

Filling up of vacancies in on deputation basis.

Applications invited from:

All interested and eligible officers/officials only.

Last date to submit Applications to Admn-1 Section through proper channel forwarded through concerned wing/section:

1. RCB&KI, Mumbai – NA
2. RCB&KI, Mumbai – 01.10.2026
3. National Commission for Minorities, New Delhi – 30.09.2026
4. PSERC, Chandigarh – 05.10.2026
5. National Commission for Minorities, New Delhi – 05.10.2026
6. National Company Law Appellate Tribunal, New Delhi – 07.10.2026

भारतीय लेखा परीक्षा और लेखा विभाग
INDIAN AUDIT & ACCOUNTS DEPARTMENT
 क्षेत्रीय क्षमता निर्माण एवं ज्ञान संस्थान
Regional Capacity Building and Knowledge Institute
 मुंबई 400051
MUMBAI 400051

सं:क्षेक्षनिज्ञासं/मुंबई/अल्पकालिक अनुबंध/2026-27/527
 दिनांक : 23.09.2026

परिपत्र – 10 / CIRCULAR-10

सेवा में
 मेलिंग सूची के अनुसार IA & AD के सभी कार्यालय
CAG-ALL-OFFICES@ismgr.nic.in

विषय : क्षेत्रीय क्षमता निर्माण एवं ज्ञान संस्थान, मुंबई में अल्पकालिक अनुबंध के आधार पर नियुक्ति
Sub : Engagement on the basis of short-term contract at Regional Capacity Building and Knowledge Institute (RCB&KI), Mumbai

महोदय/महोदया,
 Sir/Madam,

क्षेत्रीय क्षमता निर्माण एवं ज्ञान संस्थान, मुंबई में निम्नवर्णित पद के लिए अल्पकालिक अनुबंध के आधार पर भारतीय लेखा व लेखापरीक्षा विभाग के कार्यालयों से सेवानिवृत्त वरिष्ठ लेखापरीक्षा अधिकारी से आवेदन आमंत्रित किया जाता है:

क्रम सं	पदनाम और वेतन स्तर	संख्या व स्थिति	रिपोर्टिंग अधिकारी	काम की आवश्यकता
1	वरिष्ठ लेखापरीक्षा अधिकारी (वाणिज्यिक)	2	महानिदेशक	- PSU और स्वायत्त निकायों के वित्तीय ऑडिट पर प्रशिक्षण कार्यक्रमों का डिजाइन, संचालन,। - PSU और स्वायत्त निकायों के वित्तीय ऑडिट से संबंधित विषयों पर केस स्टडी, रिसर्च पेपर और संरचित प्रशिक्षण मॉड्यूल तैयार करना। - PSU और स्वायत्त निकायों के ऑडिट से संबंधित नवीनतम घटनाक्रमों, हालिया ऑडिट निष्कर्षों और अन्य सामग्रियों को शामिल करते हुए छमाही न्यूज़लेटर प्रकाशित करना। - PSU और स्वायत्त निकायों के वित्तीय ऑडिट पर सभी प्रशिक्षण कार्यक्रमों के लिए कोर्स कोऑर्डिनेटर के तौर पर काम करना। - RAC बैठकों से जुड़े कामों को संभालना – एजेंडा तैयार करना RAC चेयरपर्सन और सदस्यों को निमंत्रण पत्र भेजना, प्रेजेंटेशन तैयार करना और RAC बैठकों का मिनट्स (कार्यवृत्त) तैयार करना। - प्रशिक्षण कार्यक्रमों का वार्षिक कैलेंडर तैयार करना - क्षेक्षनिज्ञासं मुंबई द्वारा आयोजित प्रशिक्षण कार्यक्रमों से संबंधित मामलों में CA विंग, CoEFA और सभी कमर्शियल ऑडिट कार्यालयों के साथ पत्राचार। - महानिदेशकक्षेक्षनिज्ञासं मुंबई द्वारा सौंपे गए प्रशासन या खरीद से संबंधित कोई भी कार्य।

सामान्य रूप से नियुक्ति के नियम और शर्तें, मुख्यालय के परिपत्र संख्या 25 क्र. 1180-Staff (App.)-I/22-2016 दिनांक 08.07.2025 के अनुसार होगी।

क्षेत्रीय प्रशिक्षण संस्थान, मुंबई द्वारा जारी इस अधिसूचना को, क्षेत्र कार्यालय सूचना पट्टों पर प्रदर्शित करेंगे। उक्त पद के लिए इच्छुक अभ्यर्थी उनके आवेदन बायो-डाटा (संलग्न प्रोफार्मा में), प्रत्येक पृष्ठ पर विधिवत सत्यापन किया गया 5 साल के एपीएआर की प्रमाणित प्रतियों के साथ 16.10.2026 या उससे पहले इस कार्यालय को भेज सकते हैं। डाक की देरी से बचने के लिए दस्तावेजों को स्कैन कर ईमेल द्वारा भेजे जा सकते हैं।

भावी उम्मीदवार आवेदन करने से पहले कृपया सेवा शर्तों एवं कार्य आवश्यकताओं को ध्यान से देखें। यह ध्यान दिया जाए कि एक बार क्ष. क्ष. नि. एवं ज्ञा. सं. मुंबई में आवेदन भेजे जाने के पश्चात इसे वापिस नहीं लिया जा सकता है।

Regional Training Institute, Mumbai invites applications from retired Senior Audit Officers (Commercial Wing) Level (11/12) of the IA&AD for the post of Senior Audit Officer on short term contract basis as detailed below: -

Sl. No.	Designation	No. of Posts	Reporting Officer	Job Description
1	Senior Audit Officer Commercial	02	AAO / SAO	• Course Design and conduct of training programmes on Financial Audit of PSUs and Autonomous Bodies • Preparation of case studies, research papers, Structured Training Modules on topics relating to Financial Audit of PSUs and Autonomous Bodies • Publishing of Half-Yearly Newsletters incorporating the latest developments, recent audit findings and other material relating to audit of PSUs and Autonomous Bodies • Acting as course coordinators for all training programmes on Financial Audit of PSUs and Autonomous Bodies • Attending to work relating to RAC meetings – preparation of agenda, invitation letters to RAC Chairperson and members, preparation of presentation and preparation of Minutes of the RAC meetings • Drawing up the Annual Calendar of Training Programmes • Correspondence with CA wing, CoEFA and all commercial audit offices in matters relating to training programmes conducted by RCB&KI Mumbai • Any work related to Administration or

				Procurement as assigned by DG, RCB&KI Mumbai
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The terms and conditions of the appointment in general would be regulated as per CAG Circular No. 25-2025 No. 1180-Staff (App.)-I/22-2016 दिनांक 08.07.2025.

Field offices shall display the notifications issued by RTI on the notice boards. Candidates may apply for the above post to this office on or before **16.10.2026** alongwith Bio-Data (Annexure enclosed) and attested copies of APAR for the last 5 years duly attested on each page. The required documents may be scanned and sent by email to avoid postal delay.

Prospective candidates may please go through the service conditions and work requirements carefully before they apply. It may please be noted that once an application is sent to RCB&KI, Mumbai, it may not be withdrawn.

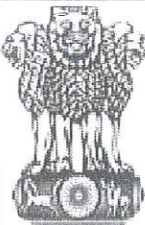
यह महानिदेशक, क्षेत्रीय प्रशिक्षण संस्थान, मुंबई के अनुमोदन से जारी होता है।

This issues with the approval of DirectorGeneral, Regional Training Institute, Mumbai.

