# Final Tour Programme of AMG-III Inspection Party No. I for 4th Qtr. of 2024-25

	Party members:	Month/ Event	List of Sat & Sun/ Holidays / Events
1.	Aloke Kumar Guha, Sr. AO (upto 21.01.2025 for the unit mentioned against sl.1 below)	Jan 25	01, 04, 05, 11, 12, 18,19, 23, 25, 26 (10 Holidays)
2.	Subhash Bose, Sr. AO (w.e.f. 24.01.25 to 12.02.2025 for the unit mentioned against sl. 2 below)^	Feb 25	01, 02, 03, 08, 09, 14, 15, 16, 22, 23, 26 (11 Holidays)
3.	Subhra Chakraborty, Sr. AO (w.e.f. 03.03.25 to 19.03.25 for the unit mentioned against sl. 4 below)	Mar 25	01, 02, 08, 09, 14, 15, 16, 22, 23, 27, 29, 30, 31 (13 Holidays)
<b>/4.</b>	<b>Jitendra Kumar, Sr. AO</b> (w.e.f. 17.02.25 to 28.02.25 for the unit mentioned against sl. 3 below)	1000-21	
5.	Tanay Mukherjee, AAO		
/6.	Subodh Kumar, AAO (up to 12.02.2025 followed by mandatory training of AAOs for promotion to Sr. AO w.e.f. 17.02.2025)		
7.	Suman Das, AAO (w.e.f. 03.03.2025 to 19.03.2025 for the unit mentioned against sl. 4 below)		130 9 9 2
8.	Swaroop Kumar Biswas, Ar.		

### N.B:

Shri Aloke Singh, Sr. AO shall hold the additional charge during the absence of Shri Shubhra Chakraborty, Sr. AO at the HQ w.e.f. 03.03.2025 (Mon) to 20.03.2025 (Thu).

SI.	Unit	Date of Inspection
1	Executive Engineer, Barasat Highway Division-II, (PW/Rds), (High Risk)  Address: PO- Barasat, Dist-24 Parganas (North), Kol- 700124  Ph: 2562-4642  Period of Audit: - From 04/2023 to 03/2024  Sub-Division to be covered:  Barasat Highway S/D	06.01.2025 (Mon) to 21.01.2025 (Tue) (12 days)
	Headquarters' duty on	22.01.2025 (Wed)
	Transit Day for moving to Siliguri on	23.01.2025 (Thu, State Govt. Holiday)
2	Executive Engineer, Darjeeling Highway Division, (PW/Rds), (High Risk) Address: PWD More, Shaktigarh, PO- Siliguri Bazar, Dist Darjeeling, Pin-734005 Ph: 0353-2468055 Period of Audit: - From 04/2022 to 03/2024 Sub-Division to be covered: Siliguri High Way S/D-I	24.01.2025 (Fri) to 12.02.2025 (Wed) (13 days)
	Transit Day for moving to Kolkata on	13.02.2025 (Thu)
	Headquarters' duty on	14.02.2025 (Fri, State Govt. Holiday)
	Transit Day for moving to Cooch-Behar on	16.02.2025 (Sun)
3	Executive Engineer, Teesta Bridge Construction Division, (PWD), (High Risk)  Address: Mekhligunje, P.O+Dist- Cooch-Behar, Pin-735304  Ph.:03582-222536  Period of Audit: - From 04/2023 to 03/2024  Sub-Division to be covered: T.B. S/D-1	17.02.2025 (Mon) to 28.02.2025 (Fri) (09 days) (26.02.2025- State Govt. Holiday)
	Transit Day for moving to Kolkata on	01.03.2025 (Sat)
	Transit Day for moving to Murshidabad on	02.03.2025 (Sun)

## Final Tour Programme of AMG-III Inspection Party No. I for 4th Qtr. of 2024-25

4	Executive Engineer, Murshidabad Highway Division-I, (PW/Rds), (High Risk)  Address: PO-Berhampur, Dist-Murshidabad, Pin- 742101  Ph: 03482-251053  Period of Audit: - From 04/2023 to 03/2024  Sub-Division to be covered: Islampore S/D	03.03.2025 (Mon) to 19.03.2025 (Wed) (12 days) (14.03.2025- Central & State Govt. Holiday)	
	Transit Day for moving to Kolkata on	20.03.2025 (Thu)	
	Headquarters' duty on	21.03.2025 (Fri)	

#### Following information need to be incorporated with IR failing of which IR will not be accepted:

- Instances of drawl of funds in order to avoid lapse of budget provision,
- Total no. of functional DDOs and auditee units with contact details
- Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.
- The IR should contain brief description on purpose of functioning
  of the Audited entity and a separate para may be attempted
  commenting, how far the entity is fulfilling the purpose or is
  working keeping the purpose in view.
- Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.
- In order to comply with B.O. No. AMG III(C) / B.O. file/ III-9/ PPG (Guidance note)/ 22-23/31 dated 22.11.2022 FAPs are to collet necessary information in respect of the unit allotted for the quarter at Hd. Qtr. level before the commencement of audit.
- The party should complete Desk Review of all units and get them approved by GO prior to the commencement of audit for the 4th quarter of 2024-25.

- Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.
- Party should not visit centres/sub centres/ subdivision other than specified one under any unit without approval of Headquarters.
- Tentative dates of audit of Sub-division(s) have been mentioned in OIOS. The same may be interchanged with proper noting in OIOS by the Inspecting Officer.
- The party should specifically mention the total no. of audited entities (with name & phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit
- FAPs shall perform their audit duties through OIOS.

