

भारतीय लेखापरीक्षा और लेखा विभाग
प्रधान निदेशक लेखापरीक्षा का कार्यालय
पूर्व रेलवे, कोलकाता
14, स्ट्रैंड रोड, न्यू कोयलाघाट बिल्डिंग (5वीं मंजिल)
कोलकाता -700001



INDIAN AUDIT AND ACCOUNTS DEPARTMENT
OFFICE OF THE PRINCIPAL DIRECTOR OF AUDIT
EASTERN RAILWAY, KOLKATA
14, STRAND ROAD, NEW KOILAGHAT BUILDING
(5th FLOOR), KOLKATA-700001

No: Admn/15-51B/2025-26/

Date: 26-05-2025

CIRCULAR NO: - 17

In pursuance of Headquarters Office Deputation Notice issued under letter no: 252-Rly/Co-ord/4-11/2019/Pt-I dated 19-05-2025 (*copy enclosed*) regarding filling up of vacant post of Senior Administrative Officers/Assistant Administrative Officers/Senior Auditor in Railway Audit Wing of Headquarter Office on deputation basis, all the Officers/Officials of this office and O/o the Principal Director of Audit, Railway Production Units & Metro Railway, Kolkata are hereby requested to take note of this circular and submit willingness, if any, for deputation to Railway Audit Wing of Headquarters office in the prescribed Annexure – I.

The eligible and willing officers/officials are requested to submit willingness to Administrative Section by 3rd June 2025.

This issues with the approval of the Principal Director of Audit, Eastern Railway, Kolkata.

Sd/-

Dy. Director (Administration)

No: Admn/15-51B/2025-26/

Date: 26-05-2025

To,

- (i) The Principal Director of Audit, Railway Production Units & Metro Railway, Kolkata.
- (ii) The Director, O/o the PDA, RPU, CLW, Chittaranjan.
- (iii) The Director, O/o the PDA, RPU, BLW, Varanasi.
- (iv) All the Sr. Audit Officers, Sr. Divisional Audit Officers, O/o the PDA, ER, Kolkata with the request to bring the circular to the notice of officials in their respective Units/Division/Sections and submit the willingness, if any, to the Administration Section within 3rd June 2025.
- (ii) The Sr. Audit Officer (Administration), O/o the PDA, RPU & Metro Railway, Kolkata.
- (iii) The Sr. Audit Officer (IT & EDP), O/o the PDA, ER, Kolkata with the request to upload the circular on the official website.
- (iv) The PS to Principal Director of Audit, Eastern Railway, Kolkata.
- (v) The Steno to Director (Administration)/ Dy. Director (Construction), O/o the PDA, ER, Kolkata.
- (vi) Notice Board
- (vii) Circular Register.

B. S. 26/05/2025
Sr. Audit Officer (Administration)

Calling for the application for deputation in Railway Audit wing of Headquarters Office.

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From : SAO I Railway <sao1rly@cag.gov.in>

Mon, May 19, 2025 03:22 PM

Subject : Calling for the application for deputation in Railway Audit wing of Headquarters Office.

1 attachment

To : DGA Eastern Railway Kolkata <pdarlyer@cag.gov.in>, DGA, S C Railway <pdarlyscr@cag.gov.in>, PDA, E Central Railway <pdarlyecr@cag.gov.in>, PDA North Central Railway Prayagraj <pdarlyncr@cag.gov.in>, PDA, S.Rly. <pdarlysr@cag.gov.in>, PDA RLY NER Gorakhpur <pdarlyner@cag.gov.in>, PDA, W Railway <pdarlywr@cag.gov.in>, DGA NEFR Guwahati <pdarlynefr@cag.gov.in>, DGA CENTRAL RAILWAY <pdarlycr@cag.gov.in>, DG Railway Commercial <pdarlycom@cag.gov.in>, PDA RPU MR <pdarlyrpu@cag.gov.in>, DGA SEC Railway Bilaspur <pdarlysecr@cag.gov.in>, Director General of Audit Northern Railway <pdarlynr@cag.gov.in>, PDA, E Coast Railway <pdarlyecoastr@cag.gov.in>, Director General of Audit South Eastern Railway <pdarlyser@cag.gov.in>, PDA SWR <pdarlyswr@cag.gov.in>, DGA WCR <pdarlywcr@cag.gov.in>, PDA NWR <pdarlynwr@cag.gov.in>

Cc : Jagannath Jha <sao3rly.cag@cag.gov.in>

Dir.(A)/DD(Con)'s Secretariat

Issue No.01.....dt. 20.05.2025

Respected Madam/Sir,

Kindly find the attachment regarding calling for the application for deputation in Railway Audit wing of Headquarters Office. It is request to forward willingness of the eligible candidates (in prescribed format) by 05.06.2025 positively. In case of Ar./Sr.Ar., only relevant cells of the format needed to be filled up.

