

OFFICE OF THE COMPTROLLER & AUDITOR GENERAL OF INDIA
NEW DELHI

No. 1126 -Staff (App)-I/05-2018/Vol.II

Dated:- 23.09.2020

To

1. All the Heads of Department of IA&AD (Except MAB Offices).
2. Director (P).

Subject: Filling up the post of Sr. Accounts Officer in National Institute of Technical Teachers' Training and Research (NITTTR), Bhopal on deputation basis-regarding.

Sir / Madam,

I am directed to intimate that the National Institute of Technical Teachers' Training and Research (NITTTR), Bhopal proposes to fill up the post of Sr. Accounts Officer in Level-10 of Pay matrix on deputation basis. The maximum age limit for appointment on deputation shall not exceed 56 years as on the closing date of receipt of application. The detail is also available on website www.nitttrbpl.ac.in. The eligibility criteria and qualifications as on last date of submission of application for this post are as follows:-

S.No.	Name & number of the post	Level in pay matrix	Eligibility/experience
01	Sr. Accounts Officer (S AO) 01 post	Level-10	(i) Sr. Audit Officer/Sr. Accounts Officer. OR (ii) AAO with 5 years of regular service in level-8. OR

02. In this regard, it is requested to kindly recommend the names of suitable officers who are willing and can be spared immediately in the event of their selection for the post of Sr. Accounts Officer on deputation basis. The recommendations accompanied with the following documents/ certificates may kindly be sent to the **Asstt. Comptroller and Auditor General (N) latest by 30/09/2020**.

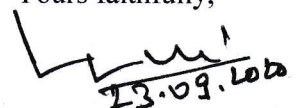
- (i) Bio-data (2 copies) in the enclosed prescribed proforma;
- (ii) Photocopies of complete and upto date ACR/APARs for the last 5 years duly attested on each page; and
- (iii) Integrity Certificate / Vigilance Clearance Certificate and statement of major/minor penalty, imposed during the last 10 years.

3. The candidate once selected for the post will not be allowed to withdraw their candidature subsequently

4. While forwarding the recommendations the Sanctioned Strength, Person-in-Position and vacancies in Sr. AO and AAO cadres may specifically be indicated in the forwarding letter.

Encls:- As above.

Yours faithfully,



(R. K. Tiwari)

Sr. Administrative Officer (App)-I

119/c

Annexure-I

National Institute of Technical Teachers' Training and Research

Shanti Marg, Shamla Hills, Bhopal 462002.

(Autonomous Institution under MHRD, Govt. of India, New Delhi)

Ph. Nos.:0755-2661600,01,02,07,08 Website: www.nitttrbpl.ac.in

Application for the post of Senior Accounts Officer (SAO) on deputation basis

Advertisement No.	04/2020 (On Deputation)
Application No.	

Paste your
recent
passport size
photograph

1.	Name			
2.	नाम (Name in Devnagiri script)			
3.	Address			
4.	Date of Birth (DD/MM/YYYY)	Age	_____	Years Months
5.	Gender			
6.	PAN Number			
7.	Aadhar No.			
8.	Mobile/Office/Residence Number	Mobile : _____	Office : _____	Res. : _____
9.	Email id			
10.	Present Post and Pay Band with GP/Pay Matrix			
11.	Present Basic Pay			
12.	Date from which the present post is held on regular basis			
13.	Present Cadre and place of posting			
14.	Date of joining service and length of service	_____	Years	_____
15.	Date of retirement as per parent organisation's rules			
16.	Old Pay Scale + Grade Pay (As per VI CPC)			

17.	Whether the eligibility criteria prescribed for the post are satisfied				
18.	Educational/Professional Qualifications (Mention Graduation level and above)				
Sl. No.	Qualification	Subject	Year/Division	Institution/University/Place/Country	
19.	Training(s) undergone, if any				
	Sr. No.	Name of the Organisation		Duration	
20.	Details of Experience/employment				
Sl. No.	Office	Post Held	From	To	Pay Band along with Grade Pay/ Pay Matrix

Certified that above information furnished by me is correct in all respect to the best of my knowledge & belief.

Date :

Place :

(Signature of the Candidate)

List of Enclosures :

1.
2.
3.
4.
5.

Note :

1. Please read the instructions carefully before filling up the form.
(Website: www.nitttrbpl.ac.in)
2. Please use additional sheet where the space is not adequate.
3. Attach proofs for all records/information mentioned in this application.

112/1

Annexure-II

To be filled up by the Competent Authority
Office of _____

No.

Date :

1. The applicant, if selected, will be relived immediately.
2. Certified that the particulars furnished by the officer have been checked from available records and found correct.
3. Certified that the applicant is eligible for the post applied as per conditions mentioned in the circular/advertisement.
4. Integrity of the applicant is certified as 'Beyond Doubt'.
5. No Vigilance case is pending/contemplated against the Officer.
6. It is certified that no penalty has been imposed on the applicant during the last 10 years (Alternatively, penalty statement during the last 10 years may be enclosed).
7. Attested photo copies of up-to-date ACRs/APARs for the last 5 years are enclosed and have been attested on each page by competent authority.

Signature _____
(Name, Designation & Tele No. of the forwarding officer)

Date :
Place :

(SEAL)