

OFFICE OF THE ACCOUNTANT GENERAL (A&E) PUNJAB, CHANDIGARH
Statement-I (Report No. S-02)
Sanctioned Strength & Persons in position as on 01-09-2025
Main Office

	Sanctioned Strength				Men in position				Vacancies			
Post	1	2	3	4	5	6	7	8	9	10	11	12
	Permanent	R. Temporary	C. Temporary	Total	Regular on Duty	Leave	Casual on Duty	Total	Total	Posts HIA	Net Vacancies	Remarks
Sr. AO	22	0	3	25	21	0	3	24	-1	-	-1	-
AAO	79	0	0	79	81	0	0	81	2	-	2	-
AAO (Adhoc)	0	0	0	0	0	0	0	0	0	-	0	-
Supervisor	16	0	0	16	13	0	0	13	-3	-	-3	-
Asstt. Supervisor	47	0	0	47	46	0	0	46	-1	-	-1	-
Total	164	0	3	167	161	0	3	164	-3	-	-3	-
Sr. Accountant	93	0	0	93	50	0	0	50	-43	-	-43	-
Accountant	156	0	0	156	109	0	0	109	-47	-	-47	-
Legal Assistant	1	0	0	1	0	0	0	0	-1	-	-1	-
Accounts Asstt. Grade. I	3	0	0	3	0	0	0	0	-3	-	-3	-
Accounts Asstt. Grade. II	6	0	0	6	0	0	0	0	-6	-	-6	-
Administrative Asstt.	25	0	0	25	0	0	0	0	-25	-	-25	-
Clerk/Typist (excluding	30	0	0	30	9	0	0	9	-21	-	-21	-
Total	314	0	0	314	168	0	0	168	-146	0	-146	-
Sr. PS	1	0	0	1	0	0	0	0	-1	-	-1	-
Steno Grapher Grade-II	5	0	0	5	5	0	0	5	0	-	0	-
Steno Grapher. Grade-I	4	0	0	4	0	0	0	0	-4	-	-4	-
Total of Sr.P.A / Steno Grapher	10	0	0	10	5	0	0	5	-5	-	-5	-
Assistant Director (OL)	1	0	0	1	1	0	0	1	0	-	0	-
Sr. Translators	2	0	0	2	2	0	0	2	0	-	0	-
Jr. Translators	2	0	0	2	2	0	0	2	0	-	0	-
DIV. ACCTT-I	1	0	0	1	1	0	0	1	0	-	0	-
Welfare Assistant	1	0	0	1	1	0	0	1	0	-	0	-
Staff Car Driver Grade -I	1	0	0	1	0	0	0	0	-1	-	-1	-
Total Misc Post	8	0	0	8	7	0	0	7	-1	-	-1	-
Multi tasking staff	90	0	0	90	19	0	0	19	-71	-	-71	-
Total MTS	90	0	0	90	19	0	0	19	-71	-	-71	-
Grand Total	586	0	3	589	360	0	3	363	-226	0	-226	-

Note: SS in respect of Accounts Asstt. Grade. I, Accounts Asstt. Grade. II & Administrative Assistant has been incorporated in view of HQ's letter No. 302/SSR/Rationalisation/EDP/165-2019 Vol-II dated 05.02.2024

01 post of Junior translator has been temporarily upgraded to Sr. translator vide HQ's office letter No.408/Staff Entt.-IV/23-2024 dated 17.12.2024

The post of Hindi Officer re-designated as Assistant Director (Official Language) from Group 'B' to Group 'A' vide H.Qs Circular No. 071Staff Appointment-IV Letter No. 43/Staff Appointment-IV/I 6-2020 dated 06.02.2025

EDP Posts

	Sanctioned Strength				Men in Position as on 01-09-2025				Vacancy	Remarks
	Permanent	R. Temporary	C. Temporary	Total	Permanent	R. Temporary	C. Temporary	Total	Total	
Information Syystem Manager Grade-I	1	0	0	1	0	0	0	0	-1	-
Information Syystem Manager Grade-II	1	0	0	1	0	0	0	0	-1	-
Data Entry Operator Grade-D	4	0	0	4	3	0	0	3	-1	-
Data Entry Operator Grade-B	12	0	0	12	10	0	0	10	-2	-
Data Entry Operator Grade-A	10	0	0	10	7	0	0	7	-3	-
Total	28	0	0	28	20	0	0	20	-8	-

Note:

SS in respect of Information System Manager Grade I & II has been incorporated & SS in EDP Cadre has been revised in view of HQ's letter No. 302/SSR/Rationalisation/EDP/165-2019 Vol-II dated 05.02.2024.

