



महालेखाकार (ले व ह) केरल का कार्यालय, तिरुवनन्तपुरम - 695 001
OFFICE OF THE ACCOUNTANT GENERAL (A&E)
KERALA, THIRUVANANTHAPURAM-695 001



सं/No/प्रशासन/Admn.IV/Engagement of Retd. Officials/2024-25

दिनांक/Dated: 11.06.2024

सूचना/ NOTICE

Applications are invited from retired Senior Accounts Officers to work on short term contract basis against vacancies in Senior Accounts Officer cadre, in the Office of the Accountant General (A&E), Kerala, Thiruvananthapuram, in accordance with the terms and conditions prescribed by Headquarters Circular No.30 issued vide letter No. 1346-Staff (App-1)/ 22-2016 dated 26.09.2023.

The following broad terms and conditions will be applicable to the contractual officers:

1. The applicant should not have attained the age beyond 64 years as on 11.06.2024.
2. Selected person would initially be appointed for a term of one year, extendable up to a maximum of five terms or 65 years whichever is earlier, subject to his/her performance and requirement of service.
3. Remuneration and allowances payable will be governed by OM No. 3-25/2020- E.II A dated 09.12.2020, issued by the Department of Expenditure, Ministry of Finance, Government of India, New Delhi.
4. A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of contract.
5. No annual increment/percentage increase, Dearness Allowance and House Rent Allowance shall be allowed during the contract period.
6. An appropriate and fixed amount as Transport Allowance for the purpose of commuting between residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement. The amount so fixed shall remain unchanged during the term of appointment.
7. Paid Leave of absence will be allowed at the rate of 1.5 days for each completed month of service to the retired Official hired on short term contract basis. Accumulation of leave beyond a calendar year will not be allowed. However, absence during curfew, bandh, strike, lockdown shall be dealt with in a similar way as in the case of serving officers/officials.
8. If the retired official hired on short term contract basis remains absent, beyond paid leave in a month for reasons other than those indicated above, his/her remuneration shall be deducted on pro-rata basis as under:

$$\frac{\text{Fixed Monthly Remuneration}}{22} \times \text{No. of days of absence on working days}$$

9. Statutory deductions levied by the Union Government shall be made as per rules.
10. The engagement/hiring will be purely on temporary basis and is subject to termination at any time in accordance with Headquarters Circular No.30 issued vide letter No. 1346-Staff (App-1)/ 22-2016 dated 26.09.2023.
11. Applicants willing to be posted at Main Office, Thiruvananthapuram or Branch Offices at Ernakulam and Thrissur may apply and shall give their preference of station along with the application.
12. The retired officials selected to be hired on short term contract basis shall sign an agreement of confidentiality containing a clause on Ethics and Integrity.
13. If the retired officers are sent on official tour, the TA/DA shall be paid as per their entitlement at the time of retirement.

Senior Accounts Officers who retired from service from any of the A&E Offices of IA&AD, fulfilling the eligibility criteria and willing for the above assignments may submit their application in the enclosed proforma. Applications duly filled in all respects must reach the undersigned by post or through e-mail agaekerala@cag.gov.in latest by **18.06.2024**.

(Encl: Application Form)



उप महालेखाकार (प्रशासन)
Deputy Accountant General (Admn)

Copy to:

1. Notice Boards- Main Office/Branch Offices
2. Office Website/ Intranet
3. PA to AG / PA to DAG (A)/ C-Cell

APPLICATION FORM

Affix recent
photograph
here

Sl. No.	Particulars	
1.	Name of the Retired Officer	
2.	Residential address for communication, email id and Mobile Phone No.	
3.	Date of Birth	
4.	Date of Retirement	
5.	Qualification:	
	a) Educational	
	b) Professional	
6.	Date of Entry in the Government Service	
7.	Name of the Office from which retired	
8.	Post held at the time of Retirement	
9.	Length of Service	
10.	In case of Voluntary Retirement, ground on which retired	
11.	Experience in wings of A&E offices	
12.	Additional information, if any, on Professional Experience training, work relevant to the post	
13.	General health condition of the applicant	
14.	Whether willing for posting in Main Office, Thiruvananthapuram/Branch Offices at Ernakulam/Thrissur	
15.	Preference of station (Thiruvananthapuram/Ernakulam/Thrissur) <i>Provide order of preference</i>	1. 2. 3.

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief.

Place:

Date:

(Signature of Applicant)