

OFFICE OF THE ACCOUNTANT GENERAL (A&E) PUNJAB, CHANDIGARH
Statement-I (Report No. S-02)
Sanctioned Strength & Persons in position as on 01-05-2025
Main Office

	Sanctioned Strength				Men in position				Vacancies			
Post	1	2	3	4	5	6	7	8	9	10	11	12
	Permanent	R. Temporary	C. Temporary	Total	Regular on Duty	Leave	Casual on Duty	Total	Total	Posts HIA	Net Vacancies	Remarks
Sr. AO	22	0	3	25	20	0	3	23	-2	-	-2	-
AAO	79	0	0	79	83	0	0	83	4	-	4	-
AAO (Adhoc)	0	0	0	0	0	0	0	0	0	-	0	-
Supervisor	16	0	0	16	15	0	0	15	-1	-	-1	-
Asstt. Supervisor	47	0	0	47	47	0	0	47	0	-	0	-
Total	164	0	3	167	165	0	3	168	1	-	1	-
Sr. Accountant	93	0	0	93	55	0	0	55	-38	-	-38	-
Accountant	156	0	0	156	112	0	0	112	-44	-	-44	-
Legal Assistant	1	0	0	1	0	0	0	0	-1	-	-1	-
Accounts Asstt. Grade. I	3	0	0	3	0	0	0	0	-3	-	-3	-
Accounts Asstt. Grade. II	6	0	0	6	0	0	0	0	-6	-	-6	-
Administrative Asstt.	25	0	0	25	0	0	0	0	-25	-	-25	-
Clerk/Typist (excluding	30	0	0	30	9	0	0	9	-21	-	-21	-
Total	314	0	0	314	176	0	0	176	-138	0	-138	-
Sr. PS	1	0	0	1	0	0	0	0	-1	-	-1	-
Steno Grapher Grade-II	5	0	0	5	6	0	0	6	1	-	1	-
Steno Grapher. Grade-I	4	0	0	4	0	0	0	0	-4	-	-4	-
Total of Sr.P.A / Steno Grapher	10	0	0	10	6	0	0	6	-4	-	-4	-
Assistant Director (OL)	1	0	0	1	1	0	0	1	0	-	0	-
Sr. Translators	2	0	0	2	2	0	0	2	0	-	0	-
Jr. Translators	2	0	0	2	2	0	0	2	0	-	0	-
DIV. ACCTT-I	1	0	0	1	1	0	0	1	0	-	0	-
Welfare Assistant	1	0	0	1	1	0	0	1	0	-	0	-
Staff Car Driver Grade -I	1	0	0	1	0	0	0	0	-1	-	-1	-
Total Misc Post	8	0	0	8	7	0	0	7	-1	-	-1	-
Multi tasking staff	90	0	0	90	19	0	0	19	-71	-	-71	-
Total MTS	90	0	0	90	19	0	0	19	-71	-	-71	-
Grand Total	586	0	3	589	373	0	3	376	-213	0	-213	-

Note: SS in respect of Accounts Asstt. Grade. I, Accounts Asstt. Grade. II & Administrative Assistant has been incorporated in view of HQ's letter No. 302/SSR/Rationalisation/EDP/165-2019 Vol-II dated 05.02.2024

01 post of Junior translator has been temporarily upgraded to Sr. translator vide HQ's office letter No.408/Staff Entt.-IV/23-2024 dated 17.12.2024

The post of Hindi Officer re-designated as Assistant Director (Official Language) from Group 'B' to Group 'A' vide H.Qs Circular No. 071Staff Appointment-IV Letter No. 43/Staff Appointment-IV/I 6-2020 dated 06.02.2025

EDP Posts

	Sanctioned Strength				Men in Position as on 01-05-2025				Vacancy	Remarks
	Permanent	R. Temporary	C. Temporary	Total	Permanent	R. Temporary	C. Temporary	Total	Total	-
Information Syystem Manager Grade-I	1	0	0	1	0	0	0	0	-1	-
Information Syystem Manager Grade-II	1	0	0	1	0	0	0	0	-1	-
Data Entry Operator Grade-D	1	0	0	1	1	0	0	1	0	-
Data Entry Operator Grade-B	12	0	0	12	9	0	0	9	-3	-
Data Entry Operator Grade-A	10	0	0	10	11	0	0	11	1	-
Total	25	0	0	25	21	0	0	21	-4	-

Note:

SS in respect of Information System Manager Grade I & II has been incorporated & SS in EDP Cadre has been revised in view of HQ's letter No. 302/SSR/Rationalisation/EDP/165-2019 Vol-II dated 05.02.2024.