### ^^ Tour programme for Shri Subhash Bose, Sr. AO w.e.f. 24.01.25 to 12.02.25 is as follows:

Matter in brief	Date/ Duration
HQ duty	24.01.2025 (Fri)
Transit to Siliguri	26.01.25 (Sun)
Visit to Darjeeling Highway Division under PW/Rds	27.01.25 (Mon) to 31.01.25 (Fri)
Transit to Kolkata	01.02.25 (Sat)
HQ duty	03.02.2025 (Mon) and 04.02.25 (Tue)
Transit to Siliguri	05.02.25 (Wed)
Visit to Darjeeling Highway Division under PW/Rds	06.02.25 (Thu) to 12.02.25 (Wed)
Transit to Kolkata	13.02.25 (Thu)
HQ duty	14.02.2025 (Fri) onwards

Attested

Sr. Audit Officer/AMG-III(C)

# Final Tour Programme of AMG-III Inspection Party No. II for 4th Qtr. of 2024-25

Party members:	Month/ Event	List of Sat & Sun/ Holidays / Events
1. Ajay Kumar Sinha, Sr. AO (up to 13.03.2025)	Jan 25	01, 04, 05, 11, 12, 18,19, 23, 25, 26 (10 Holidays)
2. Jitendra Kumar, Sr. AO (w.e.f. 17.03.2025 to 25.03.2025)	Feb 25	01, 02, 03, 08, 09, 14, 15, 16, 22, 23, 26 (11 Holidays)
3. Pallab Bandyopadhyay, AAO (w.e.f. 27.02.2025 to 25.03.2025)	Mar 25	01, 02, 08, 09, 14, 15, 16, 22, 23, 27, 29, 30, 31 (13 Holidays)
4. Manoj Kumar, AAO,	Pury up?	
5. Abhijit Majumder, AAO, (up to 21.02.2025)	-	-
6. Goutam Biswas, Sr. Ar.	-	The street of th

SI.	Unit	Date of Inspection
	Transit Day for moving to Malda on	05.01.2025 (Sun)
1.	Executive Engineer, Malda Highway Division, (PW/Rds), (High Risk) Address: PO & Dist- Malda, Pin- 732101 Ph: 953512-252316 Period of Audit: - From 04/2023 to 03/2024 Sub-Division to be covered: Gajol High way - S/D	06.01.2025 (Mon) to 17.01.2025 (Fri) (10 days)
2	Executive Engineer, Malda Division, (PWD), (Med Risk) Address: PO & Dist- Malda Ph: 03512-252497 Period of Audit: - From 04/2023 to 03/2024 Sub-Division to be covered: Malda S/D - I	20.01.2025 (Mon) to 31.01.2025 (Fri) (09 days) (23.01.2025- State Govt. Holiday)
	Transit Day for moving to Kolkata on	01.02.2025 (Sat)
	Headquarters' duty on	03.02.2025 (Mon)
3.	Executive Engineer, Alipore Division, (PWD), (High Risk) Address: 32, Belvedere Rd, Bhabani Bhawan, Multistoried Blg. (1st floor), Kol- 700027 Ph: 9432244787 Period of Audit: - From 04/2023 to 03/2024 Sub-Division to be covered: Behala S/D	04.02.2025 (Tue) to 19.02.2025 (Wed) (11 days) (13.02.2025 & 14.02.2025- State Govt. Holiday)
	Headquarters' duty on	13.02.2025 (Thu), 14.02.2025 (Fri), 20.02.2025 (Thu) to 21.02.2025 (Fri)
4.	Executive Engineer, South 24 Parganas Highway Division, (PW/Rds), (High Risk)  Address: P-16, India Exchange place, CIT Building (1st Floor), Kol-700 073, Ph: 2225-8367/87  Period of Audit: - From 04/2023 to 03/2024  Sub-Division to be covered: Jadaypur ROB S/D	24.02.2025 (Mon) to 11.03.2025 (Tue) (11 days) (26.02.2025- State Govt. Holiday)
	Headquarters' duty on	26.02.2025 (Wed), 12.03.2025 (Wed) to 13.03.02025 (Thu)

### Final Tour Programme of AMG-III Inspection Party No. II for 4th Qtr. of 2024-25

SI.	Unit	Date of Inspection
5.	Executive Engineer, Kolkata Drainage Outfall Division (I&WD), (Low Risk) Address: Jalsampad Bhawan, Salt Lake, (6th floor), Kol-700091 Ph.: 2321-7298	17.03.2025 (Mon) to 25.03.2025 (Tue) (07 days)
	Period of Audit: - From 04/2023 to 03/2024  Sub-Division to be covered: Kolkata S/D-I	
	Headquarters' duty on	26.03.2025 (Wed)

#### Following information need to be incorporated with IR failing of which IR will not be accepted:

- Instances of drawl of funds in order to avoid lapse of budget provision,
- Total no. of functional DDOs and auditee units with contact details
- Beneficiary details including Bank Account No., IFS code
  of the bank account are to be checked in respect of all
  transactions initially failed but subsequently were
  successful during the audit period.
- The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.
- Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.
- In order to comply with B.O. No. AMG III(C) / B.O. file/ III-9/ PPG (Guidance note)/ 22-23/ 31 dated 22.11.2022 FAPs are to collet necessary information in respect of the unit allotted for the quarter at Hd. Qtr. level before the commencement of audit.

