

**Office of the Comptroller and Auditor General of India,**

9, Deen Dayal Updhayay Marg, New Delhi-110124

**No.: 16 /15/C&S/CAN/Amend/RRs-2017/2019-20**

**Dated: 19.03.2021**

To,

**All Stakeholders**

**'NOTICE'**

**Subject: Inviting comments on the proposal for Framing of new Recruitment Rules for the post 'Halwai-cum-Cook' in Type-'D' Non-Statutory Departmental Canteens of IA&AD – reg.**

DoPT vide OM No.: 3/3/2018-Dir (C) dated 13.04.2018 has issued Model RRs considering the post of 'Canteen Attendant' as feeder cadre for the post of 'Halwai-cum-Cook' in Type-'D' Non-Statutory Departmental Canteen in Central Government offices.

Accordingly, the proposal for framing of new RRs for the post of 'Halwai-cum-Cook' in Type-'D' Non-Statutory Departmental Canteens of IA&AD, is under consideration.

In this regard, in terms of DoPT OM No: AB-1401 7/61/2008-Estt.(RR) dated 13.10.2015, draft 'Notification and 13 Column Schedule' for post of 'Halwai-cum-Cook' in Type-'D' Departmental Canteens have been made available on official website [www.cag.gov.in](http://www.cag.gov.in) for comments, if any, by all stakeholders in the following format:

Sl. No./Column No. of the proposed draft Notification/Schedule	Comments

The comments may be addressed to Director (Personnel) and should reach this office latest by 30.04.2021

**Sd/-**  
**(Mukesh Singh)**  
Sr. Administrative Officer (C&S)

**Government of India**  
**Ministry of Finance**  
**(Departmental of Expenditure)**

New Delhi, dated the ....., 2021

**Notification**

G.S.R. ....:- In exercise of the power conferred by the clause (5) of article 148 of the Constitution, and in suppression of the Indian Audit and Accounts Department (Departmental Canteen) Group-‘C’ Posts Recruitment Rules 2017, in so far as they relate to Group-‘C’ post of ‘Halwai-cum-Cook’, except as respects things done or omitted to be done before such supersession, the President after consultation with the Comptroller and Auditor General of India, hereby makes the following rules regulating the method of recruitment to the post of ‘Haiwal-cum-Cook’ in Type-‘D’ Departmental Canteens in Indian Audit and Accounts Department, namely:-

**1. Short title and commencement** – (1) These rules may be called the Indian Audit and Accounts Department (Departmental Canteen, Type-‘D’) Halwai-cum-Cook, Recruitment Rules, 2021.

(2) They shall come into force on the date of their publication in the Official Gazette.

**3. Number of posts, classification and Level in the Pay Matrix:** The number of the said posts, their classification and **Level in the Pay Matrix** attached thereto shall be as specified in columns (2) to (4) of the Schedule, annexed to these rules.

**4. Method of recruitment, age limit, qualification, etc.:** The method of recruitment, age limit, qualifications and other matters relating to the said posts shall be as specified in columns (5) to (13) of the aforesaid Schedule.

**5. Disqualification:** No person -

- (a) who has entered into or contracted a marriage with a person having a spouse living; or
- (b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Comptroller and Auditor General of India may, if satisfied that such marriage is permissible under the personal law applicable to such a person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

**6. Power to relax:** Where the Comptroller and Auditor General of India is of the opinion that it is expedient or necessary so to do, he may, by order, and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

**7. Saving:** Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes and Other Backward Classes, Ex-service men and other special categories of persons in accordance with the orders issued by the Government of India from time to time in this regard.

**SCHEDULE**

<b>Name of Post.</b>	<b>Number of Post.</b>	<b>Classification.</b>	<b>Level in the Pay Matrix.</b>	<b>Whether Selection post or Non-selection post.</b>	<b>Age limit for direct recruits.</b>
<b>(1)</b>	<b>(2)</b>	<b>(3)</b>	<b>(4)</b>	<b>(5)</b>	<b>(6)</b>
Halwai-cum-Cook.	13* (2021) Subject to variation dependent on work load.	General Central Service, Group 'C', Non-Gazetted, Non-Ministerial.	Level 3 (Rs. 21700-69100/-) in the pay matrix.	Non-selection.	Between 18 and 25 years, (Relaxable for Government servants upto 40 years in accordance with the instructions or orders issued by the Central Government from time to time).  <b>Note:</b> The crucial date for determining the age limit shall be the last date upto, which the Employment Exchange is asked to submit names and in case the post is advertised in the Employment News or the Newspaper, the crucial date for determining the age limit shall be the last date upto which applications have been called for.