भवदीय

PRAMOD ANAND PATHAK
SENIOR AUDIT OFFICER

Digitally signed by
Pramod Anand Pathak
Date: 23-09-2026
14:43:14

 सत्यमेव जयते	भारतीय लेखापरीक्षा और लेखा विभाग क्षेत्रीय क्षमता निर्माण एवं ज्ञान संस्थान, मुंबई सी-2, जी एन ब्लॉक, एशियन हार्ट इंस्टीट्यूट के आगे, बांद्रा - कुर्ला कॉम्प्लेक्स, मुंबई - 400051 टेलि० नं: 26521902/3251 फैक्स नं- 26522627 ईमेल- rtimumbai@cag.gov.in
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सं: - RTIMUM/44/2026-ADMIN/ 531

दिनांक: 23/09/2026

परिपत्र- 11 /Circular- 11

सेवा में
मेलिंग सूची के अनुसार IA & AD के सभी कार्यालय
CAG-ALL-OFFICES@ismgr.nic.in

विषय : क्षेत्रीय क्षमता निर्माण एवं ज्ञान संस्थान, मुंबई में प्रतिनियुक्ति।
**Sub: Deputation at Regional Capacity Building and Knowledge Institute (RCB&KI),
Mumbai**

महोदय/महोदया,
Sir/Madam,

क्षेत्रीय क्षमता निर्माण एवं ज्ञान संस्थान, मुंबई में नीचे विस्तृत रिक्त पदों को प्रतिनियुक्ति के आधार पर भरने का प्रस्ताव है।

क्रम सं	पदनाम और वेतन स्तर	संख्या व स्थिति	पात्रता	काम की आवश्यकता
1	लेखापरीक्षक/लेखाकार (स्तर 5/6) (प्रशासन)	04	सहायक पर्यवेक्षक, वरिष्ठ लेखापरीक्षक /वरिष्ठ लेखाकार/लेखाकार, लेखापरीक्षक/लेखाकार का पद धारण करने वाले व्यक्ति पात्र हैं प्राधिकार: मुख्यालय परिपत्र संख्या 1204/स्टाफ (एस एंड आर)/एडमिन पोस्ट/आरसीबीकेआई/केसी/79-2024 दिनांक 09.09.2024	निम्नलिखित प्रशासनिक कार्यों में SAO /AAO (Admn) की सहायता करना: 1. स्थापना से संबंधित काम जिनमें पीएफएमएस और आईईबीएमएस, कैश मैनेजमेंट इत्यादि शामिल हैं, 2. प्रशासन से संबंधित काम जैसे टिप्पण और मसौदा लेखन, फ़ाइल रखरखाव, मुख्यालय तथा अन्य कार्यालयों से पत्राचार इत्यादि शामिल हैं, 3. GeM /GISO के माध्यम से तय प्रक्रिया के अनुसार समय पर टेंडरिंग, कॉन्ट्रैक्ट और स्टोर्स मैनेजमेंट सोर्सिंग में सहायता करना, 4. भवन और छात्रावास का रख रखाव का निगरानी रखना और रिपोर्ट करना.

2. उक्त पदों के लिए क्षेक्षनिज्ञासं. मुंबई में प्रतिनियुक्ति के लिए इच्छुक अभ्यर्थी के आवेदन उनके बायोडाटा (संलग्न प्रारूप में) प्रत्येक पृष्ठ पर विधिवत सत्यापन किया गई एपीएआर की प्रमाणित प्रतियां और सतर्कता मंजूरी प्रमाण पत्र के साथ 06.10.2026 या उससे पहले इस कार्यालय को भेजे जा सकते हैं। यह प्रमाणित किया जाना चाहिए कि आवेदकों के खिलाफ कोई भी

अनुशासनात्मक/ न्यायालय/ सतर्कता मामला लंबित अथवा अपेक्षित नहीं है। डाक देरी से बचने के लिए योग्य उम्मीदवारों के आवश्यक दस्तावेजों को स्कैन कर संबंधित मूल कार्यालयों द्वारा ईमेल द्वारा भेजा जा सकता है।

3. प्रतिनियुक्ति की अवधि प्रारंभ में तीन वर्षों के लिए होगी। उसके बाद, उनकी उपयुक्तता और प्रशासनिक सुविधा के अधीन उसे बढ़ाया जा सकता है। क्षेत्रनिज्ञास, मुंबई में काम करते समय, चयनित कार्मिक अपने मूल वेतन और मौजूदा नियमों के तहत 10%/5% प्रतिनियुक्ति भत्ता (जो भी लागू हो) के भुगतान के हकदार होंगे।

4 कार्यालय में प्रतिनियुक्ति के आधार पर सामान्य नियमों और शर्तों पर कार्यरत अधिकारियों/ कर्मचारियों के आवेदन उनके संबंधित मूल कार्यालय (कार्यालयों) के माध्यम से अग्रेषित किए जाएंगे। प्रतिनियुक्ति पर कार्यरत पदाधिकारियों को संस्था में किसी भी पद पर आगेलन का अधिकार नहीं होगा।

5 क्षेत्रीय कार्यालयों को क्षेत्रनिज्ञास में कर्मचारियों (प्रशासन और संकाय) के संवर्धन के लिए विस्तृत निर्देश का सख्त अनुपालन हेतु जारी किए गए मुख्यालय के परिपत्र संख्या 269/Trg.Div/42-A/2019 दिनांक 18.09.2019 का संदर्भ लिया जा सकता है। उक्त परिपत्र में दिए गए निर्देश नीचे पुनः अंकित किए गए हैं:

(क) क्षेत्र कार्यालय सूचना पट्टों पर क्षेत्रनिज्ञास द्वारा जारी प्रतिनियुक्ति अधिसूचनाओं को प्रदर्शित करेंगे और अधिसूचना का जवाब देने के लिए उचित समय देते हुए वो कर्मचारियों के बीच प्रसारित करेंगे।

(ख) क्षेत्र कार्यालय किसी भी आवेदन को रोके बिना क्षेत्रनिज्ञास/आरटीसी द्वारा विज्ञापित पद के लिए अपने अधिकारियों/ कर्मचारियों से प्राप्त सभी आवेदनों को संबन्धित संस्थान/केंद्र को अग्रेषित करेंगे।

(ग) चयन प्रक्रिया के पूरा होने पर, क्षेत्र कार्यालय क्षेत्रनिज्ञास/आरटीसी में शिक्षण/प्रशासनिक कार्यों के लिए चयनित अधिकारियों/कर्मचारियों को जल्द से जल्द कार्यमुक्त करेंगे।

(घ) क्षेत्रनिज्ञास / आरटीसी के लिए प्रारम्भिक प्रतिनियुक्ति अवधि 3 वर्ष के लिए होगी और उसके बाद वार्षिक आधार पर बढ़ाई जाएगी। क्षेत्रनिज्ञास/आरटीसी किसी भी समय पर एक प्रतिनियुक्त अधिकारी/कर्मचारी को कार्य प्रदर्शन असंतोषजनक पाये जाने पर प्रत्यावर्तित करने का अधिकार सुरक्षित रखता है।

6. मुख्यालय के परिपत्र संख्या 60-Staff (App)-I/14-2023 दिनांक 27.01.2025 के अनुसार, क्षेत्र कार्यालय द्वारा क्षेत्रनिज्ञास/आरटीसी के विज्ञापित पदों के लिए अपने अधिकारियों/ कर्मचारियों से प्राप्त किसी भी आवेदन को वापस नहीं लेने के विषय में बिन्दु नं. 5(ख), उन आवेदकों के मामले में लागू नहीं होगा, जिन्हें 3 वर्ष के अंदर क्षेत्रनिज्ञास / आरटीसी द्वारा प्रत्यावर्तित किया गया है। आवेदनों को अग्रेषित करने से पहले इस पर ध्यान दिया जा सकता है।

7. भावी उम्मीदवार आवेदन करने से पहले सेवा शर्तों और कार्य आवश्यकताओं को ध्यान से देख सकते हैं। यह ध्यान दिया जा सकता है कि एक बार क्षेत्र प्र सं, मुंबई में आवेदन भेजे जाने के बाद, इसे वापस नहीं लिया जा सकता है।

The following position vacant at Regional Capacity Building & Knowledge Institute (RCB&KI), Mumbai is proposed to be filled up on deputation basis.