- The party should complete Desk Review of all units and get them approved by GO prior to the commencement of audit for the 4<sup>th</sup> quarter of 2024-25.
- Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.
- Party should not visit centres/sub centres/ subdivision other than specified one under any unit without approval of Headquarters.
- Tentative dates of audit of Sub-division(s) have been mentioned in OIOS. The same may be interchanged with proper noting in OIOS by the Inspecting Officer.
- The party should specifically mention the total no.
   of audited entities (with name & phone No., FAX
   no., email id) under the control of the audited
   entities immediately after taking up of audit
- FAPs shall perform their audit duties through OIOS.

Attested

Sr. Audit Officer/AMG-IMC

## Final Tour Programme of AMG-III Inspection Party No. III for 4th Qtr. of 2024-25

	Party members:	Month/ Event	List of Sat & Sun/ Holidays / Events
	1. Patit Paban Sarkar, Sr. AO (up to 25.02.2025)	Jan 25	01, 04, 05, 11, 12, 18,19, 23, 25, 26 (10 Holidays)
	2. Tufan Adhikary, Sr. AO (w.e.f. 27.02.2025 to 13.03.2025)	Feb 25	01, 02, 03, 08, 09, 14, 15, 16, 22, 23, 26 (11 Holidays)
1	3. Anirban Das-I, AAO	Mar 25	01, 02, 08, 09, 14, 15, 16, 22, 23, 27, 29, 30, 31 (13 Holidays)
	4. Aftabur Rahaman, AAO (w.e.f. 06.01.2025 to 17.01.2025)		
-	5. Ganesh Chandra Mallick, AAO (up to 12.02.2025 followed by mandatory training of AAOs for promotion to Sr. AO w.e.f. 17.02.2025)	-	
	6. Bireswar Sarkar, Sr. Ar. (w.e.f. 20.01.2025)	-	LIES OF THE STATE

SI.	Unit	Date of Inspection
1.	Executive Engineer, Barasat Highway Division-I, (PW/Rds), (High Risk) Address: Purta Bhawan (3 <sup>rd</sup> floor), Saltlake, DF Block, Kol-700091 Ph.: 2337-2653 Period of Audit: - From 04/2023 to 03/2024 Sub-Division to be covered: Barasat Bridge S/D	06.01.2025 (Mon) to 17.01.2025 (Fri) (10 days)
2	Executive Engineer, Hoogly High way Division-I, (PW/Rds), (High Risk)  Address: Pipulpati, Vivekanand Road, PO & Dist- Hooghly, Pin- 712103 Ph: 2680-2303  Period of Audit: - From 04/2023 to 03/2024  Sub-Division to be covered: Hooghly H/W S/D	20.01.2025 (Mon) to 31.01.2025 (Fri) (09 days) (23.01.2025- State Govt. Holiday)
	Headquarters' duty on	23.01.2025 (Thu) & 03.02.2025 (Mon)
Tra	ansit day for moving to Krishnanagar on 04.02.2025 (Tue), 10.02.2025	5 (Mon) and 17.02.2025 (Mon) before office hours
3.	Executive Engineer, Nadia Division, (PWD), (High Risk) Address: Joramukhi, P.O- Krishnagar, Dist-Nadia, Arabinda Sarani, Pin- 741101 Ph.:953472-252456 Period of Audit: - From 04/2023 to 03/2024 Sub-Division to be covered: May be selected locally	04.02.2025 (Tue) to 19.02.2025 (Wed) (11 days) (13.02.2025 & 14.02.2025- State Govt. Holiday)
	Transit day for moving to Kolkata on 07.02.2025 (Fri), 12.02.2025 (V	Wed) and 19.02.2025 (Wed) after office hours
	Headquarters' duty on	13.02.2025 (Thu) &14.02.2025 (Fri)
4.	Executive Engineer, Nadia Highway Division- II, (PW/Rds), (High Risk) Address: City Centre Buildings, Opposite Kalyani Stadium, PO- Kalyani, Nadia, Pin- 741 235 Ph.: 033/2582-8116 Period of Audit: - From 04/2023 to 03/2024 Sub-Division to be covered: Quality Control S/D	20.02.2025 (Thu) to 07.03.2025 (Fri) (11 days) (26.02.2025- State Govt. Holiday)
	Headquarters' duty on	26.02.2025 (Wed)

### Final Tour Programme of AMG-III Inspection Party No. III for 4th Qtr. of 2024-25

SI.	Unit	Date of Inspection
5.	Superintending Engineer, Eastern Circle, (PWD), (Low Risk) Address: New Building Complex (3rd Floor), Deshabandhu Nagar, Baguihati (V.I.P Road), Kolkata – 700 059 Ph.: 2337-6164 Period of Audit: - Upto 03/2024 Sub-Division to be covered: May be selected locally	10.03.2025 (Mon) to 13.03.2025 (Thu) (04 days) (14.03.2025 Central & State Govt. Holiday)
	Headquarters' duty on	17.03.2025 (Fri)

#### Following information need to be incorporated with IR failing of which IR will not be accepted:

- Instances of drawl of funds in order to avoid lapse of budget provision.
- Total no. of functional DDOs and auditee units with contact details
- Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.
- The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.
- Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.
- In order to comply with B.O. No. AMG III(C) / B.O. file/ III-9/ PPG (Guidance note)/ 22-23/ 31 dated 22.11.2022 FAPs are to collet necessary information in respect of the unit allotted for the quarter at Hd. Qtr. level before the commencement of audit.
- The party should complete Desk Review of all units and get them approved by GO prior to the commencement of audit for the 4<sup>th</sup> quarter of 2024-25.

- Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.
- Party should not visit centres/sub centres/ subdivision other than specified one under any unit without approval of Headquarters.
- Tentative dates of audit of Sub-division(s) have been mentioned in OIOS. The same may be interchanged with proper noting in OIOS by the Inspecting Officer.
- The party should specifically mention the total no. of audited entities (with name & phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit
- FAPs shall perform their audit duties through OIOS.

Attested

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## Final Programme of AMG-III Inspection Party No. IV for 4th Qtr. of 2024-25

Party members:	Month/ Event	List of Sat & Sun/ Holidays / Events
1. <b>Tufan Adhikary, Sr. AO</b> (w.e.f. 06.01.25 to 26.02.2025 and again w.e.f. 17.03.2025 to 25.03.25)	Jan 25	01, 04, 05, 11, 12, 18,19, 23, 25, 26 (10 Holidays)
<ol> <li>Patit Paban Sarkar, Sr. AO (w.e.f. 27.02.2025 to 13.03.2025 for unit Sl. No. 5)</li> </ol>	Feb 25	01, 02, 03, 08, 09, 14, 15, 16, 22, 23, 26 (11 Holidays)
3. Sabyasachi Mahato, AAO	Mar 25	01, 02, 08, 09, 14, 15, 16, 22, 23, 27, 29, 30, 31 (13 Holidays)
4. Pallab Bandyopadhyay, AAO (w.e.f. 06.01.25 to 26.02.2025)	-	
<b>5. Abhijit Majumadar, AAO</b> (w.e.f. 27.02.2025 to 13.03.2025 for unit Sl. No. 5)		
6. Amit Kumar Singh, AAO (Adhoc)	Russ <u>a</u> asta	- avector a manufacture and

- N.B.- (i) Shri Patit Paban Sarkar, Sr. AO and will move on Transit to Sonamukhi, Bankura on 26.02.2025 (Wed) and return on Transit to Kolkata on 14.03.2025 (Fri).
- (ii) Shri Tufan Adhikary, Sr. AO and Shri Pallab Bandyopadhyay, AAO will move on Transit to Kolkata on 26.02.2025 (Wed)
- (iii) Shri Abhijit Majumder, AAO will move on Transit to Sonamukhi, Bankura on 02.03.2025(Sun) upon completion of training "Auditing through GIS Technology" and return on Transit to Kolkata on 14.03.2025 (Fri).

Sl.	Unit	Date of Inspection
Tr	ansit day for moving to Santiniketan on 06.01.2025 (Mon), 13.01.2025 (Mon)	and 20.01.2025 (Mon) before office hours
1.	Executive Engineer, Mayurakshi(S) Canals Division, (I&WD), (High Risk)  Address: PO- Santiniketan, Dist- Birbhum, Pin- 731233. Ph: 03463-262256  Period of Audit: - From 04/2023 to 03/2024  Sub-Division to be covered: Bolpur S/D	06.01.2025 (Mon) to 21.01.2025 (Tue (12 days)
15-14	Transit day for moving to Kolkata on 10.01.2025 (Fri) and 17.01.2	2025 (Fri) after office hours
	Transit day for moving to Suri on 21.01.2025 (Tue) after office hours and 2	22.01.2025 (Wed) before office hours
2.	Executive Engineer, Mayurakshi Head Quarter Division, (I&WD), (Low Risk) Address: PO- Suri, Dist- Birbhum. Ph.: 03462-255229 Period of Audit: - From 03/2021 to 03/2024 Sub-Division to be covered: May be select locally	22.01.2025 (Wed) to 31.01.2025 (Fri) (07 days) (23.01.2025- State Govt. Holiday)
	Transit day for moving to Kolkata on	01.02.2025 (Sat)
	Headquarters' duty on	03.02.2025 (Mon)
	Transit day for moving to Durgapur on 04.02.2025 (Tue) and 10.02.2	025 (Mon) before office hours.
	Executive Engineer, Durgapur Mech. & Elec. Division, (I&WD), (Low Risk)  Address: D.V.C. New Colony Durgapur, Dist- Paschim Burdwan, Pin- 713202 Ph.: 0342-2645669  Period of Audit: - From 04/2018 to 03/2024  Sub-Division to be covered: May be selected locally	04.02.2025 (Tue) to 11.02.2025 (Tue) (06 days)
	Transit day for moving to Kolkata on 07.02.2025 (Fri) and 11.02.20	025 (Tue) after office hours.
	Headquarters' duty on	12.02.2025 (Wed) to 14.02.2025 (Fri)
	Transit day for moving to Purulia on	16.02.2025 (Sun)

