

Director General of Audit (Shipping), Mumbai

Mumbai – 400051

CERTIFICATE

1. Certified that Sundays and Holidays were actually and not merely constructively spent in camp.
2. Certified that I travelled in class of accommodation in not lower than for which fares have been claimed in this bill.
3. Certified that the journeys were performed by the shortest and cheapest route.
4. Certified that the distances for road and steamer journeys shown in the bill are correct to the best of my knowledge and belief.
5. Certified that I did not perform road journeys for which mileage allowance has been claimed at the higher rates prescribed in S.R. 46 by taking a single seat in any public conveyance (including steamer that plies regularly for hire between fixed points and charges fixed rates). I also certify that I did not perform the road journey in any other vehicles without payment of its hire charges or incurring its running expenses.
6. Certified that I was not provided with accommodation in Circuit House, Inspection Bungalow, Rest House, Hostel, Boarding House etc. without being charged for rent or higher charges for the accommodation itself and did not avail of free board at the expense of Central / State government or any autonomous industrial or commercial undertaking or corporation or a statutory body or local authority in which government funds have been invested or in which DA have been claimed at full rates in the bill.

OR

Certified that I was provided with accommodation in Circuit House / Rest House / Inspection Bungalow / Dak Bungalow / Hostel / Office Building / Boarding house etc and was not charged for rent or hire charges for the accommodation itself. I did not avail of free board at the expense of Central / State government or any autonomous industrial or commercial undertaking or corporation or a statutory body or local authority in which government funds have been invested or in which DA have been claimed at ½ the rate of admissible to me under S.R. 51.

7. Certified that I continued to incur extra expenditure during my halt at ----- in excess of 30 days. Statement of extra expenditure incurred is attached.
8. Certified that the distance travelled from residence to duty points for which daily allowance is claimed for local journey exceeds by 8 Kms the distance for residence to HQs office on each day.
9. Certified that I was paid an advance of Rs ----- which is adjusted in this bill.

OR

I have not received any advance for this tour.

10. Certified that the claim has not been preferred previously.
11. Certified that I stayed from ----- to ----- at ----- at ----- which provides boarding / lodging at scheduled tariff.
12. Certified that due to non-availability of proper accommodation at ----- I had returned to residence on ----- for which I have claimed full DA.
13. Cash memo attached.

Signature

Designation

Party No.