Sr No.	Designation and Pay Level	No. of Posts	Eligibility	Work requirement
1	Auditor/ Accountant (Level 5/6)	04	Persons holding the post of Asstt. Supervisor, Sr Auditor/ Sr Accountant, Auditor/ Accountant are eligible Auth: Hqs Circular No. 1-SS&R/2021 Dated 04.03.2021	To assist SAO/AAO (Admn) in the following administrative functions. Administration and Establishment in RTI, Mumbai, including: 1. Establishment functions, including operating PFMS and iBEMS, Cash Management etc. 2. Administration functions, including Noting-drafting, communication with Hqs and other offices etc. 3. Assisting in tendering as per due procedure, sourcing through GeM/ GISO, contract

				and stores management
				4. Taking account of assets and building (including hostel) and reporting regarding the same

2. Applications of candidates who are willing to be considered for deputation to RCB&KI, Mumbai for the above posts may be forwarded to this office on or before **06.10.2026** along with their Bio-Data (Annexure enclosed), certified copies of APAR for the last 5 years duly attested on each page and vigilance clearance certificate. It may be certified that no disciplinary/court/vigilance case is either pending or contemplated against the applicants. The required documents of the eligible candidates may be scanned and sent by email by the respective Parent offices to avoid postal delay.

3. The term of deputation will be for three years initially and may be extended thereafter, subject to his/her continued suitability and administrative convenience. While working at RCB&KI, Mumbai, the selected official will draw his/her basic pay plus **10%/5% Deputation Allowance, as applicable** on his/her basic pay and as admissible under extant rules.

4. The applications of the Officers/Officials working in the office on deputation basis on normal terms and conditions shall be forwarded through their respective parent Office(s). The officials working on deputation basis shall not have right for absorption in any post in the institution.

5. A reference is invited to Headquarters Circular No 269/Trg.Div/42-A/2019 dated 18.9.2019 wherein detailed instructions to field offices on augmentation of staff (Administration and Faculty) in RCB&KIs/KCs were issued for strict compliance. The instructions in the said circular are re-iterated below:

a. Field offices shall display the deputation notifications issued by RCB&KIs/KCs on the notice boards and circulate among the staff giving reasonable time to the candidates for responding to the notification.

b. Field offices shall forward all applications received from their officers/staff against the position advertised by RCB&KIs/KCs to the Institute/Centre concerned without withholding any application.

c. On completion of selection process, the field offices shall relieve the selected officers(s) for teaching/administrative assignments at the RCB&KIs/KCs at the earliest.

d. The initial deputation period to RCB&KIs/KCs will be for 3 years and extendable on yearly basis thereafter. The RCB&KIs/KCs however, reserves the right to repatriate a deputationist at any time if his/her performance is found unsatisfactory.

6. However, clause at SI No.5(b) regarding instruction to field offices not to withhold any applications received from their officers/staff against positions advertised by RCB&KIs/KCs will not apply in case of applicants who have been reverted/repatriated in the last 3 years from RTIs/RTCs to their parent offices as per Headquarters Circular No 60-Staff (App)-I/14-2023 dated 27.01.2025. This may please be noted before forwarding the applications.

7. Prospective candidates may please go through the service conditions and work requirements carefully before they apply. It may please be noted that once an application is sent to RCB&KI, Mumbai, it may not be withdrawn.

This issues with the approval of the Director General, RCBKI, Mumbai.

भवदीय

PRAMOD ANAND PATHAK, SAO(ADMN)-PAP, ADMN

SENIOR AUDIT OFFICER

व. लेखापरीक्षा अधिकारी/प्रशासन

**Digitally signed by
Pramod Anand Pathak
Date: 23-09-2026
15:41:35**



संख्या:- परीक्षा/प्रतिनियुक्ति/ लेखा एवं हक./2026-27/35422

दिनांक:- 27.07.2026

अधिसूचना (Notification)

सेवा में,

भारतीय लेखापरीक्षा एवं लेखा विभाग के सभी विभागीय प्रमुख
All Heads of Department in IA&AD (As per mailing list)

विषय: लेखाकार, वरिष्ठ लेखाकार एवं सहायक पर्यवेक्षक संवर्ग में प्रतिनियुक्ति के आधार पर रिक्तियों को भरने के संबंध में।

Subject: Reg. Filling up of vacancies in the cadre of Accountant, Sr. Accountant and Assistant Supervisor on deputation basis.

महोदय/महोदया,

कार्मिक एवं प्रशिक्षण विभाग के कार्यालय ज्ञापन संख्या 6/8/2009-स्था. (वेतन-II) दिनांक 17.06.2010 में निर्धारित सामान्य नियमों व शर्तों (समय-समय पर संशोधित) पर प्रतिनियुक्ति के आधार पर लेखाकार, वरिष्ठ लेखाकार एवं सहायक पर्यवेक्षक के रिक्त पदों को भरने के लिए आवेदन आमंत्रित किए जाते हैं।

Applications are invited for filling up the vacant posts of Accountant, Sr. Accountant and Assistant Supervisor on deputation basis on usual terms and conditions stipulated in DOPT OM No. 6/8/2009-Estt. (Pay-II) dated 17.06.2010 as amended from time to time.

2. प्रतिनियुक्ति के लिए पात्रता मानदंड निम्नानुसार हैं:-

The eligibility criteria for deputation is as under:-

S. No.	Name of post	Eligibility for deputation of officials
i.	लेखाकार, वरिष्ठ लेखाकार एवं सहायक पर्यवेक्षक Accountant, Sr. Accountant and Assistant Supervisor	आवेदकों को मूल कार्यालय में नियमित आधार पर अनुरूप पद पर होना चाहिये। Applicants should be holding analogous post on regular basis in the parent office.

3. प्रतिनियुक्ति द्वारा नियुक्ति के लिए अधिकतम आयु सीमा आवेदन प्राप्त करने की अंतिम तिथि को 56 वर्ष से अधिक नहीं होगी।

The maximum age limit for appointment by deputation shall not be exceeding 56 years on the closing date of receipt of application.

4. प्रतिनियुक्ति की अवधि प्रारम्भ में एक वर्ष के लिए होगी तथा संबंधित कर्मचारियों के कार्य निष्पादन तथा संवर्ग में रिक्तियों की उपलब्धता के आधार पर इसे बढ़ाया जा सकता है।

The period of deputation will initially be for one year and can be extended there after subject to performance of the officials concerned and availability of vacancies in the cadre.

