

## REGIONAL TRAINING INSTITUTE JAIPUR

**APRIL 01 2021**

---

### NEWSLETTER

*Round up of Activities*  
*Web-based Training*  
*Upcoming Courses*  
*RAC meeting*  
*Knowledge Centre Activities*  
*Journal*  
*Other Initiatives*



लोकहितार्थं सत्यनिष्ठा  
Dedicated to Truth in Public Interest



## Round up of RTI Activities

Regional Training Institute, Jaipur functions with the aim of upgrading knowledge and skills of its user offices, within IA&AD.

### Training in the last quarter 2020-21

In the last quarter of 2021, RTI conducted 11 General Courses and 06 EDP courses (Annex B). All the courses conducted online. These courses received average grading of 4.61 and 4.57 respectively. 202 participants from 20 offices attended General courses while 118 participants from 18 offices participated in EDP courses.

The training sessions were handled by core faculty of the Institute, senior officers of IA&AD, group officers, serving / retired Senior Audit Officers and external experts prominent among them include:

- Dr. Anjee Agarwal, Executive Director, Samarthyam, member advisory panel, Niti Aayog
- Sh. Deepak Sanan, Retd. Addl. Chief Secretary, Himachal Pradesh

- Professor V. Srinivasa Chary, Administrative Staff College, Hyderabad
- Sh. S. S Dadhe, Director General, N.A.A.A.
- Sh. Y. N. Thakare, Principal Accountant General, Maharashtra (Retd.)
- Sh. Nilotpal Goswami, Director General, O/o CAG, New Delhi
- Sh. D P Yadav , Principal Accountant General (A&E), Rajasthan
- Sh. H. Abbas, Accountant General (A&E), Panjab
- Ms. Hema Munivenkatappa, Accountant General (Audit-II), Maharashtra  
**(Full list at Annex-A)**

### Annual Roundup

During 2020-21, RTI conducted all training online. All the courses listed in the calendar were completed after modifying them as per Training wing guidelines. In all 41 courses were conducted with 716 participants. The course received an average grading of 4.59 out of 5.00. The RTI conducted 05 seminar/workshops/trainings on its knowledge Centre Areas namely Performance Audit and Social Sector Audit.

### Upcoming courses (first quarter 2021-22)

Sr. No.	Name of the online training course	Duration
<b>General Courses</b>		
1	Induction Training of Newly Recruited AAOs (Phase-I)	01 April 2021 to 07 May 2021
2	Rules and Principles of Govt. Accounting, Overview of Accounts Compilation-Finance and Appropriation	17 May 2021 to 21 May 2021
3	Effective Communication, Language and Drafting skills(Including Draft of Factual Statement/Draft Para)	27 May 2021 to 29 May 2021
4	Compliance and Performance Audit (Compliance and PA Guideline)	31 May 2021 to 04 June 2021
5	Accounting of Works and Audit of Works Contracts	07 June 2021 to 11 June 2021
6	Specific training for newly recruited Divisional Accountants as per subjects prescribed in MSO	21 June 2021 to 01 July 2021
<b>IS Course</b>		
1	IT course on Basic MS Office	14 June 2021 to 18 June 2021

## ***Web-based Training***

In our effort to provide training to IA&AD staff at their own time and pace, the Institute is developing web based training program which can be taken at any time and the participants can self-assess their understanding on basis of quizzes included in the course. Two web-based trainings on "Audit Evidence" and "Basic Principles of Accounting" have been uploaded on RTI Website and one web-based course on "**Use of NIC outlook mail**" is under preparation. Web-based courses are available at the following link

<https://cag.gov.in/rti/jaipur/en/course-material?catId=740>

## ***Regional Advisory Committee (RAC) meeting***

RAC meeting was held on 07 January 2021 to review the draft training calendar 2021-22, prepared based on the thorough examination of Training Need Analysis (TNA), inputs received from the participants and the decisions taken in the mid-term RAC. The training calendar for the year 2021-22 approved by the RAC members in the meeting.

With the CAG office mandating training for direct recruit AAO probationers in 2021-22, the calendar was revised to include Phase-I & Phase-II training for AAO's(P) in April-May 21 and July-October 21 respectively. The calendar received approval of competent authority on 26.03.2021 and can be seen at Annex C.