## Final Programme of AMG-III Inspection Party No. IV for 4th Qtr. of 2024-25

Sl.	Unit	Date of Inspection
4.	Executive Engineer, Purulia Construction Division, (I&WD), (Low Risk) Address: Bhatbandh Irrigation Colony, Ranchi Road, PO+Dist- Purulia, Pin- 723101 Ph.: 03252-222877 Period of Audit: - From 02/2022 to 03/2024 Sub-Division to be covered: May be select locally	17.02.2025 (Mon) to 25.02.2025 (Tue) (07 days)
	Transit day for moving to Sonamukhi, Bankura on	26.02.2025 (Wed, State Govt. Holiday)
5.	Executive Engineer, Right Bank Irrigation Division, (I&WD), (High Risk) Address: PO- Sonamukhi, Dist- Bankura, Ph: 953244-275237 Period of Audit: - From 04/2023 to 03/2024 Sub-Division to be covered: Amarkanan S/D	27.02.2025 (Thu) to 13.03.2025 (Thu) (11 days)
	Transit day for moving to Kolkata on	14.03.2025 (Fri, Central & State Govt. Holiday)
6.	Revenue Officer, Damodar Irrigation Revenue Division NoIII, (I&WD), (Low Risk). Address: Hooghly, Jeliapara, Mahatma Gandhi Road, Chinsurah, Hooghly, Pin- 712101, Period of Audit: - Up to 03/2024	17.03.2025 (Mon) to 25.03.2025 (Tue) (07 days)
	Headquarters' duty on	26.03.2025 (Wed)

#### Following information need to be incorporated with IR failing of which IR will not be accepted:

- Instances of drawl of funds in order to avoid lapse of budget provision.
- Total no. of functional DDOs and auditee units with contact details
- Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.
- The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.
- Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.
- In order to comply with B.O. No. AMG III(C) / B.O. file/ III-9/ PPG (Guidance note)/ 22-23/ 31 dated 22.11.2022 FAPs are to collet necessary information in respect of the unit allotted for the quarter at Hd. Qtr. level before the commencement of audit.

- The party should complete Desk Review of all units and get them approved by GO prior to the commencement of audit for the 4<sup>th</sup> quarter of 2024-25.
- Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.
- Party should not visit centres/sub centres/ subdivision other than specified one under any unit without approval of Headquarters.
- Tentative dates of audit of Sub-division(s) have been mentioned in OIOS. The same may be interchanged with proper noting in OIOS by the Inspecting Officer.
- The party should specifically mention the total no. of audited entities (with name & phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit
- FAPs shall perform their audit duties through OIOS.

Attested

Schaler Aberland Sr. Audit Officer/AMG-III(C) 21/02/25

## Final Tour Programme of AMG-III Inspection Party No. V for 4th Qtr. of 2024-25

Party members:	Month/ Event	List of Sat & Sun/ Holidays / Events
1. Vikas Sahay, Sr. AO	Jan 25	01, 04, 05, 11, 12, 18,19, 23, 25, 26 (10 Holidays)
2. Anand Kumar-I, AAO, (up to 21.02.2025)	Feb 25	01, 02, 03, 08, 09, 14, 15, 16, 22, 23, 26 (11 Holidays)
3. <b>Ayan Sarkar, AAO</b> (w.e.f. 23.02.2025 to 11.03.2025 for unit Sl. No 4)	Mar 25	01, 02, 08, 09, 14, 15, 16, 22, 23, 27, 29, 30, 31 (13 Holidays)
4. Rizwan Ahmed, AAO		
5. S. N. Paramanya, Asstt. Supvr	-	-

N.B.- Shri Ayan Sarkar, AAO will move on Transit to Raiganj, Uttar Dinajpur on 23.02.2025 (Sun) and will move on return Transit to Kolkata on 12.03.2025 (Wed).

Date of Inspection
05.01.2025 (Sun)
06.01.2025 (Mon) to 17.01.2025 (Fri) (10 days)
20.01.2025 (Mon) to 31.01.2025 (Fri) (09 days) (23.01.2025- State Govt. Holiday)
01.02.2025 (Sat)
03.02.2025 (Mon)
(Mon) and 17.02.2025 (Mon) before office hours
04.02.2025 (Tue) to 19.02.2025 (Wed) (10 days) (13.02.2025 & 14.02.2025- State Govt. Holiday
(Thu) and 19.02.2025 (Wed) after office hours
13.02.2025(Thu), 14.02.2025 (Fri), 20.02.2025 (Thu) and 21.02.2025 (Fri)
23.02.2025 (Sun)

Sl.	Unit	Date of Inspection
4.	Executive Engineer, Uttar Dinajpur Highway Division, (PW/Rds), (High Risk) Address: PO- Raiganj, Dist- North Dinajpur, Pin- 733134 Ph: 953523-252589 Period of Audit: - From 04/2023 to 03/2024 Sub-Division to be covered: Raiganj Highway S/D	24.02.2025 (Mon) to 11.03.2025 (Tue) (11days) (26.02.2025- State Govt. Holiday)
	Transit Day for moving to Kolkata on	12.03.2025 (Wed)
	Headquarters' duty on	13.03.2025 (Thu)
5.	The Managing Director, West Bengal Highway Development Corporation Ltd., (Low Risk) Address: HRBC Bhawan (4th Floor), Munshi Prem Chandra Sarani, Kolkata 700021, West Bengal Ph.: 2253-4100 Period of Audit: - From 04/2023 to 03/2024	17.03.2025 (Mon) to 26.03.2025 (Wed) (08 days)
	Headquarters' duty on	27.03.2025 (Thu)

#### Following information need to be incorporated with IR failing of which IR will not be accepted:

- Instances of drawl of funds in order to avoid lapse of budget provision.
- Total no. of functional DDOs and auditee units with contact details.
- Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.
- The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.
- Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.
- In order to comply with B.O. No. AMG III(C) / B.O. file/ III-9/ PPG (Guidance note)/ 22-23/ 31 dated 22.11.2022 FAPs are to collet necessary information in respect of the unit allotted for the quarter at Hd. Qtr. level before the commencement of audit.
- The party should complete Desk Review of all units and get them approved by GO prior to the commencement of audit for the 4<sup>th</sup> quarter of 2024-25.

