

OFFICE OF THE DIRECTOR GENERAL, REGIONAL TRAINING INSTITUTE,
JAMMU

NOTIFICATION

It is proposed to hire the services of one retired Asstt. Accounts Officer/ Accounts Officer/Sr. Accounts Officer and Asstt. Audit Officer /Audit Officer/ Sr. Audit Officer in this Institute on short term contract basis. The retired personnel shall be appointed on a short term contract basis initially for 11 months. Based on performance / requirement, the contract can be further extended/ terminated.

Accordingly, applications are invited in the enclosed Proforma from such retired Asstt. Accounts Officers/ Sr. Accounts Officers/Accounts Officers and Asstt. Audit Officers /Audit Officers/ Sr. Audit Officers who are interested in taking up of the short term contract in this Institute. The applications should reach this office by or before **24.05.2021**.

Sd/-

Sr. Administrative Officer (Admn)

No: - RTI/J/Admn/2021-22/85-90

Dated: 12.05.2021

Copy to:-

1. Sr. Deputy Accountant General (Audit/Admn) O/O the Pr. Accountant General (Audit) J&K and Ladakh, Srinagar.
2. Sr. Deputy Accountant General (A&E/Admn) O/O the Pr. Accountant General (A&E) J&K and Ladakh, Srinagar.
3. Sr. Audit Officer (Admn) O/O the Pr. Accountant General (Audit) J&K and Ladakh, Shaktinagar Jammu.
4. Sr. Accounts Officer (Admn) O/O the Pr. Accountant General (A&E) J&K and Ladakh, Shaktinagar Jammu.
5. Secretary to Pr. Accountant General, Jammu / Srinagar
6. Notice Board- I & II.

Sd/-

Sr. Administrative Officer (Admn)

Proforma

1. Name _____
2. Date of appointment _____
3. Post in which initially appointed _____
4. Date of birth _____
5. Date of retirement _____
6. Post held at the time of retirement _____
7. Educational Qualification _____
8. Residential address _____
9. Contact No. _____
10. Key areas of work _____

Date _____

Place _____

Signature of the candidate