

10. यदि यात्रा भत्ता हेतु अग्रिम लिया हो
Amount of Advance of Traveling Allowance, if any, drawn रु/Rs.

11. सरकारी कर्मचारी की अर्हता से उच्च श्रेणी में यात्रा की हो तो उसके विवरण
Particulars of journey(s) for which higher class of accommodation than the one to which the Government Servant is entitled was used

तिथि / Date	स्थान का नाम Names of Places		प्रयुक्त सवारी का ढंग / Mode of Conveyance used	अधिकृत श्रेणी /Class to which entitled	यात्रागत श्रेणी /Class by which traveled	अधिकृत श्रेणी का भाड़ा / Fare of the entitled class	
	से/From	तक/To				रु/Rs.	पै / Ps.

सूचना : यदि सक्षम प्राधिकारी के अनुमोदन से उच्च श्रेणी में यात्रा की है तो संस्वीकृति की संख्या एवं तिथि का उल्लेख करें

Note: If the journey(s) by higher class of accommodation has been performed with the approval of the Competent Authority, the number and date of sanction may be quoted.

12. रेल से जुड़े हुए स्थानों के बीच सड़क से की गई यात्रा विवरण दें
Details of journey(s) performed by road between places connected by rail :

तिथि /Date	स्थान का नाम / Name(s) of Places(s)		भाड़े का भुगतान / Fare Paid		अभ्युक्ति / Remarks
	से/ From	तक/To	रु/To	पै/Ps	

प्रमाणित किया जाता है कि, उपरिलिखित सूचना सही और मेरे विश्वास के अनुसार ठीक है

Certified that the information, as given above, is true to the best of my knowledge and belief.

सरकारी कर्मचारी के हस्ताक्षर /
Signature of the Government servant

तिथि/Date:

CERTIFICATE TO ACCOMPANY T.A. CLAIM

1. Certified that distances noted in the bill are correct to the best of my knowledge and belief.
2. Certified that I and the members of my family actually traveled by the class of accommodation to which I am entitled and the claim is made for the class of accommodation actually used.
3. Certified that my family consists of _____ (mention age in case of children) and they are residing with me at the time of transfer and they actually performed the journey from _____ to _____.
4. Certified that personal effects weighing _____ Quintals/Kgs were actually in my possession at the time of transfer and were transported by _____ from _____ (Indicate mode of conveyance here) whether by road/passenger on goods train. If partly by road, partly by train, indicate actual weight by each means and actual expenditure in each case) to _____ and an expenditure of Rs. _____ (Rupees _____) was incurred. The total expenditure incurred in this regard is not less than the amount claimed in this bill.
5. Certified that my cycle/motorcycle/scooter/car has been transported by Road/Rail goods/Rail passenger (under its own power or loaded on a truck) from _____ to _____ Conveyance at either end is in the interest of public service.
6. Certified that the claim was not preferred before.

Signature . . .

Name