Satement-III
Canteen Staff

	Sanctioned Strength				Men in Position as on 01-05-2025				Vacancy	Remarks
	Permanent	R. Temporary	C. Temporary	Total	Permanent	R. Temporary	C. Temporary	Total	Total	-
Manager	1	0	0	1	1	0	0	1	0	-
Assstt Manager cum Store Keeper	1	0	0	1	1	0	0	1	0	-
Halwai cum Cook	1	0	0	1	1	0	0	1	0	-
Canteen Clerk	2	0	0	2	0	0	0	0	-2	-
Assstt Halwai cum Cook	1	0	0	1	0	0	0	0	-1	-
Canteen Attendant	7	0	0	7	0	0	0	0	-7	-
Total	13	0	0	13	3	0	0	3	-10	-

Sd/-

Sr. Accounts Officer(Admn.)

OFFICE OF THE ACCOUNTANT GENERAL (A&E) UT SUB OFFICE, CHANDIGARH

Statement-I (Report No. S-02)

Sanctioned Strength & Persons in position as on 01-05-2025

UT Sub Office

[illegible]

Multi tasking staff	8	0	0	8	1	0	0	1	-7	-	-7	-
Total of MTS Posts	8	0	0	8	1	0	0	1	-7	-	-7	-
Grand Total	49	0	0	49	38	0	0	38	-11	-1	-11	-

Note:

Sanctioned Strength of Supervisor, Asstt. Supervisor, Sr. Acctt/Acctt revised vide HQs letter No. 2357-Staff (S&R)/Cadre Restructuring/185-2020 dated 29.10.2020.

Revised SS against Sr. Acctt. Cadre is as per Hq's letter no - 314/Staff(S&R)/Cont/Interim SS/Accounts Offices/14-2021 Dt. 25.04.22.

Statement II

EDP Posts

	Sanctioned Strength				Men in Position as on 01-05-2025				Vacancy	Remarks
	Permanent	R. Temporary	C. Temporary	Total	Permanent	R. Temporary	C. Temporary	Total	Total	-
Data Entry Operator Grade-A	3	0	0	3	0	0	0	0	-3	-
Data Entry Operator Grade-B	3	0	0	3	3	0	0	3	0	-
Total	6	0	0	6	3	0	0	3	-3	-

SS in respect of Information System Manager Grade I & II has been incorporated & SS in EDP Cadre has been revised in view of HQ's letter No. 302/SSR/Rationalisation/EDP/165-2019 Vol-II dated 05.02.2024.

Satement-III

Canteen Staff

	Sanctioned Strength				Men in Position as on 01-05-2025				Vacancy	Remarks
	Permanent	R. Temporary	C. Temporary	Total	Permanent	R. Temporary	C. Temporary	Total	Total	-
Manager Gr. II	0	0	0	0	0	0	0	0	0	-
Asstt Manager cum Store Keeper	0	0	0	0	0	0	0	0	0	-
Halwai cum Cook	0	0	0	0	0	0	0	0	0	-
Canteen Clerk	0	0	0	0	0	0	0	0	0	-
Asstt Halwai cum Cook	0	0	0	0	0	0	0	0	0	-
Canteen Attendant	0	0	0	0	0	0	0	0	0	-
Sweeper	0	0	0	0	0	0	0	0	0	-
Total	0	0	0	0	0	0	0	0	0	-

Sd/-

Sr. Accounts Officer (UT Admn)

Sanctioned Strength & Persons in position as on 01-05-2025												
		BOTH OFFICE- Punjab & UT Sub Office Chandigarh										
	Sanctioned Strength				Men in position				Vacancies			
Post	1	2	3	4	5	6	7	10	11	12	13	14
	Permanent	R. Temporary	C. Temporary	Total	Regular on Duty	Leave	Casual on Duty	Total	Total	Posts HIA	Net Vacancies	Remarks
Sr. AO	24	0	3	27	22	0	3	25	-2	-	-2	-
AAO	86	0	0	86	91	0	0	91	5	-	5	-
AAO (Adhoc)	0	0	0	0	0	0	0	0	0	-	0	-
Supervisor	17	0	0	17	17	0	0	17	0	-	0	-
Asstt. Supervisor	51	0	0	51	50	0	0	50	-1	-	-1	-
Total	178	0	3	181	180	0	3	183	2	-	2	-
Legal Assistant	1	0	0	1	0	0	0	0	-1	-	-1	-
Accounts Asstt. Grade. I	4	0	0	4	0	0	0	0	-4	-	-4	-
Accounts Asstt. Grade. II	7	0	0	7	0	0	0	0	-7	-	-7	-
Administrative Asstt.	27	0	0	27	0	0	0	0	-27	-	-27	-
Sr. Accountant	100	0	0	100	62	0	0	62	-38	-	-38	-
Accountant	168	0	0	168	127	0	0	127	-41	-	-41	-
Clerk/Typist (excluding	33	0	0	33	9	0	0	9	-24	-	-24	-
Total	340	0	0	340	198	0	0	198	-142	0	-142	-
Sr. PS	1	0	0	1	0	0	0	0	-1	-	-1	-
Steno Grapher Grade-II	6	0	0	6	6	0	0	6	0	-	0	-
Steno Grapher. Grade-I	4	0	0	4	0	0	0	0	-4	-	-4	-
Total of Sr.P.A / Steno Grapher	11	0	0	11	6	0	0	6	-5	-	-5	-
Information Syystem Manager Grade-I	1	0	0	1	0	0	0	0	-1	-	-1	-
Information Syystem Manager Grade-II	1	0	0	1	0	0	0	0	-1	-	-1	-
Data Entry Operator Grade-D	1	0	0	1	1	0	0	1	0	-	0	-
Data Entry Operator Grade-B	15	0	0	15	12	0	0	12	-3	-	-3	-
Data Entry Operator Grade-A	13	0	0	13	11	0	0	11	-2	-	-2	-
Total	31	0	0	31	24	0	0	24	-7	-	-7	-

Assistant Director (O.L)	1	0	0	1	1	0	0	1	0	-	0	-
Sr. Translators	2	0	0	2	2	0	0	2	0	-	0	-
Jr. Translators	2	0	0	2	2	0	0	2	0	-	0	-
DIV. ACCTT-I	1	0	0	1	1	0	0	1	0	0	0	-
Welfare Assistant	1	0	0	1	1	0	0	1	0	-	0	-
Staff Car Driver Grade -I	1	0	0	1	0	0	0	0	-1	-	-1	-
Total Misc Post	8	0	0	8	7	0	0	7	-1	-	-1	-
Multi tasking staff	98	0	0	98	20	0	0	20	-78	-	-78	-
Total MTS	98	0	0	98	20	0	0	20	-78	-	-78	-
Grand Total	666	0	3	669	435	0	3	438	-231	0	-231	-

Canteen Staff

	Sanctioned Strength				Men in Position as on 01-05-2025				Vacancy	Remarks
	Permanent	R. Temporary	C. Temporary	Total	Permanent	R. Temporary	C. Temporary	Total	Total	-
Manager	1	0	0	1	1	0	0	1	0	-
Asstt Manager cum Store Keeper	1	0	0	1	1	0	0	1	0	-
Halwai cum Cook	1	0	0	1	1	0	0	1	0	-
Canteen Clerk	2	0	0	2	0	0	0	0	-2	-
Asstt Halwai cum Cook	1	0	0	1	0	0	0	0	-1	-
Canteen Attendant	7	0	0	7	0	0	0	0	-7	-
Total	13	0	0	13	3	0	0	3	-10	-