5. इस संबंध में, अनुरोध है कि कृपया इच्छुक पात्र कर्मचारियों के नामों की अनुशंसा करें जिन्हें प्रतिनियुक्ति के आधार पर संबंधित पदों पर उनके चयन की स्थिति में उन्हें तुरंत कार्यमुक्त कर दिया जाएगा। कृपया निम्नलिखित दस्तावेजों/प्रमाणपत्रों के साथ सिफारिशें दिनांक **07.09.2026** तक इस कार्यालय को भेजी जाएं।

In this regard, it is requested to kindly recommend the names of eligible officials who are willing and can be spared immediately in the event of their selection to the respective posts on deputation basis. The recommendations with the following documents/certificates may kindly be forwarded to this office **by 07.09.2026**.

i. आवेदक का विधिवत भरा हुआ और कार्यालय प्रमुख द्वारा सत्यापित बायोडाटा;

Bio-data of the applicant duly filled in and attested by the Head of office;

ii. प्रत्येक पृष्ठ पर विधिवत सत्यापित पिछले 5 वर्षों की पूर्ण और अद्यतन एसीआर/एपीएआर की फोटोकॉपी;

Photocopies of complete and up to date ACR/APARs for the last 5 years duly attested on each page;

iii. सत्यनिष्ठा प्रमाणपत्र / सतर्कता मंजूरी प्रमाणपत्र।

Integrity Certificate/Vigilance Clearance Certificate.

वरिष्ठ उप महालेखाकार/प्रशासन

Copy of above is forwarded to ITCG for uploading on the website of the office.

BIO-DATA FOR THE POST OF ACCTT., SR. ACCTT. & ASSTT. SUPERVISOR

1.	Name (Block letters)	
2.	Designation	
3.	Date of birth and Age as on today	
4.	Present Address	
5.	Permanent Address	
6.	Category	
7.	Educational Qualification	
8.	Office to which the applicant belongs i. Parent office ii. Present office	
9.	Date of entry into Government Service	
10.	Date of entry in IA&AD	
11.	Date of promotion to the i. present post ii. Date of confirmation & post in which confirmed iii. Basic Pay & Grade Pay iv. Pay Band	
12.	Details of MACP/Financial upgradation / NFU (I, II or III), if any granted and date of grant of such pay upgradation	
13.	Contact Number & Official email id	

I hereby declare that the above particulars furnished by me are correct and true to the best of my knowledge.

Place:

Date:

Signature of the applicant

It is certified that the above particulars furnished are correct as per our office records.

Signature of Group officer/HOD
(with stamp)

कार्यालय महालेखाकार (लेखा एवं हकदारी), उत्तर प्रदेश, प्रयागराज
OFFICE OF THE ACCOUNTANT GENERAL (A & E), U. P. PRAYAGRAJ
संख्या:- परीक्षा/प्रतिनियुक्ति/लेखा एवं हक./2026-27/56341 दिनांक:- 23.09.2026

अधिसूचना (Notification)

सेवा में / To,

भारतीय लेखापरीक्षा एवं लेखा विभाग के सभी विभागीय प्रमुख

All Heads of Department in IA&AD (As per mailing list)

विषय: लेखाकार/वरिष्ठ लेखाकार एवं सहायक पर्यवेक्षक (लेखा) संवर्ग में प्रतिनियुक्ति के आधार पर रिक्तियों को भरने के संबंध में।

Subject: Reg. Filling up of vacancies in the cadre of Accountant,/Sr. Accountant and Assistant Supervisor (Accounts) on deputation basis.

महोदय/महोदया (Sir/Madam),

उपर्युक्त विषय के संबंध में, इस कार्यालय के परिपत्र/अधिसूचना संख्या परीक्षा/प्रतिनियुक्ति/लेखा एवं हक./2026-27/35422 दिनांक 27.07.2026 (प्रति संलग्न) के क्रम में, सक्षम प्राधिकारी के अनुमोदन उपरांत, उक्त प्रतिनियुक्ति हेतु लेखाकार/वरिष्ठ लेखाकार/सहायक पर्यवेक्षक (लेखा)/लेखापरीक्षक/वरिष्ठ लेखापरीक्षक एवं सहायक पर्यवेक्षक (लेखापरीक्षा) संवर्ग के पात्र कर्मचारियों से आवेदन प्राप्त करने की अंतिम तिथि 25.10.2026 तक विस्तारित की जाती है।

With reference to the subject cited above and in continuation of this office circular/notification No. परीक्षा/प्रतिनियुक्ति/लेखा एवं हक./2026-27/35422 dated 27.07.2026 (copy enclosed), and with the approval of the Competent Authority, the last date for receipt of applications from eligible officials of the Accountant/Sr. Accountant/Assistant Supervisor (Accounts)/Auditor/Sr. Auditor and Assistant Supervisor (Audit) cadres for deputation to the aforesaid posts is hereby extended up to 25.10.2026.

परिपत्र में उल्लिखित अन्य सभी नियम एवं शर्तें यथावत रहेंगी।

Other terms and conditions stipulated in the aforementioned circular shall remain unchanged.

Digitally signed by
Rajendra Prasad
Date: 23-09-2026
17:33:21

वरिष्ठ उप महालेखाकार/प्रशासन
Sr. Deputy Accountant General / Admin

Copy of above is forwarded to ITCG for uploading on the website of the office.

भारत के नियंत्रक एवं महालेखापरीक्षक का कार्यालय
9, दीन दयाल उपाध्याय मार्ग,
नई दिल्ली-110 124



OFFICE OF THE COMPTROLLER &
AUDITOR GENERAL OF INDIA
9, DEEN DAYAL UPADHYAYA MARG,
NEW DELHI - 110 124

25.09.2026
दिनांक / DATE _____

To

1. All the Heads of Department in IA&AD
2. Principal Director (Commercial)-I
3. Director (P)
4. AC(N)-II

**Subject: Filling up of One (1) Post of Legal Officer in National Commission for Minorities
on deputation basis – regarding.**

Sir / Madam,

I am directed to forward the vacancy circular issued by National Commission for Minorities for filling up One (1) post of Legal Officer on deputation basis vide letter dated 12.08.2026(*copy enclosed*).

2. In this regard, it is requested to kindly recommend the names of eligible officers/officials who are willing and can be spared immediately in the event of their selection for such post on deputation basis after following the provisions given in Deputation Policy for non-IA&AS Officers for deputation outside IA&AD as circulated vide circular No. 1050-Staff (App)-I/05-2022 dated 28.06.2022 and revised guidelines of deputation of staff within IA&AD as circulated vide circular No.60-Staff(App.)-1/14-2023 dated 27.01.2025. The recommendations accompanied with the necessary documents / certificates (as detailed in the vacancy circular) may kindly be sent to the **Asstt. Comptroller and Auditor General (N)-I latest by 30.09.2026**. Applications received after 30.09.2026 will not be considered under any circumstance.

3. In case of selection, the candidate will not be allowed to withdraw the application. In case of withdrawal of willingness after selection, the candidate will be debarred from applying to the deputation for 03 years from the date of communication of the selection by the borrowing department.