## ***Knowledge Centre Activities***

RTI Jaipur continued work on development of a structured training module on "**Legal matters handled by IA&AD.**" The training course schedule has already been accorded approval by the headquarters in October 2020. The draft training material is under finalization.

## ***Webinar on Performance Audit***

A Webinar on Performance Audit was organized by the RTI between 04 January 2021 and 06 January 2021. 08 Group Officers and 14 Senior Audit Officers participated in the 03 days' Webinar. Three senior IA&AS officers delivered lectures on the topics of 'Performance Audit of Externally Aided Projects', 'Challenges in Auditing in Sustainable Development Goals environment' and 'Performance Audit: The way forward'.

Three prominent speakers (Sh. Deepak Sanan from CPR, Professor V. Srinivasa Chary from ASCI and Dr. Anjlee Agarwal, an expert on Niti Aayog Panel) shared their views on 'Challenges in Implementation of Sanitation schemes', 'Solid Waste Management' and 'Barrier free built Environment'.

## ***RTI Journal***

The institute issued the first edition of RTI journal called 'Focus' on 26 Jan 2021. The Journal featured articles useful for audit. Key conclusions of the articles are:

- State Government have a lot of investment in private companies such as Tata's ACC, ICICI etc.
- Investment in private blue chip companies is not being captured properly
- In six states nearly one percent or more of the total revenue expenditure shown in the Finance Accounts is not vouched for
- Departmental officers overdraw, accumulate and hold on to Government cash using AC bill.

The Journal is available at the following link

<https://cag.gov.in/rti/jaipur/en/rti-journal>



## ***Other Initiatives***

### ***E-Office Implementation***

The institute conducted an in-house training programme on e-office between 26 February 2021 and 27 February 2021. RTI plans to shift to e-office from 01 April 2021.

### ***Hindi Karyashala***

The institute invited Dr. Rakesh Sharma, Hindi Officer, National Institute of Oceanography, Goa to deliver online lecture

in *Hindi Karyashala* organized by RTI on 12 March 2021. The faculty explained in detail, the various methods and techniques for doing office work in Hindi on computers with the help of software/web-links etc.

### ***Republic Day Celebration***

The Institute celebrated the Republic Day with all staff and officers participating in flag hoisting. This was the first time when Republic Day celebrations were held in RTI, Jaipur.



# Feedback on Journal, Newsletter and courses

*This is a very commendable effort. I can make a few suggestions. This kind of cross cutting analysis across the states can be attempted in respect of taxes also. Similarly, based on information available with audit department and other agencies it can be done for Urban Local Bodies or PRIs for specific parameters like timely preparation of accounts (a low hanging fruit), auditing arrangements etc.*  
Best wishes,

**Ms Meenakshi Gupta, Member, TRAI**

*All the three articles in the Journal are very informative and detailed, with the case studies/examples quoted also being very interesting. The article on 'Auditing Government Investment in other Joint Stock Companies' is particularly enlightening and carries important lessons, including the need for much greater scrutiny of the statement of investments in the Finance Accounts (which, as mentioned in the article, is incorporated as received from the State Authorities). The article on the audit of AC/DC bills rightly indicates the need to examine the AC bills as a 'flow', rather than as 'stock', as well as the need for alternative approaches in regard to the manner in which AC/DC bills are currently examined in audit. The article on 'Emphasis of Matter' brings to light important and useful information regarding 'Emphasis of Matter' paragraphs.*

*Please accept my congratulations for successfully bringing out this useful and highly informative publication, which is very rich in content. I look forward to receiving the future editions as well.*

**Sh. Deepak Narain, Director General of Audit, Kolkata**

*Thank you for sending this newsletter. It bring out succinctly the activities and initiatives at RTI Jaipur. May RTI Jaipur attain greater heights under you leadership.*  
With complements,

**Sh. S. S. Dadhe, Director General, National Academy Of Audit and Accounts, Shimla**

*It was heartening to note that RTI could hold the training online and invite the best faculty*  
**(Sh. Sunil Kumar Kohli)**  
*The course and Faculties were of high quality. Topics were very relevant.*  
**(Sh. Arun Kumar V M)**  
*Very intensive and informative course that was supplemented by the expert opinions*  
**(Sh. Naresh Kumar Chalana)**