With regards

Sd./
(Jagannath Jha)
SAO (Railways)

20/5/25



DGA/E.LY's Secretariat

Issue No. 9041 Dt. 19/05/25

SAG/A

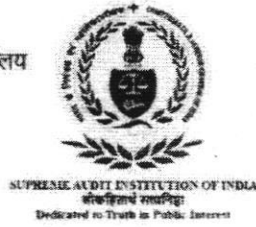
21/05/2025

Sebrish K.

RRDO-483
22/05/25

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भारत के नियंत्रक एवं महालेखा परीक्षक का कार्यालय
9, दीन दयाल उपाध्याय मार्ग,
नई दिल्ली-110024



OFFICE OF THE COMPTROLLER &
AUDITOR GENERAL OF INDIA
9, DEENDAYAL UPADHYAYA MARG,
NEW DELHI - 110 024

252
No. -Rly/Co-ord/4-11/2019 Pt. I

To,

Director General of Audit/Principal Director of Audit,
All Zonal Railway Audit Offices and RPU & Metro

**Subject: Filling up of vacant posts of Senior Administrative
Officers/ Assistant Administrative Officers/Sr. Auditor in
Headquarters office on deputation basis**

Madam/Sir,

The Railway Audit Wing of Headquarters is looking for suitable and willing Sr. AOs/AAOs/Sr. Auditors from field offices, for working on deputation basis in the Railway Audit Wing against vacancies. The candidates must have the as per the preferred skill mentioned as under:


- I. Sr.AOs/AAOs/Sr. Auditor having working experience in Railway Audit
- II. Good knowledge of report writing
- III. Good knowledge of MS-Office.

2. You are requested to forward the names of eligible and willing officials of your office having requisite qualification/experience and having excellent service record, who are clear from vigilance angle, and can be spared and relieved of their duties immediately upon their selection on deputation to this office.

3. The initial period of deputation will be for one year and may be extended thereafter, subject to suitability and administrative convenience.

4. The service particulars, copies of Annual Performance Appraisal Report for the preceding five years of willing and eligible officials along with Disciplinary/Vigilance clearance certificate may please be sent along with the application.

This issues with the approval of DAI (Railways).


(Reena Saha)
Director General (Railways)
19/03/2025

**Proforma showing the bio-data of Sr.AOs/AAOs recommended
for induction in Headquarters**

1 Name	
2. Designation (Please also mention Civil/Commercial etc., wherever applicable)	
3. Gender (Male/Female)	
4. (i) Date of birth and (ii) Age as on 01.01.2023	
5. Qualification (i) Educational (ii) Professional	
6. Office to which belongs (i) Parent Office (ii) Office and station in which working at present	
7. Whether belongs to SC/ST. If yes, please mention category.	Yes/No
8. Date of entry into Govt. Service	
9. Date of entry in IA&AD	
10. Year of passing SOG Examination	
11. Year of passing RAE/CPD/Incentive Examination	
12. Date of promotion/appointment as AAO (including erstwhile SO) / Sr.AO (including AO)	AAO (including erstwhile SO): Sr. AO (including AO):
13. Number of years completed in the grade as on 1.1.2024 a) Sr.AO (AO/Sr.AO combined) b) AAO (SO/AAO combined)	
14. Present pay & Level	Rs.
15. Experience and posts held	Attach separate sheet giving details under this column, duly signed.
16. Proficiency in Computer: (Details may be given)	
17. Contact details (Phone No and email address)	
18. Any other information.	

The information furnished above are correct to the best of my knowledge.

Dated signature of the candidate

(Countersigned by the Group Officer in charge of Admn of the concerned office)

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Annexure – I

ABSTRACTS OF APARs/ACRs FOR THE LAST SEVEN YEARS UP TO 2023-24

(Year-wise APAR grading for the seven* years to be given in respect of each official)

Sl. No.	Name & Designation	2023-24	2022-23	2021-22	2020-21	2019-20	2018-19	2017-18

* If any of the APARs of the recommended Officer are not available for any of the above period, the grading for the previous period may be given in the above Annexure.

Indicate numerical grading's only

It is certified that:

- (i) I have verified the grading from the original APARs and found to be correct
- (ii) No vigilance or disciplinary case is either pending or contemplated against the above Officer/Officials. No major/minor penalty has been imposed on the above Officers/Officials in the past.

.....
DAG/DD/Sr. DAG/Director (Admn)/Director (P)

O/o

Date

Place.....