of absence on working 22

**5. Duties assignable and other condition:**

- a. The retired official hired on short term contract basis shall not sign the PPOs., GPF statement, monthly accounts or any official documents or correspondence etc. These documents shall be signed by a regular officer only.
- b. Retired officials shall, as far as possible, not be deputed on field inspection. In case of exigencies, if the situation so demands, they may be deputed on field inspection duties and TA/DA shall be paid as per their entitlement at the time of retirement. Even in such cases, they shall not be issue any audit/inspection memo which will be issued by a regular officer only.
- c. Where considered necessary, the Heads of Department may issue suitable identity card to the retired official hired on short term contract basis.

The retired official hired on short term basis shall sign an agreement of confidentiality containing a clause on Ethics and integrity. The last date for receipt of the applications in the prescribed format has been kept as **27/05/2023**. It is requested that wide publicity may kindly be given to this notification.

This issues with the approval of the Director General, R.T.I. Jammu.

Yours faithfully,

Sd/-

Sr. Administrative Officer (A)