*Participants of Webinar on Performance Audit  
(04.01.2021 to 06.01.2021)*

*Faculties were excellent, the duration of class was perfect (45 min per session) so felt focused most of the time and that never made the lectures dull.*

**Sh. Arvind Arora**

*A participant of online training on Data Analytics, Visualization & Presentation skills (16.12.2020 to 18.12.2020)*

**Dear Ashutosh Joshi Ji**  
*My congratulations to you and the team which had brought out the Journal. All the three articles were well written and throws a wealth of information on the subjects dealt with. Though subjects appear regular, the audit angles were definitely fresh and rejuvenating. My humble thanks to the persons who did the original audit work. This dissemination is essential and keep up the good work.*

**Sh. C. Nedunchezian, Director General of Audit (I & CA), New Delhi**

*I was pleasantly surprised to see that each article is research based and exhaustive. Such a pleasant break from stereotyped copy paste article that we come across in our departmental journals. Thank you very much for this initiative.*  
Wish you all the very best in your wonderful effort.

**Sh. Govind Bhattacharjee, Director General, O/o CAG (Retd.)**

**Dear Sir,**  
*Congratulations on bringing out the journal. Most part of the journal reads like an interesting story. I hope it is alright if I forward a copy to my colleague in SFR Report Section as the results of your research would be immensely useful for SFR.*

Regards,  
**Sh. Niyas S, Asst. Audit Officer, O/o AG-II, Kerala**

*Sir, thank you very much for sending the first edition of the Journal of RTI Jaipur. I have gone through the journal and it is very informative and will be very useful for officials who will be conducting similar audits, sir.*

**Sh. Abdul Barri, Sr Audit Officer, Tamilnadu**

**Dear Editor,**  
*Received your e-Newsletter. The faculty members are really great, particularly Dr. N. Goswami whom I know personally*

**Sh. B R Mondal, PAG (Audit), Tripura**

*This training was very well designed. It was the perfect amalgamation of theory and practical. Training was full of information. The deliverance of knowledge was at par. Since it was online training, RTI, Jaipur managed all the technical matters very well and assistance was provided at every stage of Training. I didn't face any technical problem during the training.*  
Thanks

**Ms. Bharti Mittal,**  
*A participant of online training on contract Management  
(14.12.2020 to 16.12.2020)*

*The course was designed keeping the changing technological advancements in consideration.*

**Ms. Shradha Suman Rickey**  
*A participant of online training on Level-2 Group-II, IT Audit Advanced IDEA (06.01.2021 to 08.01.2021)*

