



महालेखाकार का कार्यालय (लेखा एवं हक), त्रिपुरा, अगरतला

Office of the Accountant General (A&E),

Tripura, Agartala – 799006

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No. Legal/1-32/Covid-19/2020-21/14890

Dated: 14/09/2021

Circular

In order to contain the spread of Covid-19 in this office, it has been advised to all the staff members of this office that unnecessary movement from one section to another section (s) may be stopped fully. Besides to avoid unnecessary gathering in the canteen of this office the sitting arrangement in Canteen has totally been withdrawn from tomorrow i.e. **15/09/2021 till further order.**

It is, therefore, requested to all staff members of this office to co-operate with the administration of this office in the smooth running of the Departmental canteen of this office having no sitting arrangement during the Pandemic Covid-19 situation. The canteen authority has been asked to provide readymade packed food so that the same may be taken-away and avoid sitting in the canteen. The staff members may avail the take-away facility or bring home-made lunch for their safety measure.

[Authority: AG's order dated 14/09/2021 at P/18^N]


Sr. Accounts Officer/Canteen

Memo No. Legal/1-32/Covid-19/2020-21/14891-14899

Dated: 14/09/2021

Copy to:-

- 1) PS to Pr. AG
- 2) PA to AG
- 3) PA to DAG
- 4) PA to DAG (Audit)
- 5) Sr. AO/Admn. (Audit) → He is requested for arranging wide circulation of the same in the Audit side.
- 6) All Sr. AOs
- 7) All Supervisors/AAOs → They are instructed to bring the content of the circular amongst the officials working under them.
- 8) Sri Pradip Kr. Nandi, Sr. DP → He is requested to upload this circular in the website of this office as well as to send the same in the e-mail address of the concerned officers.
- 9) Notice Board


Sr. Accounts Officer/Canteen