- The party should complete Desk Review of all units and get them approved by GO prior to the commencement of audit for the 4<sup>th</sup> quarter of 2024-25.
- Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.
- Party should not visit centres/sub centres/ subdivision other than specified one under any unit without approval of Headquarters.
- Tentative dates of audit of Sub-division(s) have been mentioned in OIOS. The same may be interchanged with proper noting in OIOS by the Inspecting Officer.
- The party should specifically mention the total no.
   of audited entities (with name & phone No., FAX
   no., email id) under the control of the audited
   entities immediately after taking up of audit
- FAPs shall perform their audit duties through OIOS.

Attested

Se halvabut 21/02/25
Sr. Audit Officer/AMG-III(C)

# Final Tour Programme of AMG-III Inspection Party No. VI for $4^{th}$ Qtr. of 2024-25

	Party members:	Month/ Event	List of Sat & Sun/ Holidays / Events
1.	Rajeev Ranjan Akant, Sr. AO	Jan 25	01, 04, 05, 11, 12, 18,19, 23, 25, 26 (10 Holidays)
2.	<b>Atanu Dasgupta, AAO</b> (up to 12.02.2025 followed by mandatory training of AAOs for promotion to Sr. AO w.e.f. 17.02.2025)	Feb 25	01, 02, 03, 08, 09, 14, 15, 16, 22, 23, 26 (11 Holidays)
3.	<b>Sristedhar Dutta, AAO</b> (w.e.f. 20.02.2025 to 26.03.2025 for units Sl. No. 4 & 5)	Mar 25	01, 02, 08, 09, 14, 15, 16, 22, 23, 27, 29, 30, 31 (13 Holidays)
4.	<b>Manoj Kumar Das, AAO</b> (w.e.f. 20.02.2025 to 26.03.2025 for units Sl. No. 4 & 5)	01564074	t ha koadh i rumar a Daotaighach eann de fail i de faidtair
5.	<b>Goutam Mondal, AAO</b> (up to 12.02.2025 followed by mandatory training of AAOs for promotion to Sr. AO w.e.f. 17.02.2025)	<u>-</u>	
6.	Uday Pratap Pramanik, Sr. Ar.	-	

SI.	Unit	Date of Inspection
1.	Executive Engineer, Kolkata North Division, (PWD), (High Risk) (erstwhile North Suburban Division) Address: 166/10, B. T. Road, Dunlop More, Kol-700108 Ph: 2510-0301 Period of Audit: - From 04/2023 to 03/2024 Sub-Division to be covered: North Suburban S/D-II	06.01.2025 (Mon) to 17.01.2025 (Fri) (10 days)
	Transit Day for moving to Murshidabad on	19.01.2025 (Sun)
2.	Executive Engineer, Murshidabad Highway Division-II, (PW/Rds), (High Risk) Address: C.R. Das Road, PO- Berhampur, Murshidabad, Pin-742101. Ph: 03482-251103 Period of Audit: - From 04/2023 to 03/2024 Sub-Division to be covered: Murakshi H/W S/D	20.01.2025 (Mon) to 31.01.2025 (Fri) (09 days) (23.01.2025- State Govt. Holiday)
	Transit Day for moving to Kolkata on	01.02.2025 (Sat)
	Headquarters' duty on	03.02.2025 (Mon)
	Transit Day for moving to Burdwan on 04.02.2025 (Tue), 10.02.2025 (27.02.2025 (Thu) and 03.03.2025 (Mon) b	(Mon), 17.02.2025 (Mon), 24.02.2024 (Mon), refore office hours
3.	Executive Engineer, Burdwan South Highway Division (PW/Rds), (High Risk) Address: Aftab Club Ground, PO+Dist- Purba Burdwan PIN-713101. Ph: 0342-2662436 Period of Audit: - From 04/2023 to 03/2024 Sub-Division to be covered: Burdwan S/D-II	04.02.2025 (Tue) to 19.02.2025 (Wed) (10 days) (13.02.2025 & 14.02.2025- State Govt. Holiday)
	Headquarters' duty on	14.02.2025 (Fri)
4.	Executive Engineer, Burdwan North Highway Division, (PW/Rds), (Med Risk)  Address: Court Compound, Dist-Purba Burdwan, Pin-713101. Ph.: 0342-232262  Period of Audit: - From 04/2023 to 03/2024	20.02.2025 (Thu) to 05.03.2025 (Wed) (09 days) (26.02.2025- State Govt. Holiday)