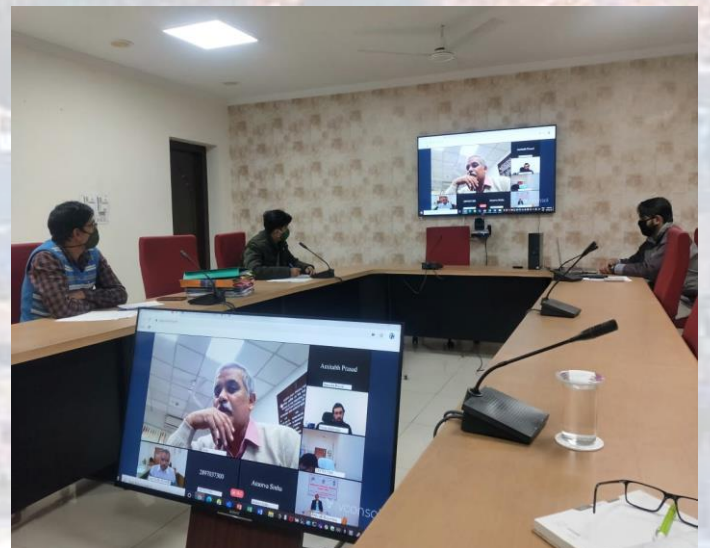
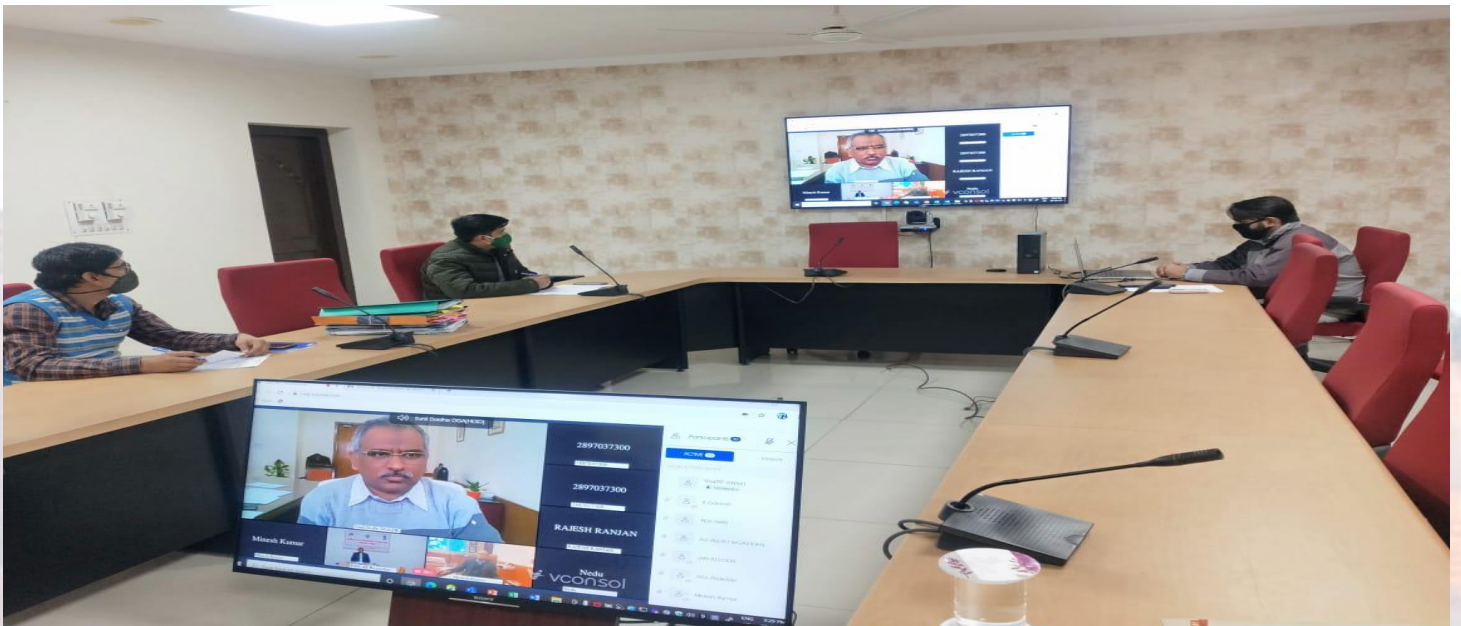