Yours faithfully,

Encls:-As above

Ajit Kumar
(Ajit Kumar)

Sr. Administrative Officer (Staff App-I)

F.No. 2-3/2021-Estt.
Government of India
National Commission for Minorities

Block-14, 1st floor,
CGO Complex, Lodhi Road,
New Delhi-110003
Dated: 12.08.2026

CIRCULAR

Subject : **Filling up of One (1) Post of Legal Officer in National Commission for Minorities on deputation basis - reg.**

Please find enclosed herewith a copy of the vacancy circular for the post of One (1) Post of Legal Officer in National Commission for Minorities on deputation basis. Application of the willing candidates may be forwarded to the Commission along with attested copies of ACR/APAR of last five years, vigilance clearance, Integrity Certificate and Penalty statement for last five years, vigilance clearance, Integrity Certificate for last ten years through proper channel within 60 days from the date of publication in the Employment News. Applicants are requested to invariably indicate their e-mail and mobile number in their application form.

2. The appointment to the above posts will be on deputation basis initially for a period of three years. On appointment the pay of the official will be regulated in accordance with the M/o Personnel, Public Grievances & Pensions, Deptt. of Personnel & Training O.M. No. 61812009-Estt. (Pay II) dated 17.10.2010 as subsequent amendments from time to time.

3. Eligibility conditions, qualification and experience etc. required for the above post is given in the Annexure-1 and are also available on our website (www.ncm.nic.in).

(Rajeev Mohan)

Under Secretary to the Govt. of India
Tele No. : 011-24366174

Copy to

1. All Ministries/Departments as per list attached.
2. Comptroller & Auditor General of India, New Delhi.
3. Rajya Sabha/ Lok Sabha, Secretariat, New Delhi.
4. Union Public Service Commission, New Delhi.
5. All attached / subordinate offices of the Ministry of Personnel, Public Grievances and Pensions and Ministry of Home Affairs,
6. Staff Selection Commission, CGO Complex, New Delhi

DG (Staff) Sectt.

Diary No.. 2960.....

Date.. 24/08/2026



R&I NO - 2391750

Annexure - I

Sl. No.	Name of Post	Number of Posts	Group of Post & Pay Level	Method of Recruitment Rules
1.	Legal Officer	01	Group 'A' Pay Matrix - Level-11 (Rs. 67700-208700/-)	<u>Deputation:</u> Officers of the Central Government or State Government or Union Territory Administrations or public sector undertakings or Universities or recognized research institutions or Semi-Government or autonomous bodies or statutory organisations.- (A) (i) holding analogous post on regular basis in the parent cadre or department; or (ii) with five years regular service in Level -10 (Rs. 56100-177500) in the pay matrix or equivalent rendered after appointment in the parent cadre or department; and (B) Possessing the following educational qualifications and experience:- (i) Bachelor's degree in Law of a recognized University or institution and six years experience in legal matters; or (ii) Master's degree in Law of a recognised University or institution and five years experience in legal matters. Note 1: The period of deputation (including short term contract) including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not exceed three years. Note 1: The maximum age-limit for appointment by deputation shall be not exceeding fifty-six-years as on the closing date of receipt of application.


राजीव मोहन / RAJEEV MOHAN
अवर सचिव / Under Secretary
राष्ट्रीय अल्पसंख्यक आयोग
National Commission for Minorities
भारत सरकार / Government of India

16. B) Achievements: The candidates are requested to indicate information with regard to ; (i) Research publications and reports and special projects (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the professional bodies/Institutions/ Societies and; (iv) Patent registered in own name or achieved for the organization (v) Any research/innovative measure involving official recognition (vi) any other information (Note : Enclose a separate sheet if the space is insufficient)	
17. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis. # (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract)	
# (The option of 'STC' / 'Absorption' / 'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment".	
18. Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact a bearing on my selection has been suppressed/withheld.

Signature of the Candidate

Address _____

Mobile No. _____

Email Id : _____

Date _____ s

10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.		
11. Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column)		
a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others		
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade		
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale		
14. Total emoluments per month now drawn		
Basic Pay in the PB	Grade Pay	Total Emoluments
15. In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.		
Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief/other Allowances etc., (with break-up details)	Total Emoluments
16. A) Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over the above prescribed in the Vacancy Circular/Advertisement) (Note : Enclose a separate sheet, if the space is insufficient)		

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

*Important: Pay-Band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below:

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP/MACP scheme	From	To

8. Nature of present employment i.e. Adhoc or Temporary or Quasi-Permanent or Permanent			
9. In case the present employment is held on deputation/contract basis please state-			
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the present office/organization to which the application belongs.	d) Name of the post and Pay of the post held in substantive capacity in the present organization
9.1 Note: In case of Officer already on deputation, the applications of such officers should be forwarded by the parent Cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.			
9.2 Note : Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization			

BIO-DATA /CURRICULUM VITAE PROFORMA

1. Name and Address (in Block Letters) Mobile No. Email ID	
2. Date of birth (in Christian era)	
3. i) Date of entry into service	
ii) Date of retirement under central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, State and the authority for the same)	
Qualifications/Experience required as mentioned in the advertisement/vacancy circular	Qualifications/experience possessed by the Officer
Essential	Essential
A) Qualification	A) Qualification
B) Experience	B) Experience
Desirable	Desirable
A) Qualification	A) Qualification
B) Experience	B) Experience
5.1 Note : This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News 5.2 In the case of Degree and Post Graduate Qualification Elective/ main subjects and subsidiary subject may be indicated by the candidate.	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
6.1 Note: Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification/Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.	

भारत के नियंत्रक एवं महालेखापरीक्षक का कार्यालय
9, दीन दयाल उपाध्याय मार्ग,
नई दिल्ली-110 124



No. 885 –Staff (App)-I/01-2026/Vol.II

OFFICE OF THE COMPTROLLER &
AUDITOR GENERAL OF INDIA
9, DEEN DAYAL UPADHYAYA MARG,
NEW DELHI - 110 124

दिनांक / DATE 25.09.2026

To

1. All the Heads of Department in IA&AD
2. Principal Director (Commercial)-I
3. Director (P)
4. AC(N)-II

Subject: Filling up of 01 post each of Secretary to Chairman, Sr. Private Secretary and Private Secretary in PSERC on deputation/contract basis – regarding.

Sir / Madam,

I am directed to forward the vacancy circular issued by Punjab State Electricity Regulatory Commission, Chandigarh for filling up 01 post each of Secretary to Chairman, Sr. Private Secretary and Private Secretary on deputation basis vide letter File. No. 1360-1365/PSERC/Admn/Gen.654 dated 09.09.2026(*copy enclosed*).

2. In this regard, it is requested to kindly recommend the names of eligible officers/officials who are willing and can be spared immediately in the event of their selection for such post on deputation basis after following the provisions given in Deputation Policy for non-IA&AS Officers for deputation outside IA&AD as circulated vide circular No. 1050-Staff (App)-I/05-2022 dated 28.06.2022 and revised guidelines of deputation of staff within IA&AD as circulated vide circular No.60-Staff(App.)-1/14-2023 dated 27.01.2025. The recommendations accompanied with the necessary documents / certificates (as detailed in the vacancy circular) may kindly be sent to the **Asstt. Comptroller and Auditor General (N)-I latest by 09.10.2026**. Applications received after 09.10.2026 will not be considered under any circumstance.

3. In case of selection, the candidate will not be allowed to withdraw the application. In case of withdrawal of willingness after selection, the candidate will be debarred from applying to the deputation for 03 years from the date of communication of the selection by the borrowing department.

