



कार्यालय महानिदेशक लेखापरीक्षा (केन्द्रीय व्यय)
OFFICE OF THE DIRECTOR GENERAL OF AUDIT (CENTRAL EXPENDITURE)
ऑडिट भवन, नई दिल्ली-110002
AUDIT BHAWAN, NEW DELHI-110002

Admn.I/4-7(9)/Part File/2024-25/333

Dated: 17.07.2025

ADMINISTRATION-I SECTION

Regional Capacity Building & Knowledge Institute, Shillong vide letter No. 73-RCB&KI/SHG/Deptn./1-1/2023-24/Vol.XII/419 dated 17.06.2025 has invited applications for below mentioned post to be filled up on deputation basis-

Name of post	Eligibility Criteria/Work requirement
1. AAO (Admn)	<ul style="list-style-type: none"> Holding analogous post on regular basis. At least two years' experience in Administration/Estt. Working knowledge of MS Office. Working knowledge of e-office. Knowledge of iBEMS/PFMS/TA/DA
2. AAO (CKR)	<ul style="list-style-type: none"> Holding analogous post on regular basis. Working knowledge of MS Office Working knowledge of e-office. Experience in atleast one of the fields of Autonomous District Councils, works Audit and Procurement. Interest in Research, writing Research Papers and Knowledge Building.
3. FHD (OIOS)	<ul style="list-style-type: none"> AAO with the wide exposure to audit and comfortable in using IT Audit system. Specialized technical qualification in computer is highly desirable.
4. Sr. Auditor / Auditor	<ul style="list-style-type: none"> Holding analogous post on regular basis. Working knowledge of MS Office Working knowledge of e-office. Experience in Administration/Estt. Knowledge of iBEMS/PFMS/TA/DA Good interpersonal and communication skills for administrative correspondence.

- The term of deputation will be initially for a period of 03 years.
- The Maximum age for appointment by deputation shall not exceed 56 years as on date of application.
- Willing and eligible officers may forward their applications with filled in bio-data form through their Group Officers to Admin.-I Section latest by 28.07.2025 (AN).

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18/07/25

Sr. Audit Officer (Admn.)