*Activities through the lens*



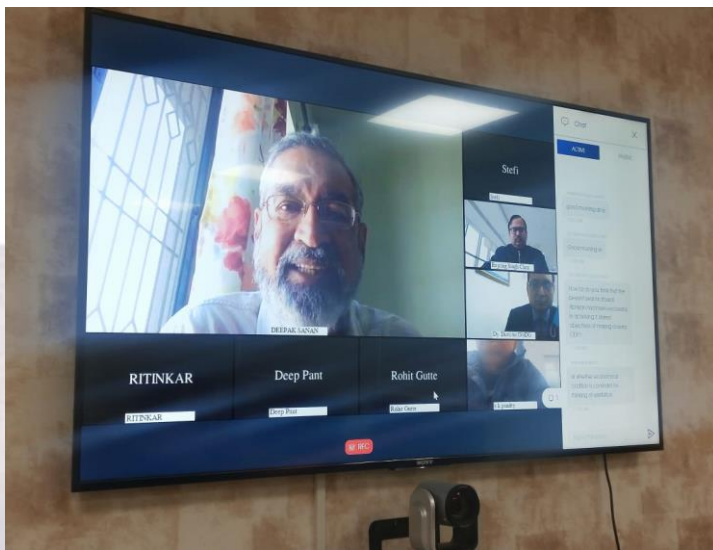
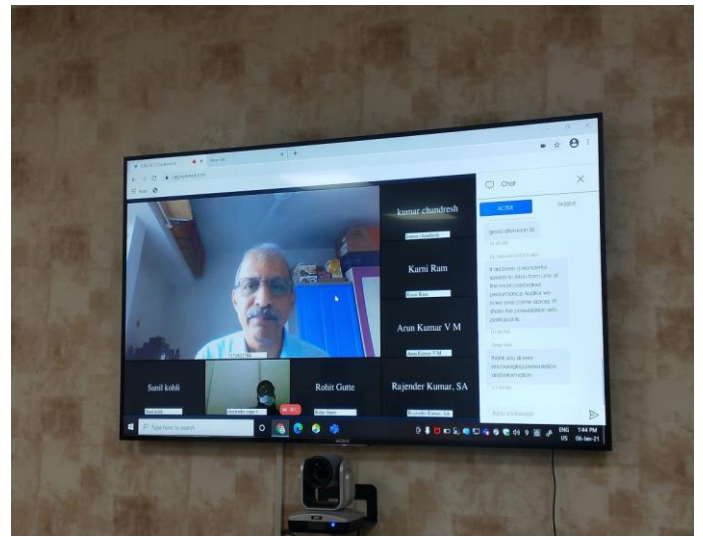
*Republic Day Celebration*





