

भारत के नियंत्रक एवं महालेखापरीक्षक का कार्यालय  
9, दीन दयाल उपाध्याय मार्ग,  
नई दिल्ली-110 124



No.: 122 /36/C&S/CAN/RR-Grp-'B'/2019-20

OFFICE OF THE COMPTROLLER &  
AUDITOR GENERAL OF INDIA  
9, DEEN DAYAL UPADHYAYA MARG,  
NEW DELHI - 110 124

दिनांक / DATE 22.12.2020

To,

**Shri Hari Kishore (GOI),**  
Under Secretary (EG Branch)  
EG Branch, Ministry of Finance,  
Department of Expenditure,  
New Delhi-110001.

**Subject: Framing of RRs for the post of Deputy General Manager (DGM), in Non-Statutory Departmental Canteen/Tiffin Rooms of Indian Audit and Accounts Department (IA&AD) – reg.**

Sir,

In inviting a reference to your office letter bearing ID No.: A-12018/02/2016-EG dated 20.11.2020 on the above subject, the undersigned is directed to forward herewith fair copy of Recruitment Rules (RRs) for the post of 'Deputy General Manager' in Non-Statutory Department Canteens of IA&AD alongwith required certificate certifying that approved RRs meet the requirement and intensions of this department. Fair RRs are in accordance with the approved RRs by UPSC.

**Encl.:** As above.

Yours faithfully,

**(Mukesh Singh)**

Sr. Administrative Officer (C&S)

**MINISTRY OF FINANCE**  
**(Department of Expenditure)**

**NOTIFICATION**

New Delhi, ..... 2020

**G.S.R. ....** – In exercise of powers conferred by Clause (5) of Article 148 of the Constitution, the President, after consultation with the Comptroller and Auditor General of India hereby makes the following rules regulating the method of recruitment to the post of Deputy General Manager in the Departmental Canteens/ Tiffin Rooms in the Indian Audit and Accounts Department, namely:-

**1. Short title and commencement – (1)** These rules may be called the Indian Audit and Accounts Department, Deputy General Manager (Departmental Canteen) Group 'B' (Non-Gazetted) Posts Recruitment Rules, 2020.

(2) They shall come into force on the date of their publication in the Official Gazette.

**2. Application** – These rules shall apply to the posts specified in Column 1 of the Schedule annexed hereto.

**3. Number of posts, classification and Level in the Pay Matrix:** The number of the said posts, their classification and **Level in the Pay Matrix** attached thereto shall be as specified in columns (2) to (4) of the Schedule, annexed to these rules.

**4. Method of recruitment, age limit, qualification, etc.:** The method of recruitment, age limit, qualifications and other matters relating to the said posts shall be as specified in columns (5) to (13) of the aforesaid Schedule.

**5. Disqualification:** No person,-

- (a) who has entered into or contracted a marriage with a person having a spouse living; or
- (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Comptroller and Auditor General of India may, if satisfied that such marriage is permissible under the personal law applicable to such a person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

**6. Power to relax:** Where the Comptroller and Auditor General of India is of the opinion that it is expedient or necessary so to do, he may, by order, and for reasons to be recorded in writing and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

**7. Saving:** Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes and Other Backward Classes, Ex-service men and other special categories of persons in accordance with the orders issued by the Government of India from time to time in this regard.



### SCHEDULE

Name of Post	Number of Posts	Classification	Level in the Pay Matrix	Whether Selection post or Non-selection post	Age limit for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)
Deputy General Manager	4*  *(2020) Subject to variation dependent on work load	General Central Service (Group 'B') Non-Gazetted, Non-Ministerial	Level-6	Selection	<p>Not exceeding 30 Years.</p> <p>Note-1:- Relaxable for Government servant upto five years in accordance with the instructions or orders issued by the Central Government.</p> <p>Note-2:- The Crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India, and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim Ladakh Division of Jammu &amp; Kashmir State, Lahaul and Spiti District and Pangi sub-division of Chamba District of Himachal Pradesh, Andman Nicobar Island or Lakshadweep.</p>

Education and other qualifications required for direct recruits.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation and percentage of the vacancies to be filled by various methods
(7)	(8)	(9)	(10)
<p>Essential:-</p> <p>(I) Bachelor's Degree in Commerce or Business studies or Economics or Public administration from a recognized University or Institute.</p>	No	Two years for direct recruits and promotees.	<p>70% by Promotion failing which by Deputation, (Including Short Term Contract),</p> <p>30% by Deputation (Including Short Term Contract) failing which by Direct Recruitment.</p>



<p>(II) Two years experience in Accounts work in any Government office or Public Sector Undertaking or Autonomous or Statutory Organisation.</p> <p>Note-1:- Qualifications are relaxable at the discretion of the competent authority, for reasons to be recorded in writing in case of candidates otherwise well qualified.</p> <p>Note-2:- Qualifications regarding experience is/are relaxable at the discretion of the competent authority, for reasons to be recorded in writing in the case of candidates belonging to the Scheduled Castes or Scheduled Tribes, if, at any stage of selection, the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the posts reserved for them.</p>			
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In case of recruitment by promotion/deputation grades from which promotion/deputation to be made	If a departmental Promotion Committee exists, what is its composition	Circumstance in which the Union Public Service Commission to be consulted in making recruitment
(11)	(12)	(13)
<p>Promotion:</p> <p>Assistant Manager-cum-Store-keeper in Level-4 of Pay Matrix with ten (10) years of regular service in the grade.</p>	<p>Group 'B' Departmental Promotion Committee consisting of:-</p> <p>1. Senior Deputy Accountant General or Director</p>	<p>Consultation with UPSC not necessary.</p>



<p>A mandatory training of four weeks on Managerial Skills for Canteen Manager, to be organised by the concerned organization in consultation with Institutes of Hotel Management under the Ministry of Tourism or any other recognized Institutes of Hotel Management and Catering.</p> <p>Note:- Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.</p> <p>Deputation:-</p> <p>Officials of the Central Government;</p> <p>A) (I) Holding analogous posts on regular basis in the parent cadre or department; or</p> <p>(II) With six (6) years in the grade rendered after appointment thereto on a regular basis in posts in Level-5 of Pay Matrix or equivalent in the parent cadre or Department; or</p> <p>(III) With ten (10) years service in the grade rendered after appointment thereto on a regular basis in posts in Level-4 of Pay Matrix or equivalent in the parent cadre or Department; and</p> <p>B) Possessing the educational qualifications and experience prescribed for direct recruitment under column 7.</p> <p>Note-1:- The Departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for</p>	<p>or Deputy Accountant General or Deputy Director in-charge of Administration Group.</p> <p>2. Another Senior Deputy Accountant General or Director or Deputy Accountant General or Deputy Director (from an office other than the one in which promotions are to be considered).</p> <p>3. A Senior Audit Officer or Senior Accounts Officer or Audit Officer or Accounts Officer.</p> <p>The senior amongst (1) and (2) above shall be the Chairperson.</p>	
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appointment on deputation and similarly, deputationists shall not be eligible for appointment by promotion.

Note 2:- The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or Department of the Central Government shall ordinarily not exceed three years. The maximum age-limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

[F. No.12018/1/2011-EG]

**(Nirmala Dev)**  
Dy. Secretary (EG)



**Office of the Comptroller and Auditor General of India,**  
**9, Deen Dayal Upadhyay Marg-110124**

**CERTIFICATE**

It is certified that the approved RRs for the Group-‘B’ (Non-Gazetted) posts of ‘Deputy General Manager’ in Departmental Canteens meet the requirement and intensions of Indian Audit and Accounts Department.

Date: 22.12.2020  
Place: New Delhi.



**(Vishal Bapusaheb Desai)**  
Director (Personnel)