Yours faithfully,

Encls:-As above

Ajit kr.
(Ajit Kumar)

Sr. Administrative Officer (Staff App-I)

9.10.26

PUNJAB STATE ELECTRICITY REGULATORY COMMISSION
SITE No.3, SECTOR- 18 A, MADHYA MARG, CHANDIGARH-160018

To

1. Secretary
Central Electricity Authority,
Shram Shakti Bhawan, Rafi Marg, New Delhi-110001
2. Secretary,
Central Electricity Regulatory Commission,
3rd & 4th Floor, Chanderlok Building,
36, Janpath, New Delhi-110001
3. Secretary, Government of Punjab,
Department of General Administration
Punjab Civil Secretariat-1, Chandigarh
4. Chief Engineer/HRD,
Punjab State Power Corporation Limited (PSPCL)
The Mall, Patiala.
5. Chief Engineer/HRD,
Punjab State Transmission Corporation Limited (PSTCL)
The Mall, Patiala.
6. All SERC's

Memo No. 1360-1365 /PSERC/Admn/Gen.654

Dated: 09/09/26

Subject: Filling up of 01 post each of Secretary to Chairperson, Sr. Private Secretary and Private Secretary in PSERC on deputation/ contract basis.

Kindly refer to the subject cited above.

2. The Commission intends to fill up 01 post each of Secretary to Chairperson, Sr. Private Secretary and Private Secretary in PSERC on deputation/contract basis. For the eligibility criteria, pay, allowances and other terms & conditions of the service, recruitment notice reference No.78/2026/09 may please be referred on Commission's website i.e. www.pserc.punjab.gov.in.
3. The term of appointment shall be as per the Regulations. It is therefore requested to forward the applications of eligible and interested candidates after due verification and whose services can be spared in the event of their selection, along with bio-data & ACRs for the last five years and information regarding pending and decided vigilance, disciplinary cases. An advance copy in the prescribed proforma must also be sent by the candidate applying on deputation in the prescribed proforma.
4. The candidates applying on contract should submit the applications in the

Contd....

prescribed proforma complete in all respect and supported by self attested copies of all certificates related to educational qualification, qualifying service and nature of experience.

5. The candidates who have already applied for the post of Secretary to Chairperson against the vacancy circular No. 76/2026/07 need not apply again. Their earlier applications will be considered.

6. The applications should reach to the Secretary, PSERC on or before 24/10/2026. (45 days from issuance of the advertisement). Applications will get rejected if not received in time and if not supported by documentary proof.

KPN

Secretary

भारत के नियंत्रक एवं महालेखापरीक्षक का कार्यालय
9, दीन दयाल उपाध्याय मार्ग,
नई दिल्ली-110 124



No. 888-Staff (App)-I/01-2026/Vol.II

OFFICE OF THE COMPTROLLER &
AUDITOR GENERAL OF INDIA
9, DEEN DAYAL UPADHYAYA MARG,
NEW DELHI - 110 124

दिनांक / DATE 25.09.2026

To

1. All the Heads of Department in IA&AD
2. Principal Director (Commercial)-I
3. Director (P)
4. AC(N)-II

Subject: Filling up of One (1) Post of Assistant in National Commission for Minorities on deputation basis – regarding.

Sir / Madam,

I am directed to forward the vacancy circular issued by National Commission for Minorities for filling up One (1) post of Assistant on deputation basis vide letter File. No. 2-3/2025-Esst. dated 08.09.2026(*copy enclosed*).

2. In this regard, it is requested to kindly recommend the names of eligible officers/officials who are willing and can be spared immediately in the event of their selection for such post on deputation basis after following the provisions given in Deputation Policy for non-IA&AS Officers for deputation outside IA&AD as circulated vide circular No. 1050-Staff (App)-I/05-2022 dated 28.06.2022 and revised guidelines of deputation of staff within IA&AD as circulated vide circular No.60-Staff(App.)-1/14-2023 dated 27.01.2025. The recommendations accompanied with the necessary documents / certificates (as detailed in the vacancy circular) may kindly be sent to the **Asstt. Comptroller and Auditor General (N)-I latest by 09.10.2026**. Applications received after 09.10.2026 will not be considered under any circumstance.

3. In case of selection, the candidate will not be allowed to withdraw the application. In case of withdrawal of willingness after selection, the candidate will be debarred from applying to the deputation for 03 years from the date of communication of the selection by the borrowing department.

Yours faithfully,

Encls:-As above

Ajit kr.
(Ajit Kumar)
Sr. Administrative Officer (Staff App-I)

F.No. 2-3/2025-Estt.
Government of India
National Commission for Minorities

Block-14, 1st floor, CGO Complex,
Lodhi Road, New Delhi-110003

Dated: 08.09.2026

C I R C U L A R

Subject : Filling up of One (1) Post of Assistant in National Commission for Minorities on deputation basis - reg.

Please find enclosed herewith a copy of the vacancy circular for the post of One (1) Assistant in National Commission for Minorities on deputation basis. Application of the willing candidates may be forwarded to the Commission along with attested copies of ACR/APAR of last five years, vigilance clearance, Integrity Certificate and Penalty statement for last five years, vigilance clearance, Integrity Certificate for last ten years through proper channel within 60 days from the date of publication in the Employment News. Applicants are requested to invariably indicate their e-mail and mobile number in their application form.

2. The appointment to the above posts will be on deputation basis initially for a period of three years. On appointment the pay of the official will be regulated in accordance with Department of Personnel & Training O.M. No. 61812009-Estt. (Pay II) dated 17.10.2010 as subsequently amended from time to time.

3. Eligibility conditions, qualification and experience etc. required for the above post is given in the Annexure-1 and are also available on our website (www.ncm.nic.in).



(Rajeev Mohan)

Under Secretary to the Govt. of India

Tele No. : 011-24366174

Copy to

1. All Ministries/Departments as per list attached.
2. Comptroller & Auditor General of India, New Delhi.
3. Rajya Sabha/ Lok Sabha, Secretariat, New Delhi.
4. Union Public Service Commission, New Delhi.
5. All attached / subordinate offices of the Ministry of Personnel, Public Grievances and Pensions and Ministry of Home Affairs,
6. Staff Selection Commission, CGO Complex, New Delhi

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Annexure - 1

Sl. No.	Name of Posts	Number of posts	Group of Post & Pay Level	Method of Recruitment Rules
1.	Assistant	01	Group 'B' (Non-Gazetted) Level -6 (Rs. 35400-112400) in the pay matrix	<u>Deputation:</u> Deputation or absorption from officials under the Central Government or the State Governments or the Union Territory Administration or Public Sector Undertakings: (d) holding analogous post on regular basis in the parent cadre or department; or (e) with six years' regular service in level 5 (Rs.29200-92300) in the pay matrix or equivalent rendered after appointment thereto in the parent cadre or department; or (f) with ten years' regular service in the level 4 (Rs.25500-81100) in the pay matrix or equivalent rendered after appointment thereto in the parent cadre or department. Note 1: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be consideration for appointment by promotion. Note 2: The Period of deputation (including short-term contract) including the period of deputation in another <i>ex-cadre</i> post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed three years. Note 3: The maximum age-limit for appointment by deputation or absorption shall not be exceeding fifty-six years as on the closing date of receipt of applications. Note 4: Only officials of Central Government or State Governments are eligible for absorption.


