

**OFFICE OF THE ACCOUNTANT GENERAL (A&E) PUNJAB, CHANDIGARH**  
**Statement-I (Report No. S-02)**

Sanctioned Strength & Persons in position as on 01-01-2024

**Main Office**

Post	Sanctioned Strength				Men in position				Vacancies			
	1	2	3	4	5	6	7	8	9	10	11	12
	Permanent	R. Temporary	C. Temporary	Total	Regular on Duty	Leave	Casual on Duty	Total	Total	Posts HIA	Net Vacancies	Remarks
Sr. AO	22	0	3	25	7	0	3	10	-15	-	-15	-
AAO	79	0	1	80	78	0	1	79	-1	-	-1	-
AAO (Adhoc)	0	9	0	9	8	0	0	8	-1	-	-1	-
Supervisor	16	0	0	16	15	0	0	15	-1	-	-1	-
Asstt. Supervisor	47	0	0	47	44	0	0	44	-3	-	-3	-
<b>Total</b>	<b>164</b>	<b>9</b>	<b>4</b>	<b>177</b>	<b>152</b>	<b>0</b>	<b>4</b>	<b>156</b>	<b>-21</b>	<b>-</b>	<b>-21</b>	<b>-</b>
Sr. Accountant	93	0	0	93	89	0	0	89	-4	-	-4	-
Accountant	156	0	0	156	124	0	0	124	-32	-	-32	-
Clerk/Typist (excluding	21	1	0	22	10	0	0	10	-12	-	-12	-
<b>Total</b>	<b>270</b>	<b>1</b>	<b>0</b>	<b>271</b>	<b>223</b>	<b>0</b>	<b>0</b>	<b>223</b>	<b>-48</b>	<b>0</b>	<b>-48</b>	<b>-</b>
Sr. PS	1	0	0	1	1	0	0	1	0	-	0	-
Steno Grapher Grade-II	5	0	0	5	5	0	0	5	0	-	0	-
Steno Grapher. Grade-I	4	0	0	4	1	0	0	1	-3	-	-3	-
<b>Total of Sr.P.A / Steno Grapher</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>10</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>-3</b>	<b>-</b>	<b>-3</b>	<b>-</b>
Hindi Officers	1	0	0	1	1	0	0	1	0	-	0	-
Sr. Translators	1	0	0	1	1	0	0	1	0	-	0	-
Jr. Translators	3	0	0	3	3	0	0	3	0	-	0	-
DIV. ACCTT-I	1	0	0	1	1	0	0	1	0	-	0	-
Welfare Assistant	1	0	0	1	1	0	0	1	0	-	0	-
Staff Car Driver Grade - I	1	0	0	1	0	0	0	0	-1	-	-1	-
<b>Total Misc Post</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>8</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>-1</b>	<b>-</b>	<b>-1</b>	<b>-</b>
Multi tasking staff	90	0	0	90	20	0	0	20	-70	-	-70	-
<b>Total MTS</b>	<b>90</b>	<b>0</b>	<b>0</b>	<b>90</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>20</b>	<b>-70</b>	<b>-</b>	<b>-70</b>	<b>-</b>
<b>Grand Total</b>	<b>542</b>	<b>10</b>	<b>4</b>	<b>556</b>	<b>409</b>	<b>0</b>	<b>4</b>	<b>413</b>	<b>-143</b>	<b>0</b>	<b>-143</b>	<b>-</b>

**Note:**

\* Sanctioned Strength of Supervisor, Asstt. Supervisor, Sr. Acctt/Acctt revised vide HQs letter No. 2355-Staff (S&R)/Cadre Restructuring/185-2020 dated 29.10.2020.

\*Revised SS against Sr. Acctt. Cadre is as per Hq's letter no - 314/Staff(S&R)/Cont/Interim SS/Accounts Offices/14-2021 Dt. 25.04.22.

**Statement II**  
**EDP Posts**

	Sanctioned Strength				Men in Position as on 01-01-2024				Vacancy	Remarks
	Permanent	R. Temporary	C. Temporary	Total	Permanent	R. Temporary	C. Temporary	Total		
										-
Data Entry Operator Grade-D	10	0	0	10	1	0	0	1	-9	-
Data Entry Operator Grade-B	15	0	0	15	13	0	0	13	-2	-
Data Entry Operator Grade-A	26	33	0	59	9	2	0	11	-48	-
<b>Total</b>	<b>51</b>	<b>33</b>	<b>0</b>	<b>84</b>	<b>23</b>	<b>2</b>	<b>0</b>	<b>25</b>	<b>-59</b>	<b>-</b>

