

STATEMENT - I SANCTIONED STRENGTH & PERSONS IN POSITION AS ON 01.06.2021												
Name of Office:- Office of the Director General of commercial Audit, Chennai												
	Sanctioned Strength				Men in Position				Vacancy / Surplus			Remarks
	Permanent	Temporary	Casual	Total	Permanent	Temporary	Casual	Total	Total	Posts HIA <sup>^</sup>	Net vacancies	
Sr. AO (Civil)												
Sr. AO (Commercial)	31			31	27	0		27	4		4	
<b>Total</b>	<b>31</b>			<b>31</b>	<b>27</b>	<b>0</b>		<b>27</b>	<b>4</b>		<b>4</b>	
AAO (Civil)	0			0		0		0			0	a(2* Civil AAO) #
AAO (Commercial)	55	4		59	21	10		31	28	0	28	
Supervisor (Commercial)	4			4	4	1		5	-1	0	-1	
<b>Total</b>	<b>59</b>	<b>4</b>		<b>63</b>	<b>25</b>	<b>11</b>		<b>36</b>	<b>27</b>	<b>0</b>	<b>27</b>	a (1* civil sup)
Asst. Supervisor	12			12	4	4		8	4	1	3	\$
Sr. Auditor/Accountant	24			24	10	0		10	14	5	9	@, a(2 A.S. and 3 Civil Sr.Ar./Accs)*
Auditor/Accountant	40			40	6	0		6	34		34	
<b>Total</b>	<b>76</b>	<b>0</b>		<b>76</b>	<b>20</b>	<b>4</b>		<b>24</b>	<b>52</b>	<b>6</b>	<b>46</b>	
Sr.PS	1			1	1			1	0		0	
PS	1	0		1	0	0		0	1		1	^^
Steno Gr-I (P.A.)	4	1		5	0	0		0	5		5	
Steno Gr-II (Stenographer)	5			5	0			0	5		5	
<b>Total of Sr.PS/Steno</b>	<b>11</b>	<b>1</b>		<b>12</b>	<b>1</b>	<b>0</b>		<b>1</b>	<b>11</b>		<b>11</b>	
Clerk/Typist (excluding hindi typist)	9			9	0	0		0	9	2	7	
S.G. Record Keeper	0			0	0			0	0		0	
Hindi Officers	1			1	0			0	1		1	
Sr. Translators	1			1	1			1	0		0	
Jr. Translators		3		3	2	0		2	1		1	
Hindi Typist												
<b>Misc./Other Posts</b>	<b>11</b>	<b>3</b>		<b>14</b>	<b>3</b>	<b>0</b>		<b>3</b>	<b>11</b>	<b>2</b>	<b>9</b>	
Legal Asstt.												
Librarian												
Welfare Assistant		1		1		1		1	0		0	**
Staff Car Driver Ordinary Grade		1		1		0		0	1		1	
Staff Car Driver Grade II				0		0		0				
Staff Car Driver Grade I				0		0		0				
Staff Car Driver Grade Special Grade				0		0		0				
Multi Tasking Staff	13	1		14	6	0		6	8		8	a (1* Civil MTSS)
<b>Total Misc./Other Posts</b>	<b>13</b>	<b>3</b>		<b>16</b>	<b>6</b>	<b>1</b>		<b>7</b>	<b>9</b>		<b>9</b>	
<b>Grand Total</b>	<b>201</b>	<b>11</b>		<b>212</b>	<b>82</b>	<b>16</b>		<b>98</b>	<b>114</b>	<b>8</b>	<b>106</b>	

<sup>^</sup> Sanctioned strength of SAOs revised as per Hqrs. letter No.2654/Staff(S&R)/Prom/SAS Passed/32-2017 dated 21.11.2020

\*Civil Staff - 9 [AA0-2(VOCP-2), SUPVSR- 1 (1-VOCP), ASST.SUPVSR- 2 (VOCP-1, NMPT-1) SR.AR/Acc. - 3 (NMPT-2, VOCP-1), MTS -1 (NMPT-0,VOCP-1)]

a. Not included in Sanctioned Strength and Person in Position.

HIA - 2 Posts of C/T as per Hqrs orders No. 1656-BRS/6-89 Vide D.O. No. 1291/DAI/BRS/3-94(AU)

One Sr. Accountant was taken on deputation from O/o AG(A&E), TN posted at RAP/VOCP.

\*\*One Asst. Supervisor (Provisional) of this office has been taken over as Welfare Assistant from 30.04.2021

^^ Post not operated due to the PIP of Sr.PS post

\$ - 1 Asstt. Supervisor on deputation in this office as Welfare Assistant and hence one post of A.S. kept in abeyance and one Asst. Suprvsr. expired on 03.05.2021.

@ - 5 posts are kept in abeyance in liu of 5 Sr. Auditors who have been promoted as Asst. Supervisor temporarily upto the day of declaration of results of 2nd end training

STATEMENT-II ( EDP Posts )										
	Sanctioned Strength				Men in Position				Vacancy	Remarks (Sanctioned vide Hqrs. Letter No.....dated.....)
	Permanent	Temporary	Casual	Total	Permanent	Temporary	Casual	Total	Total	
Data Manager										
Sr. Data Processor										
Data Processor										
Faculty (SO)										
Sr. Console Operator										
DEO Grade-B (Console Operator)		2		2	1	0	0	1	1	As per Hqrs. Letter 13.04.2017, re-allocation of DEO Grade A to DEO Grade B -2 posts of DEO-Grade-B has been sanctioned in lieu of 2 posts of DEO Grade A, thereby reducing Grade A posts to 9 Posts.
DEO Grade-A (Data Entry Operator)		9		9	6	0		6	3	1291/DAI/BRS/3-94(Au) dt nill, & 382 -BRS/Creation/07-2000 dt 2.2.2012 . 2 posts of DEO sanctioned in 1994 in lieu of C/T posts. 3 post of DEOs sanctioned in February 2012 by conversion of C/T posts. 2 posts of C/T were converted to 2 posts of DEO vide Hqrs letter No. 161-Staff (S&R)/CC/88-2013 dated 18.03.2014.
<b>Total:</b>		<b>11</b>		<b>11</b>	<b>7</b>	<b>0</b>		<b>7</b>	<b>4</b>	4 posts of C/Ts are converted to 4 posts of DEOs as per Hqrs. Letters dated 15.5.15 & 10.6.2016

STATEMENT-III CANTEEN STAFF										
	Sanctioned Strength				Men in Position				Vacancy	Remarks (Sanctioned vide Hqrs. Letter No.....dated.....)
	Permanent	Temporary	Casual	Total	Permanent	Temporary	Casual	Total	Total	
Manager										
Asstt. Manager cum Store Keeper										
Halwai cum Cook										
Clerk										
Asstt. Halwai cum Cook										
Tea/Coffee Maker										
Bearer										
Wash Boy										
<b>Total:</b>										

b. 2 posts of C/T held in abeyance for the post of DEO.  
Including five DEOs on deputation (O/o Pr. AG(A&E-) Haryana-2, (O/o Pr. AG(A&E), Punjab-2 and (O/o AG(A&E)), Prayagraj (Allahabad)-1.  
One Sr. Ar on deputation at RTI, Hyderabad and one Sr. Ar. on deputation at O/o PAG (Audit-I), Karnataka, Bangalore

**SENIOR AUDIT OFFICER (ADMN)**