राजीव मोहन / RAJEEV MOHAN
अवर सचिव / Under Secretary
राष्ट्रीय अल्पसंख्यक आयोग
National Commission for Minorities
भारत सरकार / Government of India

ANNEXURE -IIBIO-DATA /CURRICULUM VITAE PROFORMA

1. Name and Address (in Block Letters) Mobile No. Email ID	
2. Date of birth (in Christian era)	
3. i) Date of entry into service	
ii) Date of retirement under central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, State and the authority for the same)	
Qualifications/Experience required as mentioned in the advertisement/vacancy circular	Qualifications/experience possessed by the Officer
Essential	Essential
A) Qualification	A) Qualification
B) Experience	B) Experience
Desirable	Desirable
A) Qualification	A) Qualification
B) Experience	B) Experience
5.1 Note : This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News 5.2 In the case of Degree and Post Graduate Qualification Elective/ main subjects and subsidiary subject may be indicated by the candidate.	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
6.1 Note: Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification/Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.	

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

*Important: Pay-Band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below:

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP/MACP scheme	From	To

8. Nature of present employment i.e. Adhoc or Temporary or Quasi-Permanent or Permanent			
9. In case the present employment is held on deputation/contract basis please state-			
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the present office/organization to which the application belongs.	d) Name of the post and Pay of the post held in substantive capacity in the present organization

9.1 Note: In case of Officer already on deputation, the applications of such officers should be forwarded by the parent Cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.

9.2 Note : Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization

10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.		
11. Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column)		
a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others		
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade		
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale		
14. Total emoluments per month now drawn		
Basic Pay in the PB	Grade Pay	Total Emoluments
15. In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.		
Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief/other Allowances etc., (with break-up details)	Total Emoluments
16. A) Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over the above prescribed in the Vacancy Circular/Advertisement) (Note : Enclose a separate sheet, if the space is insufficient)		

16. B) Achievements: The candidates are requested to indicate information with regard to ; (i) Research publications and reports and special projects (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the professional bodies/Institutions/ Societies and; (iv) Patent registered in own name or achieved for the organization (v) Any research/innovative measure involving official recognition (vi) any other information (Note : Enclose a separate sheet if the space is insufficient)	
17. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis. #(Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract)	
#(The option of 'STC' / 'Absorption' / 'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment".	
18. Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact a bearing on my selection has been suppressed/withheld.

Signature of the Candidate

Address _____

Mobile No. _____

Email Id : _____

Date _____

भारत के नियंत्रक एवं महालेखापरीक्षक का कार्यालय
9, दीन दयाल उपाध्याय मार्ग,
नई दिल्ली-110 124



No. 887-Staff (App)-I/01-2026/Vol.II
OFFICE OF THE COMPTROLLER &
AUDITOR GENERAL OF INDIA
9, DEEN DAYAL UPADHYAYA MARG,
NEW DELHI - 110 124

दिनांक / DATE 25.09.2026

To

1. All the Heads of Department in IA&AD
2. Principal Director (Commercial)-I
3. Director (P)
4. AC(N)-II

Subject: Filling up of various posts in the National Company Law Appellate Tribunal on deputation basis- regarding.

Sir / Madam,

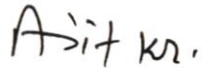
I am directed to forward the vacancy circular issued by National Company Law Appellate Tribunal, New Delhi for filling up various posts on deputation basis vide letter dated 08.09.2026(*copy enclosed*).

2. In this regard, it is requested to kindly recommend the names of eligible officers/officials who are willing and can be spared immediately in the event of their selection for such post on deputation basis after following the provisions given in Deputation Policy for non-IA&AS Officers for deputation outside IA&AD as circulated vide circular No. 1050-Staff (App)-I/05-2022 dated 28.06.2022 and revised guidelines of deputation of staff within IA&AD as circulated vide circular No.60-Staff(App.)-1/14-2023 dated 27.01.2025. The recommendations accompanied with the necessary documents / certificates (as detailed in the vacancy circular) may kindly be sent to the **Asstt. Comptroller and Auditor General (N)-I latest by 16.10.2026**. Applications received after 16.10.2026 will not be considered under any circumstance.

3. In case of selection, the candidate will not be allowed to withdraw the application. In case of withdrawal of willingness after selection, the candidate will be debarred from applying to the deputation for 03 years from the date of communication of the selection by the borrowing department.

Yours faithfully,

Encls:-As above


(Ajit Kumar)
Sr. Administrative Officer (Staff App-I)



F.No.2/2/2026-Estt./NCLAT

NATIONAL COMPANY LAW APPELLATE TRIBUNAL

2nd & 3rd Floor, Mahanagar Doorsanchar Sadan (MTNL Building), 9, C.G.O. Complex,
Lodhi Road, New Delhi – 110003. Ph. 24306869. Website: <https://nclat.nic.in>

Dated : September 08, 2026

OFFICE MEMORANDUM

Subject: Filling up of various posts in the National Company Law Appellate Tribunal on deputation basis.

Applications are invited to fill up the following posts in the National Company Law Appellate Tribunal (NCLAT) on deputation basis. The details of posts, pay scales, place of posting and number of vacancies are as follows: -

Sl. No.	Name of the Post	Pay Level (as per 7 th CPC)	Number of Vacancy	
			Principal Bench	Chennai Bench
1.	Deputy Registrar	Level-12 (₹78,800-2,09,200)	01	--
2.	Programmer	Level-9 (₹53,100-1,67,800)	01	--
3.	Administrative Officer	Level-8 (₹47,600-1,51,100)	--	01
4.	Cashier	Level-4 (₹25,500-81,100)	01	--
5.	Staff Car Driver	Level-2 (₹19,900-63,200)	04	01

2. Candidates applying for more than one post or applying for more than one Bench are required to submit separate application for each Post or each Bench.

3. The eligibility criteria, qualifications, experience etc. required for each category of post are given in Annexure-I.

4. The initial period of deputation shall be for one year, which may be extended further subject to satisfactory performance.

5. (1) The conditions of service in matters of pay, allowances, leave and other conditions of service shall be regulated in accordance with such rules and regulations as are for the time being applicable to officers and employees of the corresponding scale of pay of the Central Government.

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(2) In matters relating to Provident Fund Scheme, Group Insurance or any other Insurance Scheme, age of superannuation, pension and retirement benefits, the same shall continue to be governed by the relevant rules as applicable to them in their parent Ministry or department or organisation.

6. Maximum age limit for appointment on deputation is 56 years for each post as on the closing date of receipt of applications.

7. The candidates who apply for the above post(s) will not be allowed to withdraw their application(s) subsequently.

8. **Documents required:**

(i) Application as per Annexure-II.

(ii) Certificate by the Employer at the end of Annexure-II.

(iii) Vigilance Clearance Certificate, Integrity Certificate, Details of minor/major penalties imposed during the last ten years and Records of suspension etc. during the last ten years (This shall be furnished even if the suspension had been revoked with/without imposition of penalty).

(iv) Attested photocopies of the APARs/ACRs for the last five years.

9. The National Company Law Appellate Tribunal reserves the right not to fill up any or all the above posts.

10. The application in the prescribed proforma (Annexure-II), complete in all respects with the superscription "**Application for the post of _____ in NCLAT on deputation basis**" may be sent, through proper channel along with all the necessary documents, to the "**Registrar, National Company Law Appellate Tribunal, 3rd Floor, Mahanagar Doorsanchar Sadan (M.T.N.L. Building), 9, C.G.O. Complex, Lodhi Road, New Delhi-110003**". The last date of receipt of applications is two months from the date of publication of the advertisement in the Employment News. The applications incomplete in any respect and/or received without any of the necessary documents as mentioned in this vacancy circular are liable to be rejected.

11. The Vacancy Circular along with Annexure I and II can be downloaded from the website of the National Company Law Appellate Tribunal <https://nclat.nic.in>.