*Regional Advisory Committee meeting (07 January 2021)*

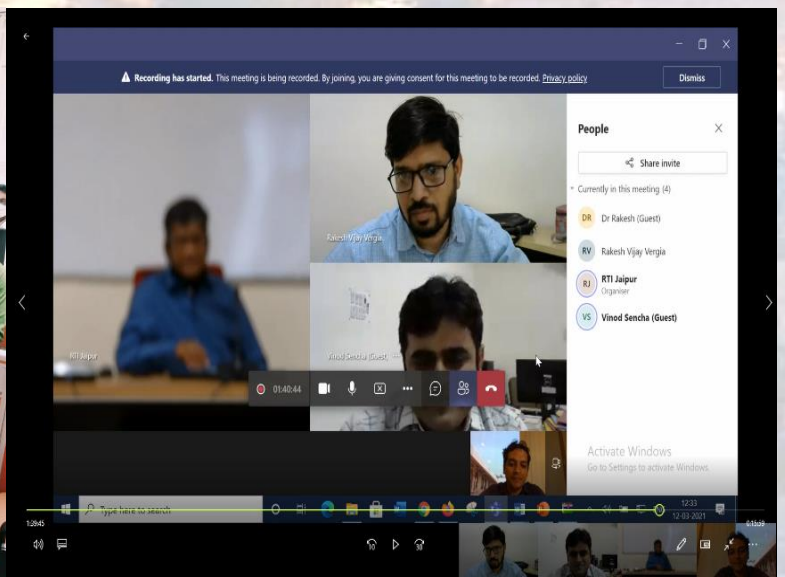




**Webinar on Performance Audit (04-06 January 2021)**



**In-house training on e-office**



**Hindi Karyashala**













RTI Campus in bloom



## Annex A

### Our Faculty members

#### External Faculties

Sh. Deepak Sanam , Retd. IAS
Ms. Anjlee Agarwal, Executive Director, Samarthyam
Prof. V. Srinivasa Chary, Administrative Staff College, Hyderabad
Dr. R. K. Choubisa, Prof., Indira Gandhi Panchayati Raj Institute for Rural Development, Rajasthan
Dr. Kanchan Mathur, Professor, Institute of Development Studies, Jaipur
Sh. C P Mandawaria, Joint Director, PPP Cell, Planning Department, Rajasthan
Dr. Hoshiyar Singh , Executive Director, RTDC, Rajasthan
Sh. Neeraj Jain , Suprintending Engineer, PWD, Rajasthan
Dr. Nitin Sarawat, Director, ACE Institute, Corporate Training Wing, Jaipur
Sh. Suraj Sharma , Business Facilitator, Govt. e Market (GEM) place, New Delhi
Sh. I.D. Variyani, Senior Technical Director, NIC
Sh. Prahlad Jat , SSA, NIC
Sh. T N Sharma, Faculty, Logicpace Pvt. Ltd., Jaipur
Sh. Mahesh Kanodia, Sr. Divisional Account Officer, PWD Division, Tonk, Rajasthan
Sh. Arvind Kumar, Project Coordinator, Access Infotech. Ltd., Chandigarh
Sh. Nikhil Jain , Faculty, DEVOPS, Jaipur
Sh. Akshay Jain, Chartered Accountant
Sh. Vishnu Khandelwal, Chartered Accountant
Sh. Deepak Birla, Chartered Accountant
Sh. Deepak Khandelwal, Chartered Accountant
Sh. Pulkit Khandelwal, Chartered Accountant
Sh. Ujjval Sharma , Chartered Accountant
Sh. Ajay Dutt Mathur, AAO, Directorate of Treasury and Accounts

#### Faculties from IA&AD

Sh. S. S. Dadhe, Director General
Sh. Y. N. Thakare , IA&AS Retired
Sh. Nilotpal Goswami, Director General,
Sh. D P Yadav, Principal Accountant General
Sh. H Abbas, Accountant General
Ms. Hema Munivenkatappa, Accountant General
Ms. Stefi Sofi, Deputy Director
Sh. Mrinal Chawla, Deputy Director
Sh. Sandeep Dabur, Deputy Accountant General
Sh. Mehul Grover, Deputy Accountant General
Sh. Gaurav Rai , Deputy Director
Ms. B Saranya, Deputy Accountant General
Ms. Priti Rameshchand Jain, Deputy Accountant General
Sh. F C Syal , Retd. DAG
Ms. Laxmi Purohit, Retd. SAO
Sh. R N Tailor , Retd. SAO
Sh. S. M. Soral, Retd. SAO
Sh. J N Vernekar, SAO
Sh. Shailendra Kumar Sharma, SAO
Sh. Gaurav Kumar Prajapat, SAO
Sh. Nakul Yadav, SAO
Sh. Sunil Kumar Das, SAO
Sh. Arun Kumar Sharma-II, SAO
Sh. Naresh Kriplani, AAO
Sh. Badri Narain, AAO
Sh. Nitin Sharma, AAO



## Annex B

### Courses conducted between 25.11.2020 and 31.03.2021

<i>Name of online training course</i>	<i>Period</i>	<i>No of trainees</i>	<i>Grading of the course</i>	<i>Faculty grading</i>	<i>Overall grading</i>
			<i>Out of 5.00</i>		
<b>General Courses</b>					
Audit of Public Private Partnership (PPP) Projects	25-11-2020 to 27.11.2020	17	4.34	4.48	4.37
Workshop on Outcome Based Audit	03-12-2020 to 04.12.2020	21	4.51	4.65	4.56
Treasury Inspection in post IFMS scenario	07.12.2020 to 09.12.2020	15	4.84	4.79	4.85
Contract Management	14.12.2020 to 16.12.2020	22	4.50	4.55	4.54
Performance Audit, Gender Mainstreaming	21.12.2020 to 23.12.2020	17	4.66	4.67	4.66
Webinar on Performance Audit (For Group Officers and SAOs)	04-01-2021 to 06.01.2021	21	4.74	4.77	4.77
Audit Planning (including statistics and sampling in audit & risk based audit approach)	11-01-2021 to 13.01.2021	18	4.42	4.65	4.54
Indian Accounting Standards (Ind.AS)	18.01.2021 to 20.01.2021	19	4.64	4.73	4.68
Workshop on Goods and Services Tax	01.02.2021 to 03.02.2021	18	4.56	4.63	4.54
Accounting of Works and Audit of works contracts	08-02-2021 to 10.02.2021	17	4.27	4.55	4.43
Management Development Programme (MDP)	15-02-2021 to 17.02.2021	17	4.62	4.77	4.64
<b>IS Courses</b>					
Data Analytics, Visualization and Presentation Skills	16.12.2020 to 18.12.2020	19	4.75	4.75	4.76
Audit in IT Environment (Advanced Excel & IDEA)	28.12.2020 to 30.12.2020	15	4.3	4.51	4.41
Level-2 Group II, IT Audit Advanced/ IDEA	06.01.2021 to 08.01.2021	24	4.5	4.68	4.52
Oracle (SQL)	20-01-2021 to 22.01.2021	21	4.58	4.79	4.62
Oracle (PL/SQL), AG(A&E), Rajasthan	03.02.2021 to 05.02.2021	22	4.51	4.65	4.55
Forms & Reports in Oracle 11g	22-02-2021 to 24.02.2021	17	4.51	4.50	4.51