## Final Tour Programme of AMG-III Inspection Party No. VI for 4th Qtr. of 2024-25

SI.	Unit	Date of Inspection
Tr	ransit Day for moving to Kolkata on 07.02.2024 (Fri), 12.02.2024 (Fri) and 05.03.2025 (Wed) a	
	Headquarters' duty on	26.02.2025 (Wed), 06.03.2025 (Thu) to 07.03.2025 (Fri)
Tr	ransit Day for moving to Diamond Harbour on 10.03.2025 (Mon hours	), 17.03.205 (Mon) and 24.03.2025 (Mon) before office
5.	Executive Engineer, Diamond Harbour Highway Division, (PW/Rds), (High Risk) Address: PO-Diamond Harbour, Dist-24 Pgs(S), Pin- 743331, Ph.: 03174-255294 Period of Audit: - From 04/2023 to 03/2024 Sub-Division to be covered: Kakdwip H/W S/D (Report regarding the PDP Case may be provided to AMG – III /Co-ordination Section latest by 03.02.2025)	10.03.2025 (Mon) to 26.03.2025 (Wed) (12 days) (14.03.2025- Central & State Govt. Holiday)
	Transit Day for moving to Kolkata on 13.03.2025 (Thu), 21.03.	.2025 (Fri) and 26.03.2025 (Wed) after office hours
	Headquarters' duty on	27.03.2025 (Thu)

Following information need to be incorporated with IR failing of which IR will not be accepted:

- Collection/ updation of data pertaining to the unit mentioned against sl. no. 5 above may be done by the Field Audit Party for further processing of a PDP regarding "Wasteful expenditure of Rs. 189.53 lakh due to non-coordination with PHE and avoidable expenditure of Rs. 689.40 lakh due to unnecessary widening of road" from the IR of 2021-22. A report in this regard may be provided to AMG III (Coordination) Section latest by 28.03.2025 for onward transmission to Report/ Civil Section.
- Instances of drawl of funds in order to avoid lapse of budget provision.
- Total no. of functional DDOs and auditee units with contact details
- Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.
- The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.
- Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.

- In order to comply with B.O. No. AMG III(C) / B.O. file/ III-9/ PPG (Guidance note)/ 22-23/ 31 dated 22.11.2022 FAPs are to collet necessary information in respect of the unit allotted for the quarter at Hd. Qtr. level before the commencement of audit.
- The party should complete Desk Review of all units and get them approved by GO prior to the commencement of audit for the 4th quarter of 2024-25.
- Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.
- Party should not visit centres/sub centres/ subdivision other than specified one under any unit without approval of Headquarters.
- Tentative dates of audit of Sub-division(s) have been mentioned in OIOS. The same may be interchanged with proper noting in OIOS by the Inspecting Officer.
- The party should specifically mention the total no. of audited entities (with name & phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit.
- · FAPs shall perform their audit duties through OIOS.

Attested

Scholerenberg Sr. Audit Officer/AMG-III/C

# Final Tour Programme of AMG-III Inspection Party No. VII for 4th Qtr. of 2024-25

Party members:	Month/ Event	List of Sat & Sun/ Holidays / Events
1. Albert T. Munsong, Sr. AO	Jan 25	01, 04, 05, 11, 12, 18,19, 23, 25 26 (10 Holidays)
2. <b>Joydeb Ghosh, AAO</b> (up to 12.02.2025. Transit to return to Kolkata on 13.02.2025, HQ Duty on 14.02.2025 followed by mandatory training of AAOs for promotion to Sr. AO w.e.f. 17.02.2025)	Feb 25	01, 02, 03, 08, 09, 14, 15, 16, 22, 23, 26 (11 Holidays)
3. Siddhartha Shankar Biswas, AAO	Mar 25	01, 02, 08, 09, 14, 15, 16, 22 23, 27, 29, 30, 31 (13 Holidays)
4. Kamalakanta Bar, Supervisor (w.e.f. 24.02.2025)		
5. Brojen Naskar, Asstt. Supvr		garagement of comments

SI.	Unit	Date of Inspection
7	Transit day for moving to Burdwan on 06.01.2025 (Mon), 13.01.2025 (Mon)	Ion) and 20.01.2025 (Mon) before office hour
		1000
	Executive Engineer, Burdwan (A-M) Division, (WRIDD),	The state of the s
	(Low Risk)	1
	Address: Kalna Road, PO & Dist- Burdwan, Pin-713101	A
	<b>Period of Audit: -</b> From 03/2022 to 03/2024	10 Jee 110kg - 100kg 1 30 Gett 100
	Sub-Division to be covered:	06.01.2025 (Mon) to 22.01.2025 (Wed)
	Asstt. Engineer (A-M), Burdwan S/D, (Low Risk)	(13 days)
	Asstt. Engineer (A-M), BDN W/S S/D, (Low Risk)	(23.01.2025- State Govt. Holiday)
	Asstt. Engineer (A-M), Katwa S/D, (Low Risk)	
	Asstt. Engineer (A-M), Memari S/D, (Low Risk)	
	Asstt. Engineer (A-M), Patuli S/D, (Low Risk)	
	Asstt. Engineer (A-M), Kalna S/D, (Low Risk)	
	Asstt. Engineer (A-M), Electrical S/D, (Low Risk)	a self self trades as the first self-
	Transit day for moving to Kolkata on 10.01.2025 (Fri), 17.01.2025 (F	ri) and 22.01.2025 (Wed) after office hours
	Headquarters' duty on	23.01.2025 (Thu) to 24.01.2025 (Fri), 03.02.2025 (Mon)
	Transit day for moving to Burdwan on 27.01.2025 (Mon) and	04.02.2025 (Tue) before office hours
2	Executive Engineer, Surface Water Investigation Division-II, (WRIDD), (Low Risk) Address: Purta Bhawan, PO & Dist- Burdwan Period of Audit: - Up to 03/2024 Sub-Division to be covered:	27.01.2025 (Mon) to 07.02.2025 (Fri) ((09 days)
	Asstt. Engineer (A-I), Burdwan S/D-II, (Low Risk)	
	Asstt. Engineer (A-I), Chinsurah S/D-II, (Low Risk)	The state of the s
	Asstt. Engineer (A-I), Howrah S/D-II, (Low Risk)	
	Asstt. Engineer (A-I), Birbhum S/D-II, (Low Risk)	The second secon
	Transit day for moving to Kolkata on 31.01.2025 (Fri) and 0	07.02.2025 (Fri) after office hours
	Transit day for moving to Malda on	θ9.02.2025 (Sun)
	Executive Engineer, Malda (A-M) Division-II, (WRIDD), (Low Risk)	
	Address: Madhabnagar, P.O- Makdumpur ,Dist- Malda, Pin- 732103	10.02.2025 (Mon) to 21.02.2025 ((Tue)
	Ph- 03512-266436	(09 days)
- 1	Period of Audit: - Up to 03/2024	(14.02.2025- State Govt. Holiday)
		( State South Honday)
	Sub-Division to be covered:	The sales of the s