Satement-III
Canteen Staff

	Sanctioned Strength				Men in Position as on 01-09-2025				Vacancy	Remarks
	Permanent	R. Temporary	C. Temporary	Total	Permanent	R. Temporary	C. Temporary	Total	Total	
Manager	1	0	0	1	1	0	0	1	0	-
Asstt Manager cum Store Keeper	1	0	0	1	1	0	0	1	0	-
Halwai cum Cook	1	0	0	1	1	0	0	1	0	-
Canteen Clerk	2	0	0	2	0	0	0	0	-2	-
Asstt Halwai cum Cook	1	0	0	1	0	0	0	0	-1	-
Canteen Attendant	7	0	0	7	0	0	0	0	-7	-
Total	13	0	0	13	3	0	0	3	-10	-

Sd/-

Sr. Accounts Officer(Admn.)

OFFICE OF THE ACCOUNTANT GENERAL (A&E) UT SUB OFFICE, CHANDIGARH
Statement-I (Report No. S-02)

Sanctioned Strength & Persons in position as on 01-09-2025

UT Sub Office

	Sanctioned Strength				Men in position				Vacancies			
Post	1	2	3	4	5	6	7	8	9	10	11	12
	Permanent	R. Temporary	C. Temporary	Total	Regular on Duty	Leave	Casual on Duty	Total	Total	Posts HIA	Net Vacancies	Remarks
Sr. AO	2	0	0	2	2	0	0	2	0	-	0	-
AAO	7	0	0	7	9	0	0	9	2	-	2	-
AAO (Adhoc)	0	0	0	0	0	0	0	0	0	-	0	
Supervisor	1	0	0	1	3	0	0	3	2	-	2	-
Total	10	0	0	10	14	0	0	14	4	0	4	-
Asstt. Supervisor	4	0	0	4	2	0	0	2	-2	-	-2	-
Sr. Accountant	7	0	0	7	6	0	0	6	-1	0	-1	-
Accountant	12	0	0	12	12	0	0	12	0	-	0	-
Accounts Asstt. Grade. I	1	0	0	1	0	0	0	0	-1	-	-1	-
Accounts Asstt. Grade. II	1	0	0	1	0	0	0	0	-1	-	-1	-
Administrative Asstt.	2	0	0	2	0	0	0	0	-2	-	-2	-
Clerk/Typist (excluding hindi typist)	3	0	0	3	0	0	0	0	-3	0	-3	-
Total	30	0	0	30	20	0	0	20	-10	0	-10	-
Sr. PS	0	0	0	0	0	0	0	0	0	-	0	-
Steno Grapher Grade-I	0	0	0	0	0	0	0	0	0	-	0	-
Steno Grapher. Grade-II/III	1	0	0	1	0	0	0	0	-1	-	-1	-
Total of Sr.P.S/Steno Grapher	1	0	0	1	0	0	0	0	-1	-1	-1	-
Multi tasking staff	8	0	0	8	1	0	0	1	-7	-	-7	-
Total of MTS Posts	8	0	0	8	1	0	0	1	-7	-	-7	-
Grand Total	41	0	0	41	35	0	0	35	-7	-1	-7	-

Note:

Sanctioned Strength of Supervisor, Asstt. Supervisor, Sr. Acctt/Acctt revised vide HQs letter No. 2357-Staff (S&R)/Cadre Restructuring/185-2020 dated 29.10.2020.

Revised SS against Sr. Acctt. Cadre is as per Hq's letter no - 314/Staff(S&R)/Cont/Interim SS/Accounts Offices/14-2021 Dt. 25.04.22.

Statement II
EDP Posts

	Sanctioned Strength				Men in Position as on 01-08-2025				Vacancy	Remarks
	Permanent	R. Temporary	C. Temporary	Total	Permanent	R. Temporary	C. Temporary	Total	Total	
Data Entry Operator Grade-D	0	0	0	0	1	0	0	1	1	-
Data Entry Operator Grade-B	3	0	0	3	2	0	0	2	-1	-
Data Entry Operator Grade-A	3	0	0	3	0	0	0	0	-3	-
Total	6	0	0	6	3	0	0	3	-3	-

SS in respect of Information System Manager Grade I & II has been incorporated & SS in EDP Cadre has been revised in view of HQ's letter No. 302/SSR/Rationalisation/EDP/165-2019 Vol-II dated 05.02.2024.