**Annex C**  
**CALENDAR OF TRAINING PROGRAMMES 2021-22**

<i>Course Title</i>	<i>Course duration</i>
<b>GENERAL COURSES For Group Officers/Sr. AOs/AOs</b>	
Phase-I Training for DR AOs	01.04.2021 to 07.05.2021
Rules and Principles of Govt. Accounting, Overview of Accounts Compilation-Finance and Appropriation	17.05.2021 to 21.05.2021
Effective Communication, Language and Drafting skills(Including Draft of Factual Statement/Draft Para)	27.05.2021 to 29.05.2021
Compliance and Performance Audit (Compliance and PA Guideline)	31.05.2021 to 04.06.2021
Accounting of Works and Audit of Works Contracts	07.06.2021 to 11.06.2021
Specific training for newly recruited Divisional Accountants as per subjects prescribed in MSO	21.06.2021 to 01.07.2021
Workshop on Goods and Services Tax	12.07.2021 to 16.07.2021
Phase-II Training for DR AOs	26.07.2021 to 23.10.2021
Audit Planning (including statistics and sampling in audit & risk based audit approach)	25.10.2021 to 29.10.2021
Accounting Standards including Ind.AS	08.11.2021 to 12.11.2021
All India Seminar on Performance Audit	15.11.2021 to 16.11.2021
Workshop on Goods and Services Tax	29.11.2021 to 03.12.2021
Financial Audit of PSUs and other entities preparing accounts on commercial basis	06.12.2021 to 10.12.2021
Audit of Public Private Partnership (PPP) Projects	03.01.2022 to 07.01.2022
All India Workshop on Draft Paragraphs	10.01.2022 to 12.01.2022
Financial Audit of PSUs and other entities preparing accounts on commercial basis	17.01.2022 to 21.01.2022
Compliance and Performance Audit (Compliance and PA Guidelines)	07.02.2022 to 11.02.2022
Contract Management	14.02.2022 to 18.02.2022
Financial Audit of PSUs and other entities preparing accounts on commercial basis	07.03.2022 to 11.03.2022
Audit Evidence, Documentation & Reporting	14.03.2022 to 16.03.2022
<b>Information Technology (EDP Lab-I &amp; II) Courses for Group A, B and C officers (as per criteria)</b>	
Basic course of IT on MS office	14.06.2021 to 18.06.2021
Audit in IT Environment (Medium Level Excel, IDEA and Knime)	05.07.2021 to 09.07.2021
Audit in IT Environment (Advance Level Excel, IDEA and Knime)	22.11.2021 to 27.11.2021
Oracle (SQL)	13.12.2021 to 17.12.2021
Audit in IT Environment (Medium Level Excel, IDEA and Knime)	20.12.2021 to 24.12.2021
Cyber Security (Cyber Crime & IT Security)	27.01.2022 to 29.01.2022
Data Analytics, Visualization & Presentation Skills	31.01.2022 to 04.02.2022
Oracle (PL/SQL)	21.02.2022 to 25.02.2022
Audit of IT systems	28.02.2022 to 04.03.2022
Audit in IT Environment (Advance Level Excel, IDEA and Knime)	21.03.2022 to 26.03.2022





लोकहितार्थं सत्यनिष्ठा  
Dedicated to Truth in Public Interest



## **Regional Training Institute**

<http://rtijaipur.cag.gov.in>

**INDIAN AUDIT & ACCOUNTS DEPARTMENT**

**A.G.COLONY, BAJAJ NAGAR**

**JAIPUR - 302015**

**RAJASTHAN**

**Telephone: 0141-2704709**

**FAX: 0141-2702927**