<b>Educational and other qualifications required for direct recruits.</b>	<b>Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.</b>	<b>Period of probation, if any.</b>	<b>Method of recruitment whether by direct recruitment or by promotion or by deputation and percentage of the vacancies to be filled by various methods.</b>	<b>In case of recruitment by promotion or deputation grades from which promotion or deputation to be made.</b>
<b>(7)</b>	<b>(8)</b>	<b>(9)</b>	<b>(10)</b>	<b>(11)</b>
i) 10 <sup>th</sup> Class Pass from a recognised Board, with a certificate or diploma in catering from a recognised institution; and  ii) Two years experience in a	Not applicable.	Two years for direct recruits.	Promotion failing which by Deputation and failing both by Direct Recruitment.	Promotion:  Canteen Attendant with six (6) years regular service in level -1 (Rs. 18000-56900/-) in the pay matrix.

Government Department or Undertaking in the relevant field shall be preferred.

iii) Trade Skill Test for cooking shall be conducted to assess suitability of the candidate.)

Note: The qualification regarding experience is relaxable at the discretion of the Comptroller and Auditor-General of India for reasons to be recorded in writing in case of candidates belonging to the Schedules Castes or the Scheduled Tribes, if, at any stage of selection, the Comptroller and Auditor-General of India is of the opinion that sufficient number of candidates belonging to these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.

Note 1: For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January, 2016 or the date from which the revised pay structure based on the recommendations of the Seventh Central Pay Commission has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the said Pay Commission.

Note 2: Where juniors, who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.

Deputation:

Officials of the Central Government –

(A) (i) holding analogous post on regular basis, or

(ii) Assistant Halwai-cum-Cook with atleast three years regular service in level 2 (Rs. 19900-63200/-) in the pay matrix, and

(B) possessing the educational qualifications and experience prescribed for direct recruits under Column 7.

Note 1: The departmental officials in the feeder category, who are in the direct line of promotion, shall not be eligible for consideration for appointment on deputation and similarly, deputationist shall not be eligible for consideration for appointment by promotion.

Note 2: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or Department of the Central Government shall ordinarily not exceed three years.

Note 3: The maximum age-limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.

(The deputationist should possess the educational qualification and experience prescribed for direct recruits under column 7)

Note 4: For the purpose of appointment on deputation basis, the service rendered on a regular basis by an official prior to 1<sup>st</sup> January, 2016 or the date from which the revised pay structure based on the recommendation of the Seventh Central Pay Commission has been extended, shall be deemed to be service

				rendered in the corresponding grade pay or pay scale extended based on the recommendations of the said Pay Commission, except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post (s) for which that grade pay or pay scale is the normal replacement grade without any upgradation.
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<b>If a Departmental Promotion Committee exists, what is its composition.</b>	<b>Circumstance in which the Union Public Service Commission to be consulted in making recruitment.</b>
<b>(12)</b>	<b>(13)</b>
<p>Group 'C' Departmental Promotion Committee (for promotion and confirmation) consisting of: -</p> <ol style="list-style-type: none"> <li>1. Director or Deputy Director or Senior Deputy Accountant General or Deputy Accountant General in charge of Administration (of the office in which promotions are to be considered) – Chairman,</li> <li>2. An officer in the rank of Director or Deputy Director or Senior Deputy Accountant General or Deputy Accountant General (from an office other than the office in which promotions are to be considered) – Member; and</li> <li>3. An officer in the rank of Senior Administrative Officer or Administrative Officer or Senior Audit Officer or Audit Officer or Senior Accounts Officer or Accounts Officer – Member.</li> </ol>	<p>Consultation with Union Public Service Commission not necessary.</p>