

Subject: Engagement/Preparation of Panel of Sr. Consultants (Statistics) – in the Office of the C&AG of India

1. The Comptroller and Auditor General (CAG) of India has the mandate to carry out auditing and accounting functions as enshrined in Articles 148 through 151 of the Constitution of India and CAG’s DPC Act, 1971.
2. It is looking for One **Sr. Consultant (Statistics)** as per the details contained in the subsequent paras.
3. The necessary Qualifications, Scope of work, Deliverables, and other requirements for Sr. Consultant (Statistics) are as under:

Scope of work	<ul style="list-style-type: none">• Help in deciding Sampling methodology and Sample sizes for the various Audits undertaken by the O/o the CAG of India and its field offices.• Apply Statistical concepts in the various Audits undertaken by the O/o the CAG of India and its field offices.• Decide what data are needed to answer specific questions relating to their work• Determine Sources of the required Secondary Data or method of collecting Primary Data.• Design Beneficiary and other Surveys to collect data.• Help in manpower development on use of statistics.• Analyze and interpret data.• Help in Compiling reports using appropriate charts and graphs.• Supervise the work of the Consultants (Statistics) and co-ordinate between the Consultants (Statistics) and the Statistical Advisor
Deliverables	Include preparing/checking detailed sampling plans, integrated statistical analyses for Audit reports, preparation of training materials on Statistics/Sampling. All activities to align with Audit schedules while adhering to established standards of Auditing and Statistical Analysis. The work includes handling sampling of 200 Audits in a year along with the Consultant (Statistics) posted in the Wing.

Essential Qualifications and Experience	<p>(a) Post-Graduation in Statistics or Equivalent with at least 50% marks at Graduation and Post- Graduation Level.</p> <p>(b) Minimum 5 years' Experience in Planning Surveys and formulating Sampling Designs.</p> <p>Indian Statistical Service (ISS) Officers RETIRED at the level of Dy. Director/Director or above with the above qualifications and experience may also apply for the post.</p>
Place of Work	New Delhi, the work normally does not involve any touring.
Age	Less than 40 years as of the closing date of the advertisement; for Retired ISS Officers it should be less than 62 years
Remuneration	<p>For Retired ISS Officers:- As detailed in Point no.ii (a to f) of Annexure A</p> <p>For others :- As detailed in Point no. ii (a to e) of Annexure B</p>
Designation	Senior Consultant (Statistics).
Period of Contract	As detailed in Point (i) of Annexure A & B
How to apply	<ul style="list-style-type: none"> • Interested and eligible candidates may apply in the prescribed format [Annexure–I] within 20 days from the date of publication of the advertisement on the website of the CAG of India. • The application duly filled in may be e-mailed to sao2stat@cag.gov.in • Candidates should NOT send any application by POST/COURIER/Any other Physical mode.
Selection process	<ul style="list-style-type: none"> • Application screening by the Screening Committee • Selection interview in respect of shortlisted candidates

For details of Declaration of Secrecy, Contract/Agreement, Feedback and other terms and conditions, not mentioned above, the candidate may refer to Annexure A&B.

Sr. Administrative Officer
Statistics Wing

Office of the Comptroller and Auditor General of India
APPLICATION FORM FOR SENIOR CONSULTANTS - STATISTICS

1. Name :
2. Father's/ Mother's Name :
3. Date of birth :
4. Gender :
5. Nationality :
6. Present Address (for Communication) :

Affix recent
self-attested
Passport size
photo

7. Email address :
8. Contact No. : Landline:
Mobile No.:

9. Academic Qualifications (in reverse order, starting from the latest)

Sl. No	Degree	Year	Subjects	University/ Institute	Class/ Division	Percentage of Marks
1						
2						
3						
4						

10. Professional qualifications (in reverse order, starting from the latest)

SI. No	Degree	Year	Subjects	University/ Institute	Class/ Division	Percentage of Marks
1						
2						
3						

11. List of relevant technical and academic publications

12. Month/Year of Joining Indian Statistical Service:

[For Retired ISS Officers only]

13. Details of experience

SI. No	Name of the Department/Organisation worked in	Designation	From	To	Duties/Responsibilities (in brief)

14. Justification for your suitability for the post [Around 300 words]

Declaration

I declare that the above information is true and correct to the best of my knowledge and belief. I am aware that in case of misrepresentation or a materially false declaration, it shall render me liable to action according to applicable law. I also understand that the application is liable to be rejected and / or engagement cancelled in case a discrepancy is detected at any stage before completion of the engagement. The completion certificate may also be recalled should such a contingency arise after the engagement period.

Signature

Date:

Name

Place:

Required Enclosures: Proof of (i) DOB (ii) Educational Qualifications (iii) Experience /Service [for Retired ISS Officers] (iv) Address