



प्रधान महालेखाकार ( लेखा एवं हकदारी ), झारखण्ड का कार्यालय  
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E), JHARKHAND

O.O. No. DAG (W&F)/Sectt./PR./16

Date:-12-01-2021

**Sub: Submission of Annual Property Return under CCS (Conduct) Rule, 1964**

In terms of Ministry of Personnel, Public Grievances and Pensions, Department of Personnel and Training, New Delhi's Office Memorandum issued vide F. No. 11013/7/2014- Estt. (A-III) dated 26<sup>th</sup> Oct. 2015 (circulated vide Headquarters Office letter No. 5262/GE I/10-2015 dt. 02.11.2015) the Annual Property Return by all Govt. Servants belonging to Gr. 'A', 'B' & 'C' and erstwhile Gr. 'D' for the year 2020 are required to be filed by 31<sup>st</sup> Jan 2021.

In view of the above, all the Sr. DAOs/DAOs/DAs/DAs(P) are requested to submit the Annual Property Return for the year 2020 in the prescribed format (Annexure 'A') to the DAG(W&F), Confidential Cell latest by 31.01.2021.

**"Aadhar" number may also be mentioned in the return.**

This may be treated as Most Urgent.

Sd/-

Dy. Accountant General (W&F)

Copy to:-

All Sr. DAOs/DAOs/DAs/DAs (P) concerned.

Sr. Accounts Officer (W&F)

**Annexure - 'A'**

**Statement of immovable property on first appointment or as on the 31<sup>st</sup> December 2020**

(e.g. Lands, House, Shops, other Buildings, Etc.)

[Held by Public Servant, his/her spouse and dependent children]

Sl.No.	Description of Property	Precise location (name of district, division taluka and village in which the property is situated and also its distinctive no. etc.)	Area of land (in case of land of building)	Nature of land in case of landed property	Extent of Interest	If not in own name, state in whose name held and his/her relationship if Government Servant	Date of acquisition	How acquired (Whether by purchase, Mortgage, lease, inheritance, gift or otherwise) and name with detail of person/from whom acquired (address and connection of the Government Servant, if any, with the person/persons concerned) Please see Note I below	Value of the property (see Note 2 below)	Particulars of sanction of prescribed authority, if any	Total annual income from the property	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13

Date:

Signature  
Full Name, Designation &  
Division.....

Note (1) For purpose of column 9, the "lease" would mean a lease of immovable property from year to year or for any term exceeding one year or reserving a yearly rent. Where, however, the lease of immovable property is obtained from a person having official dealings with the Government servant, such a lease should be shown in this Column irrespective of the term of the lease, whether it is short - term or long-term, and the periodicity of the payment of rent.

(2) In column 10 should be shown:-

- (a) Where the property has been acquired by purchase, mortgage or lease, the price or premium paid for such acquisition.
- (b) Where it has been acquired by lease the total annual rent thereof also and
- (c) Where the acquisition is by inheritance, gift or exchange, the approximate value of the property so acquired.