**Satement-III**  
**Canteen Staff**

	Sanctioned Strength				Men in Position as on 01-01-2024				Vacancy	Remarks
	Permanent	R. Temporary	C. Temporary	Total	Permanent	R. Temporary	C. Temporary	Total		
										-
Manager	1	0	0	1	1	0	0	1	0	-
Asstt Manager cum Store Keeper	1	0	0	1	1	0	0	1	0	-
Halwai cum Cook	1	0	0	1	1	0	0	1	0	-
Canteen Clerk	2	0	0	2	0	0	0	0	-2	-
Asstt Halwai cum Cook	1	0	0	1	0	0	0	0	-1	-
Tea/Coffee Maker	1	0	0	1	0	0	0	0	-1	-
Bearer	4	0	0	4	0	0	0	0	-4	-
Wash Boy(Canteen)	2	0	0	2	1	0	0	1	-1	-
<b>Total</b>	<b>13</b>	<b>0</b>	<b>0</b>	<b>13</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>-9</b>	<b>-</b>

**Note:**

\* As per HQ's letter no.- 187/36/C&S/RR/Gr-'B'/21-20 dated 29.07.2021 & DoPT's letter dated 19.07.2021 the post 'Manager Gr-II' in the departmental canteen of this office has been redesignated as 'Manager'

Sd/-  
Sr. Accounts Officer (Admn-I)

**OFFICE OF THE ACCOUNTANT GENERAL (A&E) UT SUB OFFICE, CHANDIGARH**

**Statement-I (Report No. S-02)**

Sanctioned Strength & Persons in position as on 01-01-2024

**UT Sub Office**

Post	Sanctioned Strength				Men in position				Vacancies			
	1	2	3	4	5	6	7	8	9	10	11	12
	Permanent	R. Temporary	C. Temporary	Total	Regular on Duty	Leave	Casual on Duty	Total	Total	Posts HIA	Net Vacancies	Remarks
Sr. AO	2	0	0	2	1	0	0	1	-1	-	-1	-
AAO	7	0	0	7	8	0	0	8	1	-	1	-
AAO (Adhoc)	0	2	0	2	3	0	0	3	1	-	1	-
Supervisor	1	0	0	1	2	0	0	2	1	-	1	-
<b>Total</b>	<b>10</b>	<b>2</b>	<b>0</b>	<b>12</b>	<b>14</b>	<b>0</b>	<b>0</b>	<b>14</b>	<b>2</b>	<b>0</b>	<b>2</b>	-
Asstt. Supervisor	4	0	0	4	6	0	0	6	2	-	2	-
Sr. Accountant	7	0	0	7	9	0	0	9	2	0	2	-
Accountant	12	0	0	12	18	0	0	18	6	-	6	-
Clerk/Typist (excluding hindi typist)	2	0	0	2	0	0	0	0	-2	0	-2	-
<b>Total</b>	<b>25</b>	<b>0</b>	<b>0</b>	<b>25</b>	<b>33</b>	<b>0</b>	<b>0</b>	<b>33</b>	<b>8</b>	<b>0</b>	<b>8</b>	-
Sr. PS	0	0	0	0	0	0	0	0	0	-	0	-
Steno Grapher Grade-I	0	0	0	0	0	0	0	0	0	-	0	-
Steno Grapher. Grade-II/III	1	0	0	1	0	0	0	0	-1	-	-1	-
<b>Total of Sr.P.S/Steno Grapher</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-1</b>	<b>-1</b>	<b>-1</b>	-
SG Record Keeper	0	0	0	0	0	0	0	0	0	-	0	-
Record Keeper	0	0	0	0	0	0	0	0	0	-	0	-
<b>Total Record keeper</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	-
Hindi Officers	0	0	0	0	0	0	0	0	0	-	0	-
Sr. Translators	0	0	0	0	0	0	0	0	0	-	0	-
Jr. Translators	0	0	0	0	0	0	0	0	0	-	0	-
Hindi Typist	0	0	0	0	0	0	0	0	0	-	0	-
<b>Misc/Other Posts</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	-
DIV. ACCTT	0	0	0	0	0	0	0	0	0	0	0	-
Librarian	0	0	0	0	0	0	0	0	0	-	0	-
Welfare Assistant	0	0	0	0	0	0	0	0	0	-	0	-
Care Taker	0	0	0	0	0	0	0	0	0	-	0	-
Asstt. Care Taker	0	0	0	0	0	0	0	0	0	-	0	-
Sr. Guest Operator	0	0	0	0	0	0	0	0	0	-	0	-
Staff Car Driver	0	0	0	0	0	0	0	0	0	-	0	-
<b>Total Misc Post/Other Post</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	-
Daftri	0	0	0	0	0	0	0	0	0	-	0	-
Jr. Guest Operator	0	0	0	0	0	0	0	0	0	-	0	-
Multi tasking staff	8	0	0	8	1	0	0	1	-7	-	-7	-
Peons	0	0	0	0	0	0	0	0	0	-	0	-
Chowkidar	0	0	0	0	0	0	0	0	0	-	0	-



Sd/-

**Sr. Accounts Officer (UT Admn)**