## Final Tour Programme of AMG-III Inspection Party No. VII for 4th Qtr. of 2024-25

SI.	Unit	Date of Inspection	
	Asstt. Engineer (A-M), Ratua S/D, (Low Risk)		
	Asstt. Engineer (A-M), Gazole S/D, (Low Risk)		
	Asstt. Engineer (A-M), Harischandrapur S/D, (Low Risk)		
	Transit day for moving to Kolkata on	22.02.2025 (Sat)	
	Commissioner of Rabindra Setu, (Low Risk)		
4.	Address: Kolkata Port Trust (Shyama Prasad Mukherjee Port),	24.02.2025 (Mon) to 04.03.2025 (Tue)	
	15, Strand Road, Kolkata – 700 001	( <b>06 days</b> ) (26.02.2025- State Holiday)	
	Ph: 2231-2022	(26.02.2025- State Honday)	
	<b>Period of Audit</b> : - From 04/2022 to 03/2024		
	Headquarters' duty on	26.02.2025 (Wed)	
5.	The Managing Director,	guidade dans A. san et al.	
	West Bengal State Minor Irrigation Corporation Limited, (Low Risk)	05.03.2025 (Wed) to 13.03.2025 (Thu)	
	Address: 5, Marquis St, Colootola, New Market Area, Dharmatala, Taltala,	(07 days)	
	Kolkata, West Bengal 700016		
	<b>Period of Audit:</b> - From 04/2019 to 03/2024		
	Transit day for moving to Krishnanagar on 17.03.2025 (Mon) and 2-	4.03.2025 (Mon) before office hours.	
	Executive Engineer, Nadia Irrigation Division, (I&WD), (Low Risk)	Prince page and and energy and a second	
6.	Address: Jalangi Bhawan, College Street, PO- Krishnagar, Dist- Nadia,	17 02 2025 (% ) 4 25 02 2025 (T	
	PIN-742 101 Ph: 03472-255509	17.03.2025 (Mon) to 25.03.2025 (Tue) (07 days)	
	<b>Period of Audit:</b> - From 04/2023 to 03/2024	(07 days)	
	Sub-Division to be covered:		
	Debagram Irri.S/D	In the horizontal state and their their	
	Transit day for moving to Kolkata on 21.03.2025 (Fri) and 25.0		
	Headquarters' duty on	26.03.2025 (Wed)	

Following information need to be incorporated with IR failing of which IR will not be accepted:

- The IP. No. VII has been assigned the task of collecting requisite information from Malda Irrigation Division under I&WD during the course of stay at Malda w.e.f 10.02.25 to 21.02.25. A report in this regard may be furnished to AMG – III/ Co-ordination Section latest by 26.02.2025 for onward transmission to Report/ Civil Section.
- Instances of drawl of funds in order to avoid lapse of budget provision.
- Total no. of functional DDOs and auditee units with contact details
- Beneficiary details including Bank Account No., IFS code
  of the bank account are to be checked in respect of all
  transactions initially failed but subsequently were
  successful during the audit period.
- The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.
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- In order to comply with B.O. No. AMG III(C) / B.O. file/ III-9/ PPG (Guidance note)/ 22-23/ 31 dated 22.11.2022 FAPs are to collet necessary information in respect of the unit allotted for the quarter at Hd. Qtr. level before the commencement of audi

- The party should complete Desk Review of all units and get them approved by GO prior to the commencement of audit for the 4<sup>th</sup> quarter of 2024-25.
- The party should complete Desk Review of all units and get them approved by GO prior to the commencement of audit for the 4<sup>th</sup> quarter of 2024-25.
- Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.
- Party should not visit centres/sub centres/ subdivision other than specified one under any unit without approval of Headquarters.
- Tentative dates of audit of Sub-division(s) have been mentioned in OIOS. The same may be interchanged with proper noting in OIOS by the Inspecting Officer.
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- FAPs shall perform their audit duties through OIOS.

Attested

Schaleraberty
Sr. Audit Officer/AMG-III(C) 21/12/25