(Raj Kumar)
Registrar

Distribution (It is requested that the vacancy may please be circulated amongst the officers/officials working in your Ministry/Department/Office) :-

1. Secretary General, Hon'ble Supreme Court of India, New Delhi.
2. Registrar Generals of all Hon'ble High Courts in India.
3. Secretary, Ministry of Corporate Affairs, New Delhi.
4. All the Ministries/Departments of Govt. of India.
5. Chief Secretaries/Administrators of all the State Governments/Union Territories.
6. NCLAT website.
7. Notice Boards.

Annexure-I

Name of Post	Qualifications & Eligibility Criteria
Deputy Registrar	Officers working under Central Government or State Governments or Union Territories or Courts or Tribunals or statutory organisations possessing degree in law from a recognised University: (a) (i) holding analogous post on regular basis; or (ii) a post in level -11 as per pay matrix of Seventh Central Pay Commission or equivalent with five years' regular service in the grade, (b) having experience in administrative or establishment or court matters. Note 1: The departmental officers in the feeder grade who are in direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. Note 2: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment shall ordinarily not exceed four years. Note 3: The maximum age limit for appointment by deputation shall not be exceeding fifty six years as on the closing date of receipt of applications. Note 4: For purposes of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 01st January, 2016 or the date from which the revised pay structure based on the Seventh Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding level in the Pay Matrix of the Seventh Central Pay Commission.
Programmer	Officers working under Central Government or State Governments or Union Territories or Courts or Tribunals or statutory organisations possessing degree in Bachelor of Engineering or Bachelor of Technology in Computer Science or Information Technology or Master of Computer Applications or equivalent degree from a recognized institute: (i) holding analogous post on regular basis; or (ii) a post in level-8 in the pay matrix of Seventh Central Pay Commission or equivalent with two years' regular service in the grade.

	(iii) a post in level-7 in the pay matrix of Seventh Central Pay Commission or equivalent with three years' regular service in the grade. Note 1: The departmental officers in the feeder grade who are in direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. Note 2: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment shall ordinarily not exceed three years. Note 3: The maximum age limit for appointment by deputation shall not be exceeding fifty-six years as on the closing date of receipt of applications. Note 4: For purposes of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 01st January, 2016 or the date from which the revised pay structure based on the Seventh Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding level in the Pay matrix of the Seventh Central Pay Commission.
Administrative Officer	Officers working under Central Government or State Governments or Courts or Tribunals possessing preferably a degree in Law from a recognised University: (a) (i) holding analogous post on regular basis; or (ii) a post in level-7 in pay matrix of Seventh Central Pay Commission or equivalent with two years' regular service in the grade, or (iii) a post in level-6 in pay matrix of Seventh Central Pay Commission or equivalent with six years' regular service in the grade, (b) having experience in administrative or establishment or court matters. Note 1: The departmental officers in the feeder grade who are in direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. Note 2: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment shall ordinarily not exceed five years. Note 3: The maximum age limit for appointment by deputation shall not be exceeding fifty six years as on the closing date of receipt of applications.

		Note 4: For purposes of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 01st January, 2016 or the date from which the revised pay structure based on the Seventh Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding level in the pay matrix of the Seventh Central Pay Commission.
Cashier		Officials working under Central Government or State Governments or Courts or Tribunals or statutory organisations and holding: (i) analogous posts on regular basis; or (ii) a post in level-3 in pay matrix of Seventh Central Pay Commission or equivalent with five years' regular service in that grade and having successfully completed cash and accounts training; and (iii) a post in level-2 in pay matrix of Seventh Central Pay Commission or equivalent with eight years' regular service in that grade and having successfully completed cash and accounts training. Note 1: The departmental officers in the feeder grade who are in direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. Note 2: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment shall ordinarily not exceed three years. Note 3: The maximum age limit for appointment by deputation shall not be exceeding fifty six years as on the closing date of receipt of applications. Note 4: For purposes of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 01st January, 2016 or the date from which the revised pay structure based on the Seventh Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding level in the Pay matrix of the Seventh Central Pay Commission.
Staff Driver	Car	From amongst the regular Despatch Rider or Multi-Tasking Staff in level-1 in pay matrix of the Central or State Governments or Union territories administration or Courts or

Tribunals who fulfils the following qualification and experience: -

Essential:

1. A pass in the 10th standard from a recognized institution.
2. Possessing a valid driving licence for motor cars.
3. Knowledge of motor mechanism and be capable of removing minor defects in motor vehicle.
4. Experience of driving of a motor car for at least three years.

Desirable:

Three years' service as Home Guard or Civil Volunteer.

Annexure-II**PROFORMA FOR APPLICATION FOR APPOINTMENT ON DEPUTATION IN THE NATIONAL COMPANY LAW APPELLATE TRIBUNAL**

Post applied for _____

Bench applied for _____
(wherever applicable)Affix your recent
passport size
photograph here

1	Name in full (IN BLOCK LETTERS)				
2	Date of Birth				
3	(i) Date of entry into service				
	(ii) Date of superannuation				
4	Service to which you belong				
5	Office address with Telephone Number and Email ID				
6	Correspondence address along with i) Mobile No. ii) Email id (mandatory)				
7	Permanent address				
8	Educational and Professional Qualifications (in ascending order starting from High School onwards)				
Sl. No.	Examination passed	Board / University	Year of passing	Duration of Course	Percentage of marks

	(self-attested photocopies of certificates enclosed)				
9	Details of employment in chronological order				
Office	Post held on regular basis	From	To	Pay Band and Grade Pay / Scale of pay of the post held on regular basis [#]	Nature of duties
	(self-attested photocopies of documents for the last ten years enclosed)				
10	Nature of present employment i.e., Permanent / ad-hoc / temporary				
11	In case the present employment is held on deputation, please state: a) The date of initial appointment b) Period of appointment with address c) Name of the parent office/organization d) Name of the post and pay of the post held in substantive capacity in the parent organization				
12	If any post held on deputation in the past by the applicant, date of return from the last deputation and other details.				
13	Whether belongs to SC/ST/OBC (attested copy of the relevant certificate to be attached).				
14	Additional information, if any, relevant to the post you applied for in support of your suitability for the post.				

[#] Applicants not holding the post in the Level in Pay Matrix/Pay Band and Grade Pay pertaining to Central Government should indicate the equivalent of the Pay Scale vis-à-vis the Central Government pay scales.

It is certified that the information furnished above is correct and true to the best of my knowledge. In the event of my selection I shall abide by the terms and conditions of services attached to the post.

Place:

Date:

Signature of the applicant

Name: _____

**Certificate to be furnished by the Employer/
Forwarding Authority:**

Certified that the above particulars furnished by Mr./Ms. _____ are correct and he/she possesses educational qualifications and experience mentioned in vacancy circular. It is also certified: -

1. Certified that the above particulars furnished by the applicant have been checked from available records and found correct.
2. Certified that the candidate is eligible for the post as per conditions mentioned in the circular.
3. Vigilance Clearance Certificate, Integrity Certificate, Details of Minor/Major Penalties imposed during the last ten years and Records of Suspension during the last ten years in respect of the applicant are enclosed.
4. Photocopies of APARs/ACRs of the officer for the last five years duly attested are enclosed.
5. That the cadre controlling authority has no objection to the consideration of the applicant for the post applied for and in the event of his/her selection for deputation in the NCLAT, he/she will be relieved of his/her duties.

Place:

Date:

.....
Signature

Name

Designation

Tel. No.

(Office Seal)