Satement-III
Canteen Staff

	Sanctioned Strength				Men in Position as on 01-09-2025				Vacancy	Remarks
	Permanent	R. Temporary	C. Temporary	Total	Permanent	R. Temporary	C. Temporary	Total	Total	-
Manager Gr. II	0	0	0	0	0	0	0	0	0	-
Asstt Manager cum Store Keeper	0	0	0	0	0	0	0	0	0	-
Halwai cum Cook	0	0	0	0	0	0	0	0	0	-
Canteen Clerk	0	0	0	0	0	0	0	0	0	-
Asstt Halwai cum Cook	0	0	0	0	0	0	0	0	0	-
Canteen Attendant	0	0	0	0	0	0	0	0	0	-
Sweeper	0	0	0	0	0	0	0	0	0	-
Total	0	0	0	0	0	0	0	0	0	-

Sd/-
Sr. Accounts Officer (Admn UT)

Sanctioned Strength & Persons in position as on 01-09-2025												
			BOTH OFFICE- Punjab & UT Sub Office Chandigarh									
	Sanctioned Strength				Men in position				Vacancies			
Post	1	2	3	4	5	6	7	10	11	12	13	14
	Permanent	R. Temporary	C. Temporary	Total	Regular on Duty	Leave	Casual on Duty	Total	Total	Posts HIA	Net Vacancies	Remarks
Sr. AO	24	0	3	27	23	0	3	26	-1	-	-1	-
AAO	86	0	0	86	90	0	0	90	4	-	4	-
AAO (Adhoc)	0	0	0	0	0	0	0	0	0	-	0	-
Supervisor	17	0	0	17	16	0	0	16	-1	-	-1	-
Asstt. Supervisor	51	0	0	51	48	0	0	48	-3	-	-3	-
Total	178	0	3	181	177	0	3	180	-1	-	-1	-
Legal Assistant	1	0	0	1	0	0	0	0	-1	-	-1	-
Accounts Asstt. Grade. I	4	0	0	4	0	0	0	0	-4	-	-4	-
Accounts Asstt. Grade. II	7	0	0	7	0	0	0	0	-7	-	-7	-
Administrative Asstt.	27	0	0	27	0	0	0	0	-27	-	-27	-
Sr. Accountant	100	0	0	100	56	0	0	56	-44	-	-44	-
Accountant	168	0	0	168	121	0	0	121	-47	-	-47	-
Clerk/Typist (excluding hindi typist)	33	0	0	33	9	0	0	9	-24	-	-24	-
Total	340	0	0	340	186	0	0	186	-154	0	-154	-
Sr. PS	1	0	0	1	0	0	0	0	-1	-	-1	-
Steno Grapher Grade-II	6	0	0	6	5	0	0	5	-1	-	-1	-
Steno Grapher. Grade-I	4	0	0	4	0	0	0	0	-4	-	-4	-
Total of Sr.P.A / Steno Grapher	11	0	0	11	5	0	0	5	-6	-	-6	-
Information Syystem Manager Grade-I	1	0	0	1	0	0	0	0	-1	-	-1	-
Information Syystem Manager Grade-II	1	0	0	1	0	0	0	0	-1	-	-1	-
Data Entry Operator Grade-D	4	0	0	4	4	0	0	4	0	-	0	-
Data Entry Operator Grade-B	15	0	0	15	12	0	0	12	-3	-15	0	-

Data Entry Operator Grade-A	13	0	0	13	7	0	0	7	-6	-	0	-
Total	34	0	0	34	23	0	0	23	-11	-	-11	-
Assistant Director (O.L)	1	0	0	1	1	0	0	1	0	-	0	-
Sr. Translators	2	0	0	2	2	0	0	2	0	-	0	-
Jr. Translators	2	0	0	2	2	0	0	2	0	-	0	-
DIV. ACCTT-I	1	0	0	1	1	0	0	1	0	-	0	-
Welfare Assistant	1	0	0	1	1	0	0	1	0	-	0	-
Staff Car Driver Grade -I	1	0	0	1	0	0	0	0	-1	-	-1	-
Total Misc Post	8	0	0	8	7	0	0	7	-1	-	-1	-
Multi tasking staff	98	0	0	98	20	0	0	20	-78	-	-78	-
Total MTS	98	0	0	98	20	0	0	20	-78	-	-78	-
Grand Total	669	0	3	672	418	0	3	421	-251	0	-251	-

Canteen Staff

	Sanctioned Strength				Men in Position as on 01-09-2025				Vacancy	Remarks
	Permanent	R. Temporary	C. Temporary	Total	Permanent	R. Temporary	C. Temporary	Total	Total	-
Manager	1	0	0	1	1	0	0	1	0	-
Asstt Manager cum Store Keeper	1	0	0	1	1	0	0	1	0	-
Halwai cum Cook	1	0	0	1	1	0	0	1	0	-
Canteen Clerk	2	0	0	2	0	0	0	0	-2	-
Asstt Halwai cum Cook	1	0	0	1	0	0	0	0	-1	-
Canteen Attendant	7	0	0	7	0	0	0	0	-7	-
Total	13	0	0	13	3	0	0	3	-10	-

