



कार्यालय महालेखाकार (लेखा एवं हकदारी), उत्तराखण्ड  
महालेखाकार भवन, कौलागढ़, देहरादून-248195  
फोन-(0135)-2970866, 2970867, फैक्स-(0135)-2970859, 2970865  
Email : [agacuttarakhand@cag.gov.in](mailto:agacuttarakhand@cag.gov.in), Website : [www.agua.cag.gov.in](http://www.agua.cag.gov.in)



No. 34/Admn-II/AGUK(A&E)/Reimbursement of Briefcase/2022-23/32

Date: 07.06.2022

### Office Order

In consonance with Circular No. 04-Staff 2022 circulated vide No.16 Staff Entt.II/33-2021 dated 03.02.2022 issued by O/o the Comptroller & Auditor General of India, all Sr. Divisional Accounts Officers/ Divisional Accounts Officers/ Divisional Accountants/ Divisional Accountants(P) are entitled for reimbursement of expenditure incurred on purchase of a briefcase / office bag / ladies purse for official purpose, under the following conditions:-

1. The entitled officer can purchase a briefcase / office bag / ladies purse of their own choice from any private / public outlet. The reimbursement shall be made on production of the bill of the purchase made. Only bills drawn in the name of the concerned official / officer shall be entertained.

However, the reimbursement shall be restricted to the following ceiling limits:-

Pay Level	Ceiling(Rs)
Level 6 to Level 8	3500/-
Level 8 to Level 10	4000/-

2. The reimbursement shall be made on joining this office or from 01/02/2022, whichever is later.
3. The next reimbursement will be due three years after the previous one was issued.
4. An entry shall be made in the service book of the concerned officer/official regarding the fact of reimbursement of a briefcase / office bag / ladies purse for official purposes.

Yours' faithfully,

Sd/-

Sr. Dy. Accountant General/Admn

No. 34/Admn-II/AGUK(A&E)/Reimbursement of Briefcase/2022-23/341

Date: 07.06.2022

Copy forwarded for information and necessary action to:-

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1. Secretary, Public Works Departmentn, Uttarakhand Government, Dehradun.

2. Secretary, Rural Works Departmentn, Uttarakhand Government, Dehradun.
3. Secretary, Irrigation Department, Uttarakhand Government, Dehradun.
4. Secretary, Minor Irrigation Division, Uttarakhand Government, Dehradun.
5. Director of Tresuary, 23 Laxmi Road Dalanwala, Dehradun.
- ✓ 6. Data Manager, ITSG for uploading on the Ag office website DA's Corner.
7. All Divisional accounts Officer/ Executive Engineers with a request to download the order from the official website of Accountant General (A&E) Uttarakhand, Dehradun.



Sr. Accounts Officer/Admn-II