

**OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA,
NEW DELHI.**

No. 1538 –Staff (App)-I/05-2021/Vol. I
Dated: 03/01/2022

To

1. All the Heads of Department in IA&AD
(except Commercial Audit offices)
2. Director (P).

Subject: Filling up the posts of Sr. Accounts Officer and Sr. Audit Officer on deputation basis in the office of Armoured Vehicles Nigam Limited (AVNL) – regarding.

Sir / Madam,

I am directed to intimate that the Armoured Vehicles Nigam Limited (AVNL), Avadi, Chennai has requested for sponsoring the names of suitable officers for the post of Sr. Accounts Officer and Sr. Audit Officer in AVNL, at various stations on deputation basis. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of application.

02. The eligibility condition is as under:-

S. No.	Location	Post name and No. of post	Eligibility/experience/terms & conditions
1.	M/s AVNL Corporate Office at Chennai	Sr. Accounts Officer No. of Post 04	Sr. Accounts Officer
		Sr. Audit Officer No. of post 03	Sr. Audit Officer
2.	AVNL unit (HVF) at Chennai	Sr. Accounts Officer No. of Post 05	Sr. Accounts Officer
		Sr. Audit Officer No. of post 02	Sr. Audit Officer
3.	AVNL unit (EFA) at Chennai	Sr. Accounts Officer No. of Post 04	Sr. Accounts Officer
		Sr. Audit Officer No. of post 02	Sr. Audit Officer
4.	AVNL unit (OFMK) at Medak/near Hyderabad	Sr. Accounts Officer No. of Post 04	Sr. Accounts Officer
		Sr. Audit Officer No. of post 02	Sr. Audit Officer
5.	AVNL unit (VF) at Jabalpur	Sr. Accounts Officer No. of Post 04	Sr. Accounts Officer
		Sr. Audit Officer No. of post 02	Sr. Audit Officer
6.	AVNL unit (MTPF) at Ambarnath, near Mumbai	Sr. Accounts Officer No. of Post 03	Sr. Accounts Officer
		Sr. Audit Officer No. of post 02	Sr. Audit Officer

03. In this regard, it is requested to kindly recommend the names of eligible officers who are willing and can be spared immediately in the event of their selection for the post of Sr. Accounts Officer and Sr. Audit Officer on deputation basis. The recommendations accompanied with the following documents / certificates may kindly be sent to the Asstt. Comptroller and Auditor General (N)-I latest by 31/01/2022.

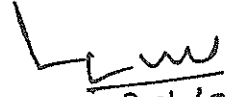
- i. Bio-data (2 copies) in the enclosed prescribed proforma;
- ii. Photocopies of complete and up to date ACR/APARs for the last 5 years duly attested on each page and
- iii. Integrity Certificate / Vigilance Clearance Certificate and statement of major/minor penalty during last 10 years.

04. The candidate once selected for the post will not be allowed to withdraw their candidature subsequently.

05. While forwarding the recommendations the Sanctioned Strength, Person-in-Position and vacancies in Sr. AO cadre may specifically be indicated in the forwarding letter.

Encls:-As above.

Yours faithfully,



03.01.2022

(R. K. Tiwari)

Sr. Administrative Officer (App)-I

BIO -DATA

- 1. Name of the post applied for :
- 2. Name :
- 3. Present post held
and Date from which present post held:
- 4. Date of Birth :
- 5. Gender: Male/Female :
- 6. Date of superannuation :
- 7. Educational Qualification :
- 8. Mobile No. & e-mail ID :
- 9. Permanent Address :
- 10. Postal Address :
- 11. Nature of duties performed as AAO/A.O/Sr. AO:

(Enclose a separate sheet duly authenticated by the department, if space below is insufficient)

From	To	Nature of duties performed

- 12. Level in Pay Matrix :
- 13. Basic Pay in Level in the Pay Matrix :

(Signature of candidate)

Date :

It is certified that particulars furnished are correct and no vigilance case/disciplinary proceedings or criminal proceeding is either pending or contemplated against the officer and no penalty, major or minor, was imposed on the officer during the last 10 years. The integrity of the officer is beyond doubt.

Signature of the